

Finance Committee Meeting Minutes

February 17, 2022

The meeting was held in the Rusk County Government Center, County Board Room.

Present: Randy Tatur, Michael Hraban (Present via BlueJeans/Computer), Tony Hauser, Thomas Hanson and David Willingham. Also present: Kitzie Winters and Andy Albarado.

Chair Tatur called the meeting to order at 8:30 a.m.

No public was present for public comment.

Motion by Willingham second by Hanson to approve the Finance Committee Minutes of the January 20th, 2022 meeting. Motion Carries.

DA

Informed Committee that the \$1,600 diversion fees collected within the DA's budget will offset the additional wages within the 2021 budget. No action was needed.

4H

A regional 4H and Youth Development support staff was discussed. The estimate is four counties sharing a remote work position and our contribution would be \$17,181. The other option was hiring a part-time employee for Rusk County only. Motion by Hauser second by Hanson to postpone the decision for additional UWEX support staff. Motion Carries.

RFP for Insurance Services

Andy updated the Committee on the RFP's for insurance brokers. No action was needed.

Cash Receipting, Point & Pay

Cash receipting within departments and our credit card vendor was discussed. No action was taken.

Safety Program Funding

Albarado requested \$5,000 for a safety assessment with Keeping Safety Simple to begin implementation of a County-wide safety program. Motion by Hanson second by Hraban to proceed with the safety assessment out of the insurance fund. Motion Carries.

Invoices

Motion by Hanson second by Hauser to approve the invoices paid from 2022-01-18 to 2022-02-13. Motion Carries.

Out of County Travel

No out of County travel was provided to the Committee.

Albarado updated the Committee on the Personnel Committee, Joint Management and Economic Development items.

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February 17, 2022

No Lighthouse Hot-line notifications were received to review year to date for County-related Financial items.

ARPA and Opioid Settlement funds were discussed. No action was taken.

Connie Meyer was present to discuss the County Clerk's report.

The Committee reviewed the Treasurer's report.

Kitzie Winters presented the Finance Director Report.

The next monthly Finance meeting will be held on Thursday March 17th at 8:30 a.m. in the County Board Room.

The meeting was adjourned at 11:58 a.m. by consensus of the committee.
Kitzie Winters, Recording Secretary