

Rusk County Emergency Services
MEETING MINUTES
Wednesday, November 14, 2018 - 8:00 AM

Present: Schmitt, Fisher, Schneider, Pedersen and Stout

Others Present: Hraban, Rassbach, Marty Huhn, Sheriff Wallace and Andy Albarado

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Schneider/Pedersen motion to approve the October 10, 2018 minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented the monthly EMA/Ambulance report which includes EMA/AMB, training and meetings.
 - b. Training request – Hall provided CPR training and recert for Public Health and attended ESRI training and WEMA conference. No requests for training.
 - c. Payment of bills –Schneider/Stout motion to approve payment approval report, motion carried.
 - d. 2018 YTD budget review – Overages on repairs, training and insurance claims. Budget as a whole will be under.
 - e. Bad debt write offs – no requests
 - f. 2017 Tornado Public Sector report – Hall presented a letter listing disbursements paid as of October 26th.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report. There were 14 natural deaths, 2 accidental, 1 suicide, 0 homicide, 4 pending death certificates, 13 cremations, 0 autopsies and 1 pending disinterment. Rassbach will phase out saving profiles for Hospice as there is no longer a requirement to preregister.
 - b. Training requests – Rassbach will provide two Death presentations to MMC.
 - c. Payment of bills – Stout/Pedersen motion to approve the monthly payment approval report, motion carried.
 - d. 2018 YTD budget review – Rassbach advised the budget will be over in the autopsy line.
5. Rusk County Sheriff presentation
 - a. Monthly report – Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 45, the average daily EMP was 2 and no inmates were housed out of county.
 - b. Training requests –None requested.
 - c. Payment of bills –Stout/Fisher motion to approve payment approval report, motion carried.
 - d. 2018 YTD budget review – the summary was reviewed.

- e. Personnel updates – Backgrounds are completed for the two female dispatch/jailers, psych testing and physical/drug testing to be completed. Interviews are scheduled tomorrow for the 2 part-time patrol deputies.
 - f. East tower lease update – the antenna move will take place on Friday, November 16, 2018.
6. The next meeting will be Wednesday, December 12, 2018 at 8:00 AM.
7. Pedersen/Stout motion to adjourn at 8:51 AM, motion carried.