

NOT COMMITTEE APPROVED

Present: Jerry Biller, Lyle Lieftring, Ken Pedersen, Mike Hraban, Robert Stout.

Also Present: Scott Emch, Nanci Mertes, Don Mansky, Andy Albarado, Dan Sydow, Dave Pantzlaff.

Call Meeting to Order.

Highway Chair Jerry Biller called the meeting to order at 8:00 a.m.

Approval of Minutes – November 26, 2018.

A Hraban/Pedersen motion to approve the minutes of November 26, 2018. Motion Carried.

Public Comment.

Dan Sydow and Dave Pantzlaff from Ayres Associates came before the Committee to review services provided by Ayres Associates.

Dan Sydow updated the Committee on the upcoming CTH "D" bridge project over Deertail Creek. The Highway Commissioner is currently working with Right Of Way acquisitions for this project. Bridge construction is scheduled for 2020.

Garbage Collection.

The Committee reviewed monthly costs for garbage collection services from Waste Management, Republic, and City of Ladysmith.

No action at this time.

Policy – Highway Safetyware Reimbursements.

The Committee reviewed current language in the County handbook regarding Highway Department Safetyware. Currently the language reads as follows "(County) will pay up to fifty dollars (\$50.00) per employee, twice per year, towards the employee's purchase of protective shoes, with a receipt.

A Stout/Hraban motion to approve changing the language from fifty dollars (\$50.00) per employee, twice per year, towards the employee's purchase of protective shoes, with a receipt to "will pay up to one hundred dollars (\$100.00) per employee, once per year, towards the employee's purchase of protective shoes, with a receipt." and forward to the Personnel Committee. Motion Carried.

Update on "Hunting Restrictions" for all active and inactive mining land.

The Commissioner reported that Corporate Council is still working on this topic and how it applies to the County Ordinances.

A Hraban/Stout motion to have Corporate Council update and/or create an ordinance to make all Highway Department land used for mining operations as "No Hunting". Motion Carried.

Contracts – State Routine Maintenance Agreement.

The Committee signed the State Routine Maintenance agreement.

A Pedersen/Hraban motion to approve the State Routine Maintenance agreement. Motion Carried.

HIGHWAY SAFETY REPORT

The department is currently conducting 7 minute trainers once a week for all the crew members. MSHA training is scheduled for spring.

HIGHWAY COMMISSIONER REPORT

This report includes the status of Highway equipment, Highway Blacktop Plant and Highway projects.

HIGHWAY FINANCIAL REPORT.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

Mike Hraban left the meeting at 9:00 a.m.

HIGHWAY OFFICE REPORT.

This report includes the status of workers compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

No Announcements.

Approve payment of bills.

A Liefkring/Stout motion to approve the Highway Payables and the Highway Crew and Administration payrolls as presented. Motion Carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for January 21, 2019 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.

A Liefkring/Stout motion to adjourn. Motion Carried.

Meeting Adjourned at 9:05 a.m.

Minutes prepared by Nanci Mertes, Highway Financial Administrator and distributed after approval at the January 2019 meeting.