

Finance Committee Meeting Minutes
December 20, 2018

The meeting was held in the Rusk County Government Center, Finance Conference Room #2.

Present: Dave Willingham, Tony Hauser, Mike Hraban, and Karl Fisher.
Also present: Kitzie Nelson, Andy Albarado

Chair Tatur called the meeting to order at 8:30 a.m.

Motion by Hraban second by Hauser to approve the minutes of 11/16/18. Motion Carries.

Sheriff Wallace and George Murray were present to discuss revenue appropriations for 2019. Property approved replacing the jail dorm bathrooms at their last meeting to come out of the jail maintenance budget. **Motion by Hraban second by Fisher to approve replacing all three dormers. Motion Carries.**

Tatur informed the committee about the informational highway blacktop plant meeting. A used plant could be purchased for \$1.5 million. It has been left with Scott Emch to review the financials and estimate usage and payments. Another presentation will be done at a future Highway meeting.

The invoices were reviewed and approved. **Motion by Hraban second by Hauser to approve the invoices paid from 11/14-12/18/18. Motion Carries.**

Discussion about purchasing of office furniture running through the Administrative Coordinator and looking to utilize items from auctions and from within other departments. Albarado will work on developing the plan.

Motion by Hraban second by Hauser to approve Purple Cat Vet to the pre-approved list in the Financial Procedures Manual. Motion Carries.

The Spyglass Communications Audit was discussed. Motion by Hraban second by Fisher to contract with them for the phone bill review. Motion Carries.

The Ambulance billing contracts from Andres Medical billing and Expert T Billing were reviewed. The committee decided to put this back on the January Finance agenda.

Current Audit items were discussed.

The committee reviewed the DA office financial report.

Kitzie Nelson presented the Finance Director report.

The County Clerk's report and Treasurer's report was reviewed by the committee.

The meeting was adjourned at 12:00 by consensus of the committee.

Kitzie Nelson, Recording Secretary

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