

RUSK COUNTY FINANCE COMMITTEE MINUTES

November 17, 2022

Finance Committee Present: Tatur, Hauser, Meyer, P. Unterschuetz and Rathsack

Others Present: G. Shilts, E. Wyberg, A. Heath, J. Wallace, Neil Robinson.

CALL TO ORDER

Meeting called to order by Chair Tatur at 8:32 a.m.

PUBLIC COMMENT - None

Approval of Minutes

Motion by Meyer, second by P. Unterschuetz, to approve the Finance Committee Minutes of the October 20, 2022 and October 24, 2022 meeting. Motion Carried.

DISCUSSION AND POSSIBLE MOTION:

IT Specialist Position – Gary Shilts, Facility Manager is requesting an additional position in IT Specialist Position. Discussion held.

Motion by Tatur, seconded by Hauser to forward to the Personnel Committee under advisement to hire an additional IT Specialist Position. Motion carried.

Winter Maintenance LTE – The Facility Manager is requesting a Winter Maintenance LTE.

Motion by Rathsack, seconded by Meyer to approve the Winter Maintenance LTE for 197 hours at \$15.00 per hour from the Maintenance Budget. Motion carried.

Forestry ARPA Requests – Jerrad Macholl, Assistant Forest Administrator gave ARPA request for the Forestry Department as follows; Audie Lake Campground - \$750,000.00, pave the Murphy Picnic (\$42,000.00) area and Josie Creek Rifle Range Driveway (\$20,000.00), Log Pavilion at Josie Creek (\$55,000.00) and spot treating ATV trails (\$80,000.00). Discussion held.

Investment Options – Treasurer Neilson gave an overview of Rusk County's Investment Options that are currently higher than the current companies. Discussion held.

Motion by P. Unterschuetz, seconded by Meyer to allow the Rusk County Treasurer, under her discretion to look into investing with ADM and or Charles Swab. Motion carried.

Approve Invoices – Judge Barna gave an explanation of a grant funded invoice for Drug Court.

Motion by Meyer, seconded by Hauser to approve the invoices as presented. Motion carried.

Out of County Travel - None

REPORTS:

Treasurer's report – Verna gave a report on Bank Balances and Tax Deed Process.

Administrative Coordinator report

Update from Personnel Committee, Including Wage Study – Personnel Committee is discussing how to implement wages. Discussion held.

Joint Management Items – Gates building storage issue.

Building Ad-Hoc Committee Updates – A plan was approved by the Ad Hoc Committee to pass onto County Board in January. Discussion held.

Hospital & Nursing Home Building Transition – Administrative Coordinator gave an overview of the Hospital vacancy and the next steps that will be taken by the County.

Clerk's report – Clerk Meyer gave an updates on Dog/Marriage Licenses and Elections.

Finance Director's report

Jaimie gave reports on Current Year Budget Review, Collection of Back Taxes, Sales Tax, Ambulance Billing, and Insurance.

ADJOURN by Chair Tatur at 11:44 a.m.