

NOT COMMITTEE APPROVED

Present: Karl Fisher, Arian Knops, Roger Gierke, Jim Platteter, Jerry Biller.

Absent:

Also Present: Scott Emch, Nanci Mertes, Ted East.

Call Meeting to Order.

Chair Karl Fisher called the meeting to order at 8:00 a.m.

Approval of Minutes – October 23, 2017.

A Platteter/Gierke motion to approve the minutes of October 23, 2017. Motion Carried.

Public Comment.

None

2018 Winter Highway Conference in Wisconsin Dells.

Attending: Roger Gierke.

Request approval for attendance for Ben Jiskra, Tim Meyer, and Scott Brinker at the WEM Automation 2018 Asphalt Conference January 23 through the 25th, 2018 in Brookfield, Wisconsin.

A Platteter/Gierke motion to approve attendance for Ben Jiskra, Tim Meyer, and Scott Brinker at the WEM Automation 2018 Asphalt Conference, January 23, through the 25th, 2018 in Brookfield, Wisconsin. Motion Carried.

2018 State RMA Contract.

The Committee reviewed the 2018 RMA (Routine Maintenance Agreement) with the State. Total budgeted for 2018 is \$726,700.00.

A Gierke/Knops motion to approve the 2018 RMA State Agreement. Motion Carried.

James Meng – Mining Agreement.

Currently the Highway Department holds a "Mining Agreement" with James Meng. This agreement will expire on February 16th 2018. The Highway Commissioner would like to extend this agreement for another year. Commissioner will contact James Meng to negotiate new contract terms. Commissioner will bring back to Committee for approval after new terms are completed.

Holiday Pay Hours.

The Highway Commissioner explained, Highway employees while working 10 hour/4 day weeks, were being paid 10 hour days for their holiday pay. Effective with this Thanksgiving holiday, Highway employees will be paid 8 hour days for holiday pay. Ted East explained how this change came to be. Discussion followed on alternatives to this policy. Personnel will review policy at their December meeting.

Highway Building Updates.

Barrientos is currently wrapping up the preliminary design plans for redesigning the Gustafson Road Building for Highway operations. Barrientos will give a presentation to the Committee as soon they have everything completed.

HIGHWAY SAFETY REPORT

The Commissioner updated the Committee on current safety issues: Sander/Auger training scheduled within the next month; newly hired employee Nathan Johnson is currently going through new employee training; implementing a 7 minute morning training program that will be conducted weekly; MSHA yearly training is scheduled for March 2018.