

Finance Committee Meeting Minutes

June 4th, 2021

The meeting was held in the Rusk County Government Center, County Board Room.

Present: Randy Tatur, Michael Hraban, Thomas Hanson, Tony Hauser and David Willingham.

Also present: Kitzie Winters and Andy Albarado

Chair Tatur called the meeting to order at 8:30 a.m.

Winters went over the 12/31/2020 Fund and Cash Balances and projections for the Committee.

Albarado presented the 2022 Capital Projects & Improvement Plan.

Employee Incentive program was discussed. Will be put on the June 17th agenda.

It was the consensus of the Committee to proceed with:

- Individual budget meetings with; Department Head, Committee Chair, County Board Chair, Finance Director & Administrative Coordinator to start in July.
- Andy and Kitzie will revise the budget documents with a priority-based budgeting approach.
- Lock in with cap on line item budgets. Winters will distribute line item budgets with new forms by end of June.
- Budgets are due back to the Finance Director by end of July after department meetings.
- The first two budget meetings will be held by the Finance Committee on August 30th & 31st, 2021.

The 2022 wage increase process was discussed. No action was taken at this time and it will be discussed at a future Personnel Committee meeting.

The meeting was adjourned at 12:00 p.m. by consensus of the committee.

Kitzie Winters, Recording Secretary

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