

Rusk County Emergency Services

Minutes

November 9, 2022

Present: Schmitt, Schneider, Wedwick, Gudis

Absent: Cudo

Others Present: Jeff Wallace, George Murray, Tom Hall, Doug Pavlik, Annette Grotzinger, Miranda Kron, Ashley Heath, Jerilea Hendricks

Call to Order

Meeting called to order at 8:00am

Approval of the Minutes

Motion by Schneider, second by Gudis to approve minutes from the October 12, 2022 committee meeting as prepared. Motion carried.

Public Comment

None

Rusk County Emergency Management/Ambulance Director presentation

- Reviewed ambulance needs/repairs.
- Tom is waiting for Dairyland Dam to forward their report for functional drill; he will then produce the AAR for credit on POW
- Training Requests: MMC Trauma Conference (2 EMT's to attend) [12/05 – 12/06 – WI Dells]; EMS Conference (4 EMT's to attend) [February 2023 – Green Bay, WI]. Motion by Schneider, second by Wedwick to approve out of county training. Motion carried.
- Tom is asking the committee to approve a stipend for Theresa Ludvigsen as she has been helping with payroll and grant reporting during Tom's time on medical leave. Request for a \$1.00 wage increase while doing administrative work, retro-active to October 1, 2022. Motion by Schneider, second by Wedwick to forward the stipend request to the Finance and Personnel committees. Motion carried.
- Tom presented a list of purchases he would like to make through grants. Committee reviewed the list. Motion by Schneider, second by Gudis to forward purchase requests to the Property Committee for approval. Motion carried.
- Motion by Schneider, second by Wedwick to approve payment approval report. Motion carried.
- Budget Review: on track. No changes were made to the 2023 budget by the Finance Committee.

Rusk County Medical Examiner presentation

- Currently 11 open cases due to waiting on autopsy and toxicology results. There has been 1 hospice call since Doug was appointed as Medical Examiner.
- Doug and Annette have been working on taking inventory of office/ME supplies. There is no issue or concern with distributing overstock items to other departments within the county.
- Training Requests: None
- Motion by Schneider, second by Wedwick to approve payment approval report. Motion carried.
- Budget Review: on track. The 2023 budget will have adjustments made to the stipend/per diem line, cremation line, and no increase will be given to the transport line. There is a potential of more changes after further review.

- Discussion held to have a 2nd deputy added; request to appoint the position denied as the position has to be posted and interviews held. Motion by Gudis, second by Schneider to post the opening for a deputy ME. Motion carried.

Rusk County Sheriff presentation

- Reviewed monthly report; 4 inmates (1 billable) housed out of county
- Training Request: Reisner & Boone, Kummet & Kona [11/15 – 11/16 – NPCA Narc Trials – Baine, MN] Olynick & Tuma [12/12 – 12/14 – Dispatch/Jail FTO Training – Eau Claire County Sheriff's Office] Motion by Schneider, second by Gudis to approve the addition of Zebro to the requests and approve all training requests. Motion carried.
- Sheriff Wallace updated the committee that the Jail Meals with Ladysmith Family Restaurant started 11/01/2022. The change over seems to have happened very smoothly and there have been minimal issues.
- Motion by Schneider, second by Gudis to approve payment approval report. Motion carried.
- Budget Review: on track. No changes were made to 2023 budget by Finance Committee.
- Request to replace boots damaged in the line of duty: Per Article 19 of the contract, any uniforms damaged in the line of duty shall be replaced at the discretion of the Law Enforcement Committee, up to a maximum of \$150.00 per year per employee. Investigator Gronski's boots were damaged while on scene at a fire investigation; requesting to replace the boots. Motion by Schneider, second by Wedwick to replace the boots up to \$150.00, any cost over \$150.00 will be taken from Gronski's uniform allowance. Motion carried.
- Resolution Approval: Amend Resolution #08-02A Rusk Count Sheriff's Office Schedule of Fees Resolution. Reviewed with committee that the last time the fees were updated was in 2016 and made note of which fees were increased. Motion by Gudis, second by Schneider to approve the Resolution and forward to County Board. Motion carried.
- Squad Purchase: Sheriff Wallace explained the schedule in which squads and admin vehicles are purchased for the Sheriff's Office. There were two Ford Expedition ordered in February 2022 for the K9 vehicles. We have received the first Expedition, but recently received word the second order for the Expedition was cancelled. Sheriff is requesting to switch the approved Expedition order to an admin car and order the Expedition in 2023 so we are able to stay on track with our squad/vehicle purchase schedule. The admin car will be purchased off the lot vs needing to be ordered. Motion by Schneider, second by Gudis to forward request to Property. Motion carried.
- Separation of Jail/Dispatch: No new updates; will continue to discuss at AD HOC Master Plan meetings. Sheriff brought to the attention of the committee that several people have declined working the jail/dispatch because of the dual role.
- Radio Upgrade: Will continue to discuss at AD HOC Master Plan meetings.

Next Meeting Date

December 14, 2022 at 8:00am

Adjourn

Motion to adjourn at 9:09am