

Finance Committee Meeting Minutes

April 15th, 2021

The meeting was held in the Rusk County Government Center, County Board Room.

Present: Randy Tatur, Michael Hraban, Thomas Hanson and David Willingham. Tony Hauser is excused.

Also present: Kitzie Winters and Andy Albarado

Chair Tatur called the meeting to order at 8:30 a.m.

Motion by Hraban second by Hanson to approve the minutes of the March 18th, 2021 Finance Meeting. Motion Carries.

No public was present for public comment.

The Point & Pay credit card fee was waived for campground reservations and a request has been made to waive it for firewood permits as well. **Motion by Willingham second by Hraban to not pass on the convenience fee to the consumer. Motion Carries.**

CCF & Security Financial Bank submitted RFP's for general banking services for the County. It is the recommendation of the Committee to accept the general banking services RFP from CCF Bank. **Motion by Hanson second by Hraban to accept proposal from CCF. Motion carries.**

The bank loan for squad and dash camera proposals was discussed. Andy advised that the loan is in process with CCF Bank. A resolution will come to the County Board.

The Methodist Church tax-deed property and Library repairs were discussed. No action was taken.

The funds from the American Rescue Plan Act were discussed. The Treasury Department has not finalized the guidance at this time. No action was taken.

No Lighthouse Hot-line notifications were received to review year to date.

Library Fund Balances were discussed. Nothing has been decided on the issue at this time and it is still being investigated.

Rusk County Transit Commission requested insurance through the Rusk County policy under Wisconsin County Mutual. The Committee directed Winters to check with Andy Phillips at WCA to check eligibility.

Rusk County Transit Commission also requested a lease agreement for the Highway-Forestry building. Albarado will work on the lease agreement for the Highway-Forestry Building.

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Motion by Hraban second by Hanson to approve the invoices paid from 2021-03-13 to 2021-04-13. Motion Carries.

Albarado updated the Committee on the Personnel meeting.

The Library repairs and fund balances were discussed as part of the Economic Development report.

Motion by Willingham second by Hraban to approve the out of County travel for Holly Parker to Wisconsin Dells for the Drug Court Conference. Motion Carries.

10:30 Asbestos Bid Opening: No bids received to be opened.

The Forensic Audit was discussed. The audit was finalized and will be submitted to the Department of Children & Families at the State and to County Board for review. No action was taken.

A contingency fund request was brought forward by Albarado on behalf of Breanne Meyer from UWEX for a summer intern up to \$4,000.00 for 2021. **Motion by Hanson second by Hraban to reserve \$4,000 from Contingency for an LTE Intern. Motion Carries.**

The 2022 budget process was discussed. No action was taken.

The County Clerk report was reviewed by the Committee.

The Treasurer's Report was reviewed.

Kitzie Winters presented the Finance Director Report. Two resolutions were presented for amending the 2020 budget. **Motion by Hanson second by Hraban to forward the budget resolutions to County Board for approval. Motion Carries.**

The next Finance meeting will be held on Thursday May 20th, 2021 at 8:30 a.m. in the County Board Room.

The meeting was adjourned at 12:33 p.m. by consensus of the committee.

Kitzie Winters, Recording Secretary

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