

Finance Committee Meeting Minutes

December 19, 2019

The meeting was held in the Rusk County Government Center, Finance Conference Room #2.

Present: Tony Hauser, Randy Tatur, and Mike Hraban. David Willingham was excused.

Also present: Kitzie Winters and Andy Albarado

Chair Tatur called the meeting to order at 8:30 a.m.

No public was present for public comment.

Motion by Hraban second by Hauser to approve the minutes of November 21st, 2019. Motion Carries.

Motion by Hraban second by Hauser to approve the invoices paid from 2019-11-19 to 2019-12-17. Motion Carries.

Jeff Wallace was present for a question on the stone invoice from Brodin Studios Inc. for \$5150.00. The Sheriff explained there is money in his equipment line within the Sheriff's budget. It was the consensus of the committee to add to the next month's Property Agenda since approval was not received.

Motion by Hauser second by Hraban to go into closed session 10:00. Roll Call. Voting yes: Hauser, Willingham, Hraban, Tatur. Motion Carries.

Motion by Hauser second by Hraban at 10:27 to go into open session. Motion Carries.

The CDBG contract will be discussed at next month's meeting.

Sequoia has discontinued operations and we are bound into a 5 year contract with the ability to terminate with a 30 day written notice. **Motion by Hraban second by Hraban to terminate the Sequoia contract. Motion carries.**

Our cost auditor from Sequoia has a seasoned understanding of the County financials and works at DBS. They have agreed to honor the prices in the Sequoia contract. It is the recommendation of the Finance Director to go with DBS. **Motion by Hraban second by Hraban to approve the contract with DBS. Motion carries.**

Motion by Hauser second by Hauser to approve Loren Beebe to go to the WCA Conference in Stevens Point on 01/13/20 at a cost of \$70.00. Motion carries.

Motion by Hauser second by Hraban to increase Chief Deputy Clerk position in the courthouse up to 38.75 from 33.75 hours per week effective 1/1/20. Motion Carries.

Andy updated the Committee on the Personnel matters and Economic Development.

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Kitzie Winters presented the Finance Director report.

The County Clerk's report was reviewed by the committee.

The Treasurer's report was reviewed by the committee.

The next Finance meeting will be held on Thursday January 16, 2020.

The Financial Procedures Manual, line item transfer on wage lines and new hire coordination between Personnel and Finance will go on the January agenda.

Randy Tatur had to leave at 11:30, so no quorum was present. The meeting was adjourned at 11:30 pm. by consensus of the committee.

Kitzie Winters, Recording Secretary

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