

Finance Committee Meeting Minutes

August 19, 2021

The meeting was held in the Rusk County Government Center, County Board Room.

Present: Randy Tatur, Michael Hraban, Tony Hauser, Thomas Hanson, and David Willingham.
Also present: Kitzie Winters and Andy Albarado

Chair Tatur called the meeting to order at 8:30 a.m.

No public was present for public comment.

Motion by Hraban second by Hanson to approve the minutes of the July 15th, 2021 Finance Committee Meeting. Motion Carries.

Verna Nielsen was present for the discussion on tax deed properties. **Motion by Hraban second by Hauser to approve the minimum bid prices for the tax deed properties as listed below. Motion Carries.**

MUNICIPALITY	PARCEL COMPUTER # PROPERTY DESCRIPTION	Acres	Value	Taxes Due	Minimum Bid
TOWN OF GRANT	014-00260-0007	2.25 acres (road)	5,000.00	1,343.92	1,500.00
	Parcel in Gov't Lot 2 9-34-6 Access road located in CSM 481 & 482 3/220 & 3/223				
TOWN OF GRANT	014-00678-0000	40 acres 9 undeveloped 31 productive-landlocked	34,500.00	5,212.49	25,000.00
	The Southwest Quarter of the Northwest Quarter (SW 1/4-NW 1/4) of Section Twenty-eight (28), Township Thirty-four (34) North, Range Six (6) West. (40 acres landlocked)				
TOWN OF RICHLAND	028-00165-0000	10 acres- Productive forest	6,000.00	784.64	5,000.00
	The W 1/2 of the E 1/2 of the SW SE 19-35-3, Town of Richland, Rusk County, Wisconsin. (10 acres landlocked)				
VILLAGE OF INGRAM	141-00022-0000	50 X 134	700.00	431.29	500.00
	Legal Description: Lot Fourteen (14), Block Two (2), Plat of the Village of Ingram, Rusk County, Wisconsin				
CITY OF LADYSMITH	246-01834-0000	98 X 133	12,200.00	1,621.46	1,700.00
	Property Address: 409 E 15th St N. Ladysmith, WI 54848 Lot Fifteen (15), of Ladysmith's Plat #3. Also 33 feet of closed River Avenue.				

The Committee reviewed the Treasurer's report. The interest in the State Investment Pool is at .05%.

The Committee approved moving the September Monthly Finance meeting to Tuesday September 21st at 6:00 p.m.

Jeff Wallace and Phil Grassman were present to discuss equipment purchases for the Sheriff's Department. **Motion by Hraban second by Hanson to purchase rifles in the amount of \$10,607 out of the Sheriff's Department budget equipment line with the \$4,050 revenue from the sale of old rifles to be applied within the same budget. Motion Carries.**

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The employee meal reimbursement was discussed. Tatur recommended Albarado to bring back the State reimbursement rate guidelines and surrounding County data. No action was taken at this time.

The Finance Department staffing was discussed. Right now, the LTE staff member has been training for two weeks in the accounts payable position so an update will be given next month.

Rusk County Transit Commission accounting was discussed. Winters is working with CIVIC Systems for a quote on the software database conversion.

RCTC is at the advance limit of \$160,000. It was discussed to allow RCTC to exceed \$160,000 in cash advances for all of 2021. Winters is to notify the Finance Committee if the requests exceed \$200,000. **Motion by Willingham second by Hanson to approve allowing Rusk County Transit Commission to exceed the current \$160,000 advance limit for 2021. Hraban abstained. Motion Carries.**

Albarado gave an update on the RFP's for wage studies. One RFP for wage studies has been returned by the deadline and will be discussed next week at the Personnel Committee meeting.

The funds from the American Rescue Plan Act were discussed. No action will be taken at this time until the final guidance is issued.

There is no update on the DCF audit at this time.

Albarado updated the Committee on Joint Management.

Motion by Hanson second by Hraban to approve the invoices paid from 2021-07-13 to 2021-08-16. Motion Carries.

Mary Berg requested to attend the WRDA Conference in Wisconsin Dells from October 14th-16th, 2021. Kitzie Winters, Jaimie Wilk, and Emily van Doorn requested to attend the CIVIC Systems Conference from September 14th-16th, 2021 in Wisconsin Dells. Skye Schuelke and Emily van Doorn requested to attend the CHEMS User Group meeting in Eau Claire from October 20th-22nd, 2021. **Motion by Willingham second by Hanson to approve the Out of County travel. Motion Carries.**

Albarado updated the Committee on the Personnel Committee.

No Lighthouse Hot-line notifications were received to review year to date for Financial items.

Kitzie Winters presented the Finance Director Report.

The next Finance Budget meetings will be held on Monday August 30th and Tuesday August 31st, 2021 at 10:00 a.m. in the County Board Room. In addition, September 13th at 10:00 a.m. another budget meeting is scheduled.

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The meeting was adjourned at 12:44 p.m. by consensus of the committee.

Kitzie Winters, Recording Secretary

If you are deaf and/or hard of hearing, call us through Wisconsin Relay at 711.