



RUSK COUNTY JOINT MANAGEMENT

SEPTEMBER 28, 2023

AGENDA

1:00 P.M.

LOCATION: RUSK COUNTY GOVERNMENT CENTER LEC BOARD ROOM

Notice: Committee Members-John Kenyon Al Christianson Sr., Randy Tatur, Mike Hraban, Tony Hauser, M. Reynolds. Staff -A. Christianson Jr., D. Fleming, A. Heath, C. Meyer, G. Shilts, C. Swearingen, J. Wilk.

1. **CALL THE MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
 1. Approval of August 31, 2023, Committee minutes.
3. **BUILDING/MAINTENANCE ISSUES**
 - A. Animal Shelter
 1. Report on project to add space for cats.
 2. Review quote for paving access and parking areas and need for 2024 budgetary approval.
 - B. Library
 1. Action on Proposal(s) for HVAC work at Library.
 2. Report on progress on Lechleitner Builders Contract, and action on invoice for 2023 new mobilization.
 - C. Maintenance
 1. Report on work completed at JMC overseen facilities since previous meeting.
 2. Report on progress on fabrication/installation of snow and ice guards over exterior meters, heating and cooling equipment, other wall and roof penetrations, and doors at all JMC managed locations.
 3. Requests for Rusk County maintenance department.
 4. **Action on Apex Engineering Proposal to design vehicle exhaust systems for Dahlstrom Trucking space at Fritz Avenue Plant.**
 5. Action to establish policy requiring first contact on maintenance needs by tenants to be made with County Facilities manager, or manager's designee, and determine who will make contacts with tenants.
 - D. ADF Plant.
 - E. Doughty Rd Building
 1. Action to authorize purchase of rain handlers.
 2. Action to rent lift to facilitate installation of rain handlers on west side.
 - F. Enterprise Center
 1. Report on tenant requests or concerns, if any.
 - G. Fritz Avenue Plant
 1. Report on recommendation for HVAC replacement/rehabilitation work.
 - H. Gates Avenue Mfg. Plant
 1. Report on tenant requests or concerns, if any.
 - I. Jez Rd. Building
 - J. Appraisals
 1. Update on pending appraisals of joint properties.
 - K. Past Projects Summary
 - L. Correspondence
 1. Chairman's report.
 2. Consider elements of new JMC operating agreement.
 - M. Next meeting is tentatively Thursday, October 26, at 1 p.m.
4. **ADJOURN**