

Present: Robert Stout, Mike Hraban, Ken Pedersen, Lyle Lieffring, Jerry Biller

Absent: None

Also Present: Scott Emch, Deb Fetting, Kitzie Winters

#### CALL MEETING TO ORDER.

Bob Stout, Vice Chairman called the meeting to order at 8:00 a.m.

#### APPROVAL OF MINUTES—SEPTEMBER 20, 2021

**Lyle Lieffring made the motion to approve the minutes of September 20, 2021. Motion was seconded by Mike Hraban. Motion carried.**

#### PUBLIC COMMENT

None.

#### GENERAL BUSINESS:

##### Authorization to Get Quote on Dump/Plow Truck. Possible Motion.

The truck budgeted for 2021 won't be here until sometime in 2022. Discussion was held on ordering another new truck now since it is taking up to 2 years to get them. **Lyle Lieffring made the motion to approve getting a quote for another dump/plow truck so an order can be placed as soon as possible and budgeting plans for 2022-23 can be made. Ken Pedersen seconded the motion. Motion carried.**

##### Highway Wage Adjustment. Possible Motion.

Discussion was held on a possible wage adjustment for the Highway Department Finance Accountant I position. **Jerry Biller made the motion to approve a wage increase equal to courthouse Finance Accountant I positions (\$20.28 per hour) and submit the approval to the Personnel Committee. Lyle Lieffring seconded the motion. Motion carried.**

#### HIGHWAY COMMISSIONER REPORT

- Blacktop Plant Update:  
Scott Emch explained that a new conveyor costs approximately \$400,000. We purchased the current one along with a silo for approximately \$100,000. The parts to repair it will cost approximately \$112,000 plus approximately \$12,000 for a new motor. Costs are well under the cost of a new conveyor and a silo had we gone that route when purchasing the plant.
- Construction Updates:  
State Hwy. 40 is open. Most roads in Rusk County are done. We will close State Hwy. 27 north of Jump River Electric put in a new culvert.
- Lowboy Purchase Update:  
The one we looked at the last meeting was sold when we called on it. We are looking for another one.
- Safety Committee Update:  
Nothing new to report
- Plaque for Michael Bigalk:  
Scott showed a picture of a plaque Deb Fetting designed. Committee members made some suggestions before one is ordered.

#### HIGHWAY SAFETY REPORT

Nothing new to report

#### HIGHWAY FINANCIAL REPORT

The financial reports were presented by Kitzie Winters. No questions.

#### HIGHWAY OFFICE REPORT

The Highway Office report was presented by Kitzie Winters. No questions.

#### HIGHWAY COMMITTEE - ANNOUNCEMENTS

Mike Hraban announced that the Ad Hoc Committee for Buildings will do a walk-through on October 29<sup>th</sup>. They are touring the jail as well.

APPROVE PAYMENT OF HIGHWAY INVOICES.

**A motion to approve the Highway Payables as presented was made by Bob Stout and seconded by Ken Pedersen. Motion carried.**

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

The next regular Highway Committee meeting is set for November 15, 2021 at 8:00 a.m. at the Highway Department.

MOTION TO ADJOURN

**A motion to adjourn was made by Lyle Lieffring. Motion Carried.**

Meeting Adjourned at 9:05 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed after approval at the November 2021 meeting.