

RUSK COUNTY PROPERTY COMMITTEE

November 10th, 2017

Present: Tony Hauser, Al Rathsack, Mike Hraban, Jim Platteter,

Others Present: Mike Naczas, Loren Beebe, Charmaine Johnson, Rosemary Schmit, Kitzie Nelson, Ted East

Meeting called to order by Hauser at 8:30 a.m.

Motion by Hraban, second by Rathsack to approve Property minutes from October 13th, 2017. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties:

Sidewalks: City of Ladysmith sent email that states 4 sections of sidewalk that needs to be replaced by the county. Discussion on timing of letter being submitted as county budget has already been established. Vending machines: Products not being purchased prior to expiration date. Discussion on using up what products are left and selling vending machine to break even with lost costs. Motion by Rathsack, second by Hraban to have the inventory used up and then sell the vending machines. Motion carried. Key machine: purchased for \$352 at auction. Education of all 5 employees will take place with online school; this is cheaper than sending Chris down to Appleton for 4 day training and also gets all the maintenance men certified. A 5 pin set was also purchases. The money for this is taken out of the courthouse maintenance budget.

Budget Projections: Budget reviewed and discussed.

Approval of Payment of Invoices: Invoices reviewed. Motion by Platteter, second by Rathsack to approve invoice payments. Motion carried.

Animal Shelter Construction Updates/finance: Lock/key issues. Sales tax savings may not be as high as anticipated as some of the subcontractors had the sales taxes off already.

CDL License: Will have to have maintenance men take the test for the license for CDL with the changes of the law on registered weight limits.

LEC Heating System: Mike handed out resolution that will be brought in front of the County Board at the budget meeting.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update:

- Snow Removal Equipment: Snow blade was purchased to use with the Kubota as it usually sits during the winter.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders: Verso and Excel MOU was reviewed and Andy stated that some of the items listed on the MOU has already been taken care of. Gates ave building will have utilities turned back on due to costs on getting building certified to a storage building. Motion by Hraban, second by Platteter to approve the MOU between the County, Verso and Excel energy. Motion carried.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Rosemary went over claims. Part of the road on County D was sticking up and caused damage. Scott is looking into this as it was questioned if the bump was marked well enough.

IT

IT Report – Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT: Jim stated that they are still working with the sheriff department. Purchases include virus program for everyone. The ticket program is still working great.

Other Items for Discussion & Possible

NONE

Other Equipment Requests

Emergency or Chairman Approved Request That May Come Before the Committee: NONE

Equipment Request:

ADDENDUM

Equipment Requests

Desktop scanner purchase approval: Ted stated that he is asking to postpone any desktop scanners and see if it is considered and need or a want.

Airport – Mike Nazcas/Andy Albarado

Hanger Rental Rates: Reviewed hanger rent proposals. Motion by Hraban, second by Rathsack to approve the hanger rental rates. Motion carried.

Motion by Rathsack, second by Hraban to adjourn. Adjourned at 10:52a.m.

Next meeting: December 8th, 2017 at 8:30 a.m.

Minutes prepared by: Loren Beebe – County Clerk

Distributed: 12/5/17

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