

**UW EXTENSION EDUCATION & RECYCLING COMMITTEE MINUTES**  
**TUESDAY, DECEMBER 4, 2018**  
**UW EXTENSION CONFERENCE ROOM**

**PRESENT:** Committee members present: Lyle Lieffring, Alan Rathsack, Tom Hanson and Terry DuSell at 8:33 am. Staff present: Charmaine Riddle. Appearances by: Al Christianson, Jaycees; Ron Freeman, Jr Fair Chair; and Andy Albarado, Administrative Coordinator.

**CALL TO ORDER:** Lyle Lieffring, Chair, called the meeting to order at 8:30 a.m.

**APPROVAL OF THE MINUTES:** *Motion to approve the Nov 6 minutes by Tom with second by Al. Motion carried.*

**PUBLIC COMMENTS:** None

**JUNIOR FAIR BUSINESS:**

**A. JR FAIR BOARD REPORT:** Ron reported that they had a meeting on Sunday night. There were members of the rodeo, Jaycees, Lions, Newspaper and a City Councilman. Rodeo was looking at other venues since they stated they hadn't heard back from the fair. Worked out some issues with ticket sales, equipment, bleachers, etc. and the rodeo will be held during the fair at the fairgrounds. Other topics discussed were an open class horse show, accommodations for rule signing, will not allow senior bulls to be shown at the fair, beer sales in the grandstand, approved the Jaycees leaving the haunted house up in the Log Cabin on the north end and possibly moving the mud bog to Sunday. Will have the truck/tractor pull at a different time other than the fair. Next meeting will be January 6, 2019.

**TRAILS END CAMP BUSINESS:**

**A. MAINTENANCE STAFF REPORT:** Charmaine reported on 2018 and 2019 usage. Andy stated since there is excess revenue and less expenses they are trying to order some needed items for next year such as shower curtains, mattresses, faucets, switching lights to LED and a commercial freezer to replace the residential one that doesn't work well. There is an electric pole that needs to be replaced next year and our disconnect is on top of it which is no longer allowed. Next year when it is replaced, we will need a panel.

**FAIRGROUNDS BUSINESS**

**A. FAIRGROUNDS REPORT:** Charmaine reported on 2018 usage.

**B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Request for the Rusk County Jr Fair August 8-11 plus set up the week prior and tear down the week following. *Motion to approve by Al with second by Tom. Motion carried.*

**C. JAYCEES LONG-TERM USE OF LOG CABIN:** Al Christianson said the Jaycees have a small group of helpers and it takes a couple of weeks to set up the haunted house and they operate 4 or 5 nights. They are trying to cut down on the amount of lead and tear down time and would like to keep the haunted house up throughout the year. Discussed whether this would be a long-term lease or keep as a usage agreement. *Motion by Al with second by Terry to leave it as a usage agreement allowing them to keep it up throughout the year as long as there isn't other usage is needed. Motion carried.* Will continue to charge \$55/day.

**RECYCLING BUSINESS**

- A. COORDINATOR REPORT INCLUDING UPDATE ON OUTREACH, VIOLATIONS, & SITES:** None
- B. 2019-2022 RECYCLING RFP:** Charmaine went over the prior RFP and suggested changes and keeping the dates relatively the same. Will send RFP to Waste Management and Republic Services. Express is branching out north of Broken Arrow so will send them one as well.

**EXTENSION OFFICE BUSINESS:**

- A. CONTRACT BETWEEN RUSK COUNTY & BOARD OF REGENTS OF THE UW SYSTEM:** Committee would like clarification on section 4(e) regarding arrest or conviction record. Call Lori Baltrusis and she will get clarification.
- B. POSITIVE YOUTH DEVELOPMENT EXTENSION EDUCATOR REPORT:** Jenna is in Madison. Her report was in the agenda packet.
- C. YOUTH DEVELOPMENT ASSISTANT HIRING UPDATE:** Andy said there were 8 applicants, currently reviewing applications and will set up interviews next week.
- D. OUT OF COUNTY TRAVEL:** Jenna is requesting travel to Sawyer County on December 12 for a grant writing workshop. Motion to approve by Tom with second by Terry. Motion carried.

**CURRENT YEAR BUDGET REVIEW:** None

**REVIEW & APPROVE BILLS:** *Motion by Terry with second by Al to approve the bill report. Motion carried.*

**NEXT MEETING DATE:** TBD

**ADJOURNMENT:** Motion to adjourn by Terry. Meeting adjourned at 10:12 a.m.