

Rusk County Emergency Services

Minutes

October 12, 2022

Present: Schmitt, Schneider, Wedwick, Cudo, Gudis

Others Present: Jeff Wallace, George Murray, Jim Rassbach, Tom Hall, Miranda Kron, Ashley Heath, Jerilea Hendricks, Jonathon Unterschuetz, Jeremy Jacobs (arriving at 8:45am), Elly Wyberg (arriving at 9:43am)

Call to Order

Meeting called to order at 8:00am

Approval of the Minutes

Motion by Cudo, second by Schneider to approve minutes from the September 14, 2022 committee meeting as prepared. Motion carried.

Public Comment

None

Rusk County Emergency Management/Ambulance Director presentation

- Reviewed ambulance needs/repairs.
- Tom is waiting for Dairyland Dam to forward their report for functional drill; he will then produce the AAR for credit on POW
- Working with Rich on the CodeRed contract and terminating with AlertSense.
- Discussion held for the Ambulance Service Wage Adjustment Resolution. Motion by Cudo, second by Gudis to approve the Resolution and forward to County Board. Motion carried. Schneider abstained from voting and signing resolution due to potential conflict of interest.
- Training Requests: None
- Motion by Schneider, second by Cudo to approve payment approval report. Motion carried.
- Budget Review: on track.

Rusk County Medical Examiner presentation

- Monthly Death Statistics reviewed
- Decedent Cot has a confirmed delivery date of November 22, 2022
- Discussion held for the Repayment to the County for Medical Examiner Clothing. There are two invoices in question from the Finance Committee; one invoice for \$164.50 and one for \$586.50. The Finance Committee is asking for repayment of the \$164.50 as there is not currently a policy in place stating the Medical Examiner can purchase uniforms with County dollars and there was no committee approval to make these purchases. Finance is also requesting the names of the employees the apparel on the invoice for \$586.50 went to as they will need to be taxed for these purchases. Jim Rassbach states he will reimburse the \$164.50 and return the items purchased for \$586.50 to the County and they can disburse as they see fit. Motion by Schneider, second by Cudo to ask for repayment of the \$164.50 and have further discussion in the future about adding a budget line for ME Uniforms. Motion carried; Wedwick and Gudis voted no.
- Training Requests: None
- Motion by Schneider, second by Cudo to approve payment approval report. Motion carried.
- Budget Review: on track

Rusk County Sheriff presentation

- Reviewed monthly report; 4 inmates (1 billable) housed out of county
- Training Request: Grassmann [10/03 – 10/04 – Command College Refresher – Wisconsin Dells] Gronski & Kummet [10/03 – 10/07 – Officer Involved Shooting – CVTC] Read [11/03 – 11/04 – Risen Stun Dynamics User/Operator Instructor Certification – Wausau, WI] Fenstermacher [11/10 – Glock Armourer Re-Certification – CVTC] Kron [06/21/2023 – 06/23/2023 – WI LEAP Conference – Eau Claire, WI] Zebro [10/13 – Telecommunications Role in an Active Shooter and Critical Incidents – Wisconsin Rapids]. Motion by Schneider, second by Cudo to approve the addition of Zebro to the requests and approve all training requests. Motion carried.
- Motion by Cudo, second by Schneider to approve payment approval report. Motion carried.
- Budget Review: budget for 2022 is on track
- South Tower Move: Motion by Schneider, second by Gudis to approve the Tower Lease Agreement and forward to the Property Committee. Motion carried.
- Guardian RFID System Agreement: George Murray explained to committee members that our jail staff keeps a daily log of any movement throughout the jail, any medications disbursed, inmate requests, etc. Currently they have to go back to a computer to complete the log which has proved to be an inconvenience. This system will provide a hand-held device that allows jail staff to complete the log in real time as they are completing the task, has the ability to take images or video as needed, etc. The agreement is an annual fee of \$6,500.00 covering all 3 units with software updates and maintenance. Every three years the agreement will be renewed. Motion by Schneider, second by Wedwick to approve the Guardian RFID System Agreement and forward to the Property Committee. Motion carried.
- Replacement Sink in Jail Kitchen: George explained that due to the change in how jail meals will be delivered, the trays will need an area that they can be rinsed off. The existing sink is not in working order to complete this task. Request to replace the sink for \$1,680.00 (including installation). Motion by Cudo, second by Gudis to replace the sink in the jail kitchen. Motion carried.
- Fix Shower Drain in Holding Tank Shower: The existing drain in the holding tank shower continuously backs up due to the way it was initially installed. Requesting \$2,100.00 to repair the issue and route the drain pipes correctly to avoid this in the future. This would be covered by building/maintenance. Motion by Cudo, second by Schneider to fix the drain in the holding tank shower. Motion carried.
- Less Lethal Stun Vest: Used/worn by inmates who are taken to court when it is requested that they do not wear cuffs/shackles. The purchase of this was committee approved in February 2021, but the company it was ordered from has since closed. The new company that took over has agreed to honor the original purchase as it was never shipped/received. The cost of the vest remains the same as the initial approval for \$1,975.00. No new motion for approval as it was already committee approved in 2021 and there has been no change to the order.
- Jail Meals RFP: Discussed the RFP received from Ladysmith Family Restaurant; this was the only RFP received. The quote came back at \$7.00/meal + milk and juice; with the additional charge for milk and juice, the average cost is estimated to be BREAKFAST: \$7.43, LUNCH/SUPPER: \$7.08. The RFP states the transition to using LFR for jail meals on 11/01/2022. Motion by Schneider, second by Cudo to hire Ladysmith Family Restaurant to supply jail meals for 1 year starting November 1, 2022 and then evaluate after the 1-year contract is up. Motion carried.
- Jail Meal Trays and Tray Lids: The jail currently has 75 trays with fitted lids for the meals. Now that LFR will be supplying jail meals, George would like to purchase an additional 75 trays to allow the trays to be rotated out and washed in between meals to prevent LFR staff from having to make numerous trips back and forth to get the trays. The estimated cost for the additional trays and lids is \$830.00 which can be paid

from the inmate canteen fund. Motion by Cudo, second by Schneider to purchase additional trays and lids to be paid for from the inmate funds. Motion carried.

- Separation of Jail/Dispatch: No new updates; will continue to discuss at AD HOC Master Plan meetings
- Radio Upgrade: Will continue to discuss at AD HOC Master Plan meetings.

Motion by Schneider, second by Cudo to enter Closed Session at 9:48am. Motion carried by roll call vote; all committee members voted yes.

CLOSED SESSION announced by chair

Complaint investigation

Wis. Stats. 19.85 (1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion by Cudo, second by Schneider to enter Open Session at 11:14am. Motion carried by roll call vote; all committee members voted yes.

OPEN SESSION – Possible motion on Topic of Closed Session

Next Meeting Date

November 9, 2022 at 8:00am

Adjourn

Motion to adjourn at 11:16am