

**RUSK COUNTY
PROPERTY COMMITTEE**

December 14th, 2018

Present: Al Rathsack, Jerry Biller, Tom Hanson, Mike Hraban, Tony Hauser.

Others Present: Andy Albarado, Loren Beebe, Charmaine Johnson, Kitzie Nelson, Jim Bugbee, Tom Thorson, Sheriff Wallace, George Murry, Mark Bergh,-B&B Electric, Jeremy Jacobs.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Biller, second by Hanson to approve Property minutes from November 9th, 2018. Motion carried.

Sheriff

Repair/replacement Jail dorm urinals: Pictures provided. Bid proposals reviewed. Motion by Hraban, second by Hanson to approve the Badger State bid and the money is to be taken out of the jail maintenance budget in 2019. Motion carried. Motion by Biller, second by Hraban to allow Property Chairmen, Tony Hauser, to sign the agreement. Motion carried.

Forestry

ATV tracks purchase: Motion by Biller, second by Hanson to allow the purchase of the tracks. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

2018 Budget Projections: Budget reviewed.

Approval of Payment of Invoices: Motion by Rathsack, second by Biller to approve payment of invoiced. Motion carried.

Fairgrounds-Appearance by B&B Electric to review electrical upgrades: Mark Bergh, B&B Electric, provided documents on upgrades.

Motion by Biller second by Rathsack to approve the entire electrical upgrades at the Fairgrounds, by borrowing the estimated cost of \$200,000 and to bring it to the Finance Committee in January. Motion carried.

Use Intern over winter break: Update from Personnel Committee to allow them to work during their break. Motion by Hraban, second by Hanson to allow the Interns to come in and work during their breaks. Motion carried.

End of year considerations: Discussion on items being done at Trails End.

Fritz Ave. work-easements: Motion by Biller, second by Hauser to approval signing of work being done by city. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Update on 800 Gustafson Rd: Letter given to Beechworth for potential buyers of the building.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

BOA audit/review: Andy provided updates.

Fuel system upgrades-updates: Andy provided updates.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie provided updates.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Motion by Biller, second by Rathsack to purchase a laptop under \$1,000. Motion carried.

Other Items for Discussion & Possible

NONE

Other Equipment Requests

Emergency or Chairman Approved Request That May Come Before the Committee: NONE

Equipment Request: Jeremy Jacobs, H&HS, stove for use at senior center. Motion by Biller, second by Hraban to approve the purchase of the oven. Motion carried. Motion by Biller, second by Hraban to approve the past purchase of the laptop computer for Public Health.

Motion by Rathsack, second by Hraban to adjourn. Adjourned at 10:41 a.m.

Next meeting: January 11th, 2019 at 8:30 a.m.

Minutes prepared by: Loren Beebe – County Clerk

Distributed: 12/19/2018 @ 10:45 a.m.

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