

Rusk County Emergency Services
MEETING MINUTES
Wednesday, December 9, 2020 - 8:00 AM

Present: Pedersen, Schmitt, Schneider, Stout, Sarah Rands, and via video conferencing Lisa Dobrowolski and Sheriff Wallace.

Others Present: Tom Hall, Jim Rassbach and Jerilea Hendrick

1. Meeting called to order by Schmitt at 8:09 AM due to technical difficulties.
2. Pedersen/Stout motion to approve the November 11, 2020 meeting minutes, motion carried.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the November monthly reports which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 25 in November and average daily EMP was 2. The average daily number of inmates housed out of county was 1, in a treatment facility at no cost to Rusk Co.
 - b. Training requests: Baier 12/14/20 – Traffic Stop Interdiction, Osseo PD; Olsen 1/5/21-2/25/21 – Basic Jail School, Rhinelander; Baier 2/22/21 – Deceptive Behaviors/Hidden Compartments, Osseo PD. Stout/Dobrowolski motion to approve training, motion carried.
 - c. Payment of bills –\$59,933.23 dated 12/02/20 – Pedersen/Stout motion to approve payment approval report, motion carried.
 - d. 2020 budget review – Attached report from Finance for review.
 - e. Long-range planning (New Jail) – nothing new, on hold since COVID. Hope to have study done in 2021.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report for November. There were 6 natural deaths, 0 accidental death, 0 suicide, 11 cremations, and 2 pending death certificate related to death determination and/or toxicology. Rassbach updated the committee on the increased workload for the CDME while ME out on medical leave or PTO and there are no provisions for pay for the CDME. The Personnel committee approved \$308 per week for the CDME when covering for the ME on leave and will address the PTO with Personnel also. Rassbach is working on a job description for the Autopsy Transport Deputy ME and will need Andy Albarado’s approval. Stout/Pedersen motion to begin working on job description and to define the chain of command within the ME and Ambulance directors, motion carried.
 - b. Training requests – none at this time.
 - c. Payment of bills – \$2,075.34 dated 12/2/2020 – Pedersen/ Schneider motion to approve Payment Approval Report, motion carried.
 - d. 2020 budget review – 2020 budget will be used.

3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Tom Hall presented the Monthly EMA/Ambulance report which included EMA/AMB, training, meetings and end of year stats. An EMPG-S grant has been approved and Hall will order equipment for PH, NHs and schools to be certain they get the supplies they need. Will order 4 iPads for damage assessment. Old ones may be converted to use in the ambulances. 250 has been repaired and 254 needs new brakes. Stress is becoming an issue with staff as they are short because of illness or out of work. EMTs are working lots of extra time to keep the system in service. October overtime, including holidays and COVID pay, were 371 hours.
 - b. Training request – None.
 - c. Payment of bills – \$13,310.07 dated 12/2/2020 – Schneider/Pedersen motion to approve payment approval report, motion carried.
 - d. Collections – nothing new, using updated system.
 - e. 2020 Budget review – the budget is fine.
 - f. Community involvement/recruitment – Going on Facebook.
 - h. Begin bid process for a rig in 2021 – Hall presented a General Specification for Bids which was reviewed. Specs are the same as 2020 specs.

Sheldon had 47 calls in November including COVID and covering Bruce and Hawkins.

6. The next meeting will be Wednesday, January 13, 2021 at 8:00 AM.
7. Stout/Schneider motion to adjourn at 9:38 AM, motion carried.