

JUSTICE, YOUTH & EXTENSION COMMITTEE MINUTES
WEDNESDAY, FEBRUARY 1, 2023
RUSK COUNTY GOVERNMENT CENTER, COUNTY BOARD ROOM, LEC

PRESENT: Committee members present: Terry DuSell, Lois Goode, Jonathon Unterschuetz, Tom Cudo and John Kalepp. Rusk County staff present: Charmaine Riddle. Appearances by: Ellen Anderson, DA; Rich Gauger, RRYP Coordinator; Lori Baltrusis, Area 2 District Director; Judge Barna; Mary Big Mountain, 4H & Community Youth Development Educator; Ashley Heath, Administrative Coordinator; Jaimie Wilk, Finance Director; Jessica Wiles, Junior Fair Chair; Connie Meyer, County Clerk; and Fair Board Members Nancy Burmeister, Judy Srp, Darrell Doughty, Tammy Loomis and Katy Olesiak.

CALL TO ORDER: Meeting called to Order by Chair, Terry DuSell at 4:00 pm.

MINUTES: *Motion to approve December 7, 2022 minutes by Jon U with second by John K. Motion carried.*

PUBLIC COMMENT: Jess stated that the fair board would like to request permission to sell alcohol during the fair at specific fair events between Thursday through Sunday. This will allow the fair to make more money. Spoke with Corp Counsel and it is allowable. Judy received information from the WI Association of Fairs that out of 70 fairs surveyed, 35 responded that they serve alcohol and she knew of several more. Each fair does it differently. Fair is requesting alcohol be allowed on the grounds but would not allow it in buildings but would like to sell in the grandstands.

1. RUSK RESTORATIVE YOUTH PROGRAMS REPORT

A. MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Rich reported that he no longer has a back log of cases. He recently held a Prime 4 Life class on 2 Saturdays and has 1 MRT case which should be completed within 2 weeks. Requesting Out of County Travel for February 10 in Eau Claire for a mandatory Drug Court Training which Chelsea will be attending too. *Motion by John K with second by Lois G to approve out of county travel.*

2. DRUG COURT REPORT

- A. MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Standards 201 training in Chippewa Falls on February 10. See approval under CoCC.
- B. APPROVAL OF 2 PART-TIME LTES TO MONITOR DRUG TESTING: Was sent back to oversight committee as there were questions regarding funding on positions. Judge Barna initially requested these positions in 2022 as there was extra money in the budget that she wanted to use to try it out. She didn't write it into the 2023 budget as it wasn't approved in 2022. She is still going ahead with seeking approval so it can be implemented in 2024. She said these positions are entirely paid by the grant and are not used as cash match. *Motion by John K with second by Lois G to forward request for 2 part-time LTEs to monitor drug testing to Finance. Motion carried as amended with 1 opposed. Motion by John K with second by Tom C to amend motion to add approval providing grant money is available. Motion carried.*
- C. DRUG COURT COORDINATOR POSITION ON WAGE SCALE: Grant was submitted before wage scale study was approved and there was a substantial increase. Discussed possible funding sources. *Motion by Jon U with second by John K to recommend the wage scale rate and forward to Personnel. Motion carried.*

3. DISTRICT ATTORNEY REPORT

A. MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Ellen wanted to remind everyone that there is a special prosecution going to trial in April. It will be costly unless it resolves as there are 5 expert witnesses. Revenue will be changing since they are going paperless. More emailing links rather than discs. As of 1/3/23 there are 84 cases under review and 54 referrals in December. 15 Juvenile delinquency, 18 CHIPS and 5 Guardianship cases were filed in 2022. Requesting Out of County Travel for Asst DA to attend Drug Court training on February 10. *Motion by Jon U with second by Tom C to approve out of county travel. Motion carried.*

4. CIRCUIT COURT REPORT

- A. MONTHLY REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Requesting Out of County Travel for Lori on February 15-17 for Clerks' institute in WI Dells, Lori and Judge Barna for Court Security Conference on 3/14 – 3/17 in Appleton and Chelsea for Standards 201 training in Chippewa Falls on February 10. *Motion to approve out of county travel requests by Jon U with second by John K. Motion carried.*
5. TRAIL'S END CAMP BUSINESS
- A. CARETAKER/MAINTENANCE STAFF REPORT: Charmaine reported that she's booking into 2024. A tremendous number of trees are down at camp and just waiting for snow to melt before starting cleanup. Spoke with Tom Hall about possible funding sources for cleanup.
6. JR FAIR BUSINESS
- A. JR FAIR BOARD REPORT: Jessica reported that their last meeting was 1/15. 6 members went to the WI Association of Fairs conference and brought back a lot of great information. Next meeting is next Sunday. Charmaine reported that she submitted the 2022 financial report for the fair and will bring to next meeting. Also applied for a Marshfield Medical Center-Ladysmith Community Health Grant for \$5000 for rodeo activities that would be open for everyone including having the professional cowboys demonstrate knot tying and roping and the purchase of Pony Hop Inflatables.
- B. APPROVAL OF CONTRACTS: Contract for Magnetic Personalities for Gizmo D. Robot for \$3000 for 8/11 to 8/13, Half Twisted-Half Knot balloon artist for \$1250 on 8/13 and Kangaroo Inflatables for \$15,411 to purchase 6 different inflatables. Received approval by Property Chair for inflatables as we had a 10-day window to act on reduced pricing. *Motion by Tom C with second by Jon U to approve contracts. Motion carried with 1 opposed.*
7. EXTENSION OFFICE BUSINESS:
- A. EXTENSION REPORT, CURRENT YEAR BUDGET & OUT OF COUNTY TRAVEL: Mary reported on a Global virtual event that she opened up state wide and has 50 families participating. She's requesting \$20,000 for transportation and t-shirts to EAA air show in Oshkosh and created a Goosechase Groundhog Day virtual scavenger hunt that will be open for the next 4 days. Will do another one for County Government Day. Lori summarized quarterly report and reported that she is beginning work on strategic planning and to let her know if you have any input. She's getting calls on Ag, parenting education and financial coaching and is providing some resources. There is a future opportunity in Ag.
8. FAIRGROUNDS BUSINESS
- A. FAIRGROUNDS REPORT: Charmaine reported that there was recently a livestock weigh-in at the fairgrounds.
- B. DAIRY COMMITTEE REQUEST FOR MILKING PARLOR IMPROVEMENTS: Dairy Committee is requesting to add glass board to tie cows to keep the parlor clean and look nicer and also put mats down where the cows stand. Committee would cover all costs and do the work. *Motion by John K with second by Jon C to approve and forward to Property for approval. Motion carried.*
- C. FAIRGROUNDS USAGE AGREEMENTS: Requests for OLS Tournament equipment rental for bleachers 2/2 to 2/6; Ladysmith Lions equipment rental for chairs/garbage cans, picnic and plastic tables 2/17 to 2/20; and Horse Project Nights requesting horse barns and arena every Monday, Wednesday and Saturday from April 3 through October 31. *Motion to approve by Jon U with second by Lois G. Motion carried.* Request from Rusk County Fair for July 21 for grandstands, JLO booth, central area and announcer stand along with equipment rental. They are requesting alcohol exemption. Has sold alcohol at this event several years in a fenced in area on VIP side. *Motion by John K with second by Tom C to approve the alcohol exemption. Motion carried. Motion by Tom C with second by John K to approve the Truck and Tractor Pull usage agreement and equipment rental. Motion carried.* Rusk County Fair is requesting the entire fairgrounds August 9-13 with setup beginning 8/6. Also requesting ATV/UTV exemption and alcohol exemption. *Motion by Tom C with second by Lois G to approve usage agreement with ATV/UTV exemption. Motion carried as amended. Motion by Jon U with second by John K to amend motion to remove the ATV/UTV exemption. Motion carried.*
- a. RUSK COUNTY FAIR REQUEST FOR ALCOHOL EXEMPTION: Committee questioned times and locations for alcohol sales and liquor liability. Fair doesn't have details as was waiting for approval first. *Motion*

by Lois G with second by John K to have fair bring back plan for alcohol sales including areas to sell and exclusions. Motion carried.

D. REVIEW OF FAIRGROUNDS QUIET TIMES IN ORDINANCE AND RULES: No action taken

E. REVIEW OF FAIRGROUNDS CONTRACTS: No action taken – will keep on agenda to review at future meetings.

9. BILL REPORTS: Concern was raised regarding many items on Drug Court bill report greater than \$1000 that didn't get Property approval. *Motion to approve the bill report by John K with second by Lois G contingent upon Property approval for Drug Court purchases greater than \$1000. Motion carried.* Committee requests a review of the financial procedures manual regarding purchases be put on next month's agenda.

10. NEXT MEETING DATE: March 1 at 4 pm in the Law Enforcement Center.

ADJOURNMENT: *Motion to adjourn by Jon U with second by Lois G. Motion carried.* Meeting adjourned at 6:07 pm.