

Finance Committee Meeting Minutes

March 17, 2022

The meeting was held in the Rusk County Government Center, County Board Room.

Present: Randy Tatur, Michael Hraban, Tony Hauser, Thomas Hanson and David Willingham.
Also present: Kitzie Winters and Andy Albarado.

Chair Tatur called the meeting to order at 8:30 a.m.

No public was present for public comment.

Motion by Hraban second by Hanson to approve the Finance Committee Minutes of the February 17th, 2022 meeting. Motion Carries.

4H

A regional 4H and Youth Development support staff was discussed by the Youth, Justice and Extension Committee. If the County is interested it will be discussed during the budget process. No action was taken.

Election Extra Help

Connie Meyer was present to request extra help for the night of elections for spreadsheet data entry. Motion by Hanson second by Hauser to approve contracted extra help for election night not to exceed \$25 per hour. Motion carries.

Meyer was present to discuss the County Clerk's report.

RFP for Insurance Services

Andy updated the Committee on the RFP's for insurance brokers. No action was taken.

Cash Receipting, Point & Pay

Cash receipting within departments and our credit card vendor was discussed. Winters is working with the vendors to refine the rates. No action was taken.

George Murray was present to discuss Jail expenses including nursing services and the request to separate dispatch from the jail.

Jim Meyer was present at 9:50 a.m. and left at 10:21 a.m.

Invoices

Motion by Hraban second by Hanson to approve the invoices paid from 2022-02-14 to 2022-03-13. Motion Carries.

Out of County Travel

Request from Winters to go to WGFOA Spring meeting in Sheboygan from 4/20-4/22/2022.
Motion by Hraban second by Hauser to approve the out of county travel. Motion Carries.

Finance Committee Meeting Minutes

March 17, 2022

Albarado updated the Committee on the Personnel Committee, Joint Management and Economic Development items.

No Lighthouse Hot-line notifications were received to review year to date for County-related Financial items.

The Wage Study was discussed. Information was sent back to supervisors to review and resubmit to Carlson-Dettman.

ARPA and Opioid Settlement funds were discussed. No action was taken.

Capital Projects, Hospital Building and IT Projects were discussed. No action was taken.

The ambulance service was discussed. The County is leasing housing to accommodate the Full-Time EMT staff.

Ambulance Billing

The current contract for outsourced Ambulance billing was discussed. Motion by Hauser second by Willingham to allow Winters to issue an RFP for ambulance billing services. Motion Carries.

Line-Item Transfer

A line-item transfer was requested by Finance to move the already budgeted wages for the Finance Accountant II position from the Highway Department to the Finance Department budget in the amount of \$21,550.59. Motion by Hraban second by Hauser to approve the line-item transfer as requested. Motion Carries.

Verna Nielsen was present for the discussion on the replacement of the Deputy Treasurer. Albarado was going to meet with the Treasurer's Office to discuss options prior to the April Personnel meeting.

Nielsen was present to discuss the Treasurer's report.

Winters presented the Finance Director Report.

Request for CLOSED SESSION announced by Chair Tatur at 1:13 p.m. pursuant to Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Motion by Hanson second by Hraban to go into closed session. Motion Carries. Roll Call: Willingham, Hauser, Hraban, Hanson, Tatur. Also present Albarado and Winters.

Motion by Hanson second by Hraban to go into open session at 1:50 p.m.

The next monthly Finance meeting will be held on Wednesday April 13th at 10:00 a.m. in the County Board Room.

The meeting was adjourned at 1:51 p.m. by consensus of the committee.

Finance Committee Meeting Minutes

March 17, 2022

Kitzie Winters, Recording Secretary