

RUSK COUNTY HIGHWAY COMMITTEE MINUTES

OCTOBER 17, 2022

8:00 A.M.

Highway Committee Present: Hraban, Kalepp, Meyer and Stout. Biller absent.

Others Present: S. Emch, C. Meyer, A. Heath, S. Schuelke.

CALL TO ORDER

Meeting called to order by Vice-Chair Stout at 8:01 a.m.

APPROVAL OF MINUTES

Motion by Hraban, seconded by Kalepp to approve September 12, 2022 minutes with changes. Motion carried.

PUBLIC COMMENT – None

GERNERAL BUSINESS:

Approval of Additional Expenses for 1st Truck. Possible Motion

Discussed the surcharge for #1 Truck to include additional expenses for the tank swap for \$1,500.00 and tire surcharge an additional \$250.00.

Motion by Kalepp, seconded by Meyer to approve the additional surcharge of \$1,750.00 for tire and fuel tank surcharge for a total purchase price of \$135,415.50 from Equipment Fund Budget. Motion carried

BIL Update. Possible Motion.

The Highway Commissioner gave a report on the BIL update from the DOT approved letter. The project is an 80/20 cost share is \$100,000.00 for the design and 1 million dollars for the total construction project. The Committee would like the project to be taken to Finance to budget for the design and construction.

Tire Policy. Possible Motion.

The Highway Department currently uses the Michelin tire manual for the tire policy. Discussion held. Guidance from the Michelin Tire Manual will continue and the Highway Commissioner will look into other Highway Department County Tire Policies.

HIGHWAY COMMISSIONER REPORT: (Report will include asphalt plant update, gravel pit updates, BIL update, construction projects update and bridge inspections.)

Scott gave an update on Poly seals on bridges, County M Bridge is still under construction for another 4 weeks, County F project totals, County D paving is in process, improvement of the intersection in the City of Ladysmith, Asphalt plant appraisal is not finished, Bridge inspections are done for the year.

HIGHWAY SAFETY REPORT:

Scott gave an update on DSPS inspection compliance issues and would like to look into extra storage for the parts area which is overcrowded and parts placed too close to the ceiling in the current area. Automobile lift needs to be on rotation to be inspected yearly, gear guard issue at the Blacktop plant. County D accident report was given and has been reported to the insurance company.

HIGHWAY FINANCIAL REPORT: (Report will include financial status of Highway Department cash, payables, receivables, equipment fund and blacktop plant fund).

Sky Schuelke gave a report on Highway Financial Report on Receivables, Bond Funds, Equipment Funds and Blacktop Plant Funds.

HIGHWAY OFFICE REPORT. (Report will include Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests).

Workers Compensation Claims, Liability Insurance, Property Insurance, FMLA Request, leave of absence and unemployment.

Sky would like to discontinue the office report due to Human Resource Manager doing the work for the all Rusk County Department.

HIGHWAY COMMITTEE – ANNOUNCEMENTS – December and January meeting dates will not work for the Commissioner. 12/12/2022 – 1/23/2023 would work for him.

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Kalepp, seconded by Meyer to approve the payment report as presented. Motion carried.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

November 21, 2022 at 8:00 a.m. in the LEC.

ADJOURN

Motion by Meyer, seconded by Kalepp to adjourn at 9:52 a.m. Motion carried.