

## AGENDA

### FINANCE COMMITTEE OF THE RUSK COUNTY BOARD OF SUPERVISORS

DATE: Thursday December 16<sup>th</sup>, 2021  
TIME: 8:30 a.m.  
PLACE: Rusk County Government Center – County Board Room, LEC

**MEETING WILL BE ACCESSIBLE BY TELEPHONE OR VIDEO CONFERENCE**

To link with your computer video and/or audio: <https://bluejeans.com/7155322188>

To join by phone dial 1-888-748-9073 OR 1-312-216-0325 and then enter meeting ID 7155322188 followed by #.  
Supervisors and members of the public attending in person will be required to observe the social distancing guidelines pursuant to the Governor's Order and are encouraged to take any preventative measures that you deem necessary including wearing a mask and other personal protective items. Hand sanitizer will be made available.

Call to order  
Approval of Minutes November 18<sup>th</sup>, 2021  
Public Comment – limited to five minutes per person

**Discussion and Possible Motion:**

Tax Deed Property-Town of Grant  
US Bank Purchase Card Limits and Cards for Staff  
Cash Handling & Receipting  
Federal Purchases Policy  
Approve Invoices  
Out of County Travel

**General Business:**

Update from Personnel  
Update on Lighthouse Hotline Notifications  
ARPA – American Rescue Plan Act – Provisions and Funding

**Budget items:**

Contingency Fund/General Fund requests  
Line item transfers and revenue appropriations  
Carry forward requests

**Reports:**

Treasurer's report  
(which includes report on Bank Balances and Tax Deed Process)  
Administrative Coordinator/Economic Development report

- Update on Buildings/Activities/Business Opportunities
- Joint Management Items

Clerk's report  
(which includes updates on Dog/Marriage Licenses and Elections)  
Finance Director's report  
(which includes reports on Current Year Budget Review, Collection of Back Taxes, Sales Tax, Payroll, Ambulance Billing, and Insurance)

**Adjourn**

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the County Clerk's Office at 715-532-2100 with as much advance notice as possible.

*A quorum of the Committee on Committees, Personnel and Property Committees may be present during the meeting due to in common committee members. At any time a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.*

Kitzie Winters, Finance Director, prepared this agenda with the direction of Randy Tatur, Chair of the Finance Committee. (Agenda posted 12/13/2021 @ 8:30 a.m.)