

UW EXTENSION EDUCATION & RECYCLING COMMITTEE MINUTES
MONDAY, DECEMBER 3, 2019
UW EXTENSION CONFERENCE ROOM

PRESENT: Committee members present: Lyle Lieffring, Tom Hanson, Al Rathsack and Terry DuSell. Kathy Vacho at 8:01 am. Staff present: Charmaine Riddle. Appearances by: Ron Freeman, Jr Fair Chair; Andy Albarado, Administrative Coordinator; and Joe Baye, Beth Schmucker and Lenore Krajewski from Trails End Board of Trustees.

CALL TO ORDER: Lyle Lieffring, Chair, called the meeting to order at 8:00 a.m.

APPROVAL OF THE MINUTES: *Motion to approve the November 5 minutes with a correction of call to order time of 8 am by Lyle with second by Terry. Motion carried.*

PUBLIC COMMENTS: None

JUNIOR FAIR BUSINESS:

- A. JR FAIR BOARD REPORT:** Ron reported that they met on Sunday and have some Title Sponsors already, determined rodeo ticket prices, still working on bands and approved tent rental contract. Next meeting is January 5.
- B. JR FAIR CONTRACT APPROVAL:** Contract for AC & Sons Party Tent Rental for \$1475 was submitted for approval. Cost is comparable to last year's vendor and will get the tent set up the Monday before the fair and take down on Monday. Will also become a fair sponsor. *Motion to approve by Terry with second by Al. Motion carried.*

TRAILS END CAMP BUSINESS:

- A. TRUSTEE REPORT:** Lenore reported that they had elections at last meeting and she remains Chair, Heather Towers-Moreno is Vice Chair and Beth Schmucker is Secretary. Made some rate changes including going from \$175/day to \$250 day and will now cash security deposit checks. Property Committee was out at camp in November and was impressed with how great camp looks.
- B. MAINTENANCE STAFF REPORT:** Andy reported that all electrical work is done outside and recently got a quote for inside electric which will be done in December. Roofs will be done next spring. Plan is to keep road open this winter. Will get a one door freezer for kitchen and a fridge/freezer for dining hall. The floors in the kitchen and bathroom were put in the capital projects which is going to County Board in December. Discussed stove possibilities but one is gas and the other is 3 phase.

FAIRGROUNDS BUSINESS

- A. FAIRGROUNDS REPORT:** Andy reported roofs will be done in Spring.
- B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Agreements submitted are for RC Jr Fair August 6-9 with setup 8/3 to 8/5 and Livestock weigh-ins on January 25 and April 25. *Motion to approve agreements by Terry with second by Kathy. Motion carried.*

RECYCLING BUSINESS

- A. COORDINATOR REPORT INCLUDING UPDATE ON OUTREACH, VIOLATIONS, & SITES:** Charmaine reported that November 15 was America Recycles Day so she did an office supply swap where offices could bring

items they no longer wanted and take whatever they could use. Went over well and all leftover supplies were given out at the Clerk/Treasurer meeting. Charmaine gave a brief update at the meeting as well.

EXTENSION OFFICE BUSINESS:

- A. POSITIVE YOUTH DEVELOPMENT & 4-H PROGRAM COORDINATOR HIRING UPDATE:** Lori reported that Breanne is the new 4H Program Coordinator and Community Youth Development Educator and began December 1. Yesterday she met with Andy, Breanne and Jeremy to discuss what portions of RRYF will fall under CYD. Considering having a PT case manager and a summer intern. Trying to save money as there is less youth aid funding in the future due to new Juvenile Justice positions and UWEX will lose the \$10,000 discount beginning in 2021.
- B. YOUTH DEVELOPMENT ASSISTANT REPORT:** No report.
- C. OUT OF COUNTY TRAVEL:** Lori said there would be some networking meetings in December. *Motion to approve out-of-county travel by Terry with second by Tom. Motion carried.*
- D. 2020 CONTRACT BETWEEN RUSK COUNTY & BOARD OF REGENTS OF THE UW SYSTEM:** *Motion to approve by Al with second by Kathy. Motion carried.*

CURRENT YEAR BUDGET REVIEW: Charmaine went over current budget review.

REVIEW & APPROVE BILLS: *Motion by Terry with second by Al to approve the bill report. Motion carried.*

NEXT MEETING DATE: Next meeting will be Tuesday, January 7 at 8:00 am in the UW Extension Conference Room.

ADJOURNMENT: Motion to adjourn by Lyle with second by Tom. Meeting adjourned at 8:41 a.m.