

**Rusk County Department of Health and Human Services  
Aging & Disability Resource Center**

**Nutrition Meeting**

Nutrition Services held its regular bi- monthly meeting on December 20, 2018 at 1:00 pm in the Law Enforcement Center County Board Room, Ladysmith, WI.

PRESENT: Kathy Walthers, Lindsay Ohmstead, Jennifer Hengst, Jeremy Jacobs, Sheryl Kisling, Peggy Hraban, Kathy Halbur, Rhonda Seifert, Angie Harvey, Kayla Poppe, Jessica Carr

EXCUSED: Elizabeth Hanson, Ron Moser

AGENDA:

1. Call meeting to order by Mark Schmitt at 1pm.
2. Approval of minutes from previous meeting. M/S/P Hengst/Kisling
3. Senior Services
  - a) Employee changes – Jessica Carr was present. She was recently promoted to head cook for the meals program and has been receiving good feedback from staff and recipients regarding the meals and changes. Brittany Magnuson is now the new assistant head cook. Melissa Beebe and a sub position were recently hired. Still looking to fill another sub spot.
  - b) Equipment – Discussion about the current flooring ensued and is slated for April as snow removal is unpredictable by the maintenance dept. This would also mean coordinating moving the kitchen to the concession stand area for some pre-made meals that would be easy to serve from that small area. For now the freezer issue has been tabled as it has been working well enough with staff removing ice buildup weekly to continue. It may come down to replacing the motor when that goes, but we will determine that when the time comes. A stove was purchased from an auctions site for half of the price we were willing to spend and a double convection oven was just purchased through some grant funding where no county levy dollars went into the purchase. New dishes and silverware was purchased for the continued dining at 5 and sr congregate sites. Heat packs also needed replacement so those were recently received.
  - c) Nutrition Bylaws – a copy of the bylaws were distributed with highlighted proposed changes. Discussion over language in those areas and will be updated and re-distributed at the next meeting for approval before going to the county board.
  - d) Soup Cook Off - A discussion ensued over the profitability of holding the soup cookoff. Though it's a great social event and we do turn a small profit, the work and coordination of the event is often more work than the profits that we receive. We went over last year's profits for both the soup cookoff and quilt raffle. Discussion was had about continuing the Quilt raffle and/or another type of raffle as people now would rather donate money vs committing to an event. We will continue to research ideas for other fundraising ideas for the future and will not hold the cookoff for 2019.
  - e) Other Updates
    - Cookie Donations – As in past years, we continued the tradition of having employees and volunteers from the community donate cookies for a cookie basket for each of the meals on wheels recipients. A discussion was held in regards to the “labeling” on the packaging to limit the liability from Rusk County (entity). We may partner with churches or other volunteers next year to continue this past practice.

Meeting adjourned at 1:49 p.m. M/S/P Hengst/Hraban

Next Nutrition Meeting will be held on Thursday April 18, 2019 after the 1:00 p.m. in the LEC Meeting Room (Quarterly Meeting – April, August, October and December. ADRC Advisory Committee Meeting to follow.