

COMMITTEE APPROVED

Present: Jerry Biller, Lyle Lieftring, Ken Pedersen, Mike Hraban, Robert Stout

Also Present: Scott Emch, Nanci Mertes, Don Mansky, Rich Summerfield, Andy Albarado, Jerilea Hendrick.

Call Meeting to Order.

Highway Chair Jerry Biller called the meeting to order at 8:00 a.m.

Approval of Minutes – October 29, 2018.

A Lieftring/Hraban motion to approve the minutes of October 29, 2018. Motion Carried.

Public Comment.

Don Mansky asked about Highway right-of-way.

Approve Resolution to allow ATV/UTV crossing the USH 8 Bridge over the Flambeau River in the City of Ladysmith (Brooklyn Bridge) and forward to County Board.

The Committee reviewed the resolution and discussion followed.

A Lieftring/Stout motion to approve the resolution to allow ATVs/UTVs crossing the USH 8 Bridge over the Flambeau River in the City of Ladysmith (Brooklyn Bridge). Motion Carried.

Approve Ordinance to amend Section 46-37 of the Rusk County Code regarding All-Terrain Vehicle routes and forward to County Board.

No Action (Part of Resolution).

Update on "Hunting Restrictions" for all active and inactive mining land.

A Lieftring/Hraban motion to postpone until the December 17, 2018 meeting. Motion Carried.

Review and possible updates on Highway Job Descriptions for Truck Drivers/Operators, and Laborers.

Discussion on proposed changes to the Highway Laborer and Highway Driver/Operator job descriptions; change both job descriptions to have the same requirements except for the level of experience, change the job description titles to Highway Worker Class I to replace Highway Laborer job description title and Highway Worker Class II to replace Highway Driver/Operator job description title. Discussion on level of experience requirements.

A Lieftring/Stout motion to approve changes to job descriptions as follows: change title of Highway Laborer to Highway Worker Class I and Highway Driver/Operator to Highway Worker Class II, change job descriptions for both Highway Worker Class I and Highway Worker Class II to have the same requirements except for the level of experience, set level of experience for the Highway Worker Class II as "a minimum of 3 years' experience as a Highway Worker Class I". Forward changes to the Personnel Committee. Motion Carried.

Update on Blacktop Plant Purchase.

The Highway Commissioner informed the Committee that he will be meeting with a representative from Adams Asphalt Consultants along with Highway Chair Biller and Finance Chair Tatur to discuss Blacktop Plant purchase options. This information will be brought back to the Highway Committee.

2019 Winter Highway Conference Attendance.

Committee Discussion on attendance at the January 14, 15 & 16 2019 Winter Road School Highway Conference.

HIGHWAY SAFETY REPORT

Nothing new to report.

HIGHWAY COMMISSIONER REPORT

This report includes the status of Highway equipment and Highway projects.

HIGHWAY FINANCIAL REPORT.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.

This report includes the status of workers compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

No Announcements.

Approve payment of bills.

A Lieftring/Hraban motion to approve the Highway Payables and the Highway Crew and Administration payrolls as presented. Motion Carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for December 17, 2018 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.

A Lieftring/Hraban motion to adjourn. Motion Carried.

Meeting Adjourned at 9:30 a.m.

Minutes prepared by Nanci Mertes, Highway Financial Administrator and distributed after approval at the December 2018 meeting.