

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, December 12, 2018 - 8:00 AM

Present: Schmitt, Fisher, Schneider, Pedersen and Stout

Others Present: Hall, Hraban, Marty Huhn, George Murray and Andy Albarado

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Pedersen/Stout motion to approve the November 14, 2018 minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Hall presented the monthly EMA/Ambulance report which includes EMA/AMB, training and meetings.
  - b. Training request – Schneider/Pedersen motion to approve out of county training for Hall in Burnett County Jan 15<sup>th</sup> and Sawyer County 1/29, motion carried.
  - c. Payment of bills –Schneider/Stout motion to approve payment approval report, motion carried.
  - d. 2018 YTD budget review – budget was reviewed
  - e. Bad debt write offs – no requests
  - f. EMS – 911 Amb Service – open and accept RFP’s – Proposals were received from: 1) North Ambulance, Robbinsdale, MN, 2) LMC, Rice Lake, and 3) Rusk County. The RFP’s will be reviewed in closed session on 12/20/18 at 1 PM, followed with presentations made by each company. Fisher/Stout motion to have Albarado review the RFP’s and present a synopsis at 1:00 at the 12/20/18 meeting, motion carried. Proposals for ambulance billing deadline is today. Finance will review at their next meeting.
4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach was excused but provided the monthly report. There were 9 natural deaths, 3 accidental, 0 suicide, 0 homicide, 4 pending death certificates, 5 cremations, 2 standard autopsies and 1 pending disinterment.
  - b. Training requests – none.
  - c. Payment of bills – Fisher/Schneider motion to approve the monthly payment approval report, motion carried.
  - d. 2018 YTD budget review – provided for review.
5. Rusk County Sheriff presentation
  - a. Monthly report – Murray presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 41, the average daily EMP was 1 and no inmates were housed out of county.
  - b. Training requests –no out of county requests submitted.

- c. Payment of bills –Schneider/Pedersen motion to approve payment approval report, motion carried.
  - d. 2018 YTD budget review – the summary was reviewed.
  - e. Personnel updates – The two female dispatch/jailers will begin the FTO December 18 & 19<sup>th</sup>. One part-time patrol deputy is scheduled to begin January 2, 2019 and Grassmann is working on other part-time patrol deputy background.
  - f. Jail dorm urinal replacement – Murray provided pictures and prices of replacing the broken urinal in the dorm. Code requires replacement to be stainless steel. Bids received are \$12,000 - \$13,000 including fixtures and labor. Murray will obtain pricing on replacing all fixtures in all three dorms and present to the Property Committee on 12/14/18. Schneider/Pedersen motion to present bids, with options discussed to Property, motion carried.
  - g. Jail tour – will be held at another time.
6. The next meeting will be Wednesday, January 9, 2019 at 8:00 AM.
7. Schneider/Stout motion to adjourn at 9:14 AM, motion carried.