

**RUSK COUNTY
PROPERTY COMMITTEE**

October 11th, 2019

Present: Mike Hraban, Al Rathsack, Tony Hauser, Tom Hanson.

Others Present: Jim Bugbee, Andy Albarado, Loren Beebe, Kitzie Winters, George Murry, Jeff Wallace.

Meeting called to order by Hauser at 8:30 a.m. at Trails End.

Tour of Trails End. Table talk

Recess at 10:10 a.m.

Reconvened at 10:25 a.m. at the Rusk County Government Center- LEC Room

Motion by Rathsack, second by Hraban to approve September 13th, 2019 minutes. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

Approval of Payment of Invoices: Motion by Hraban, second by Hanson to approve payment of invoices. Motion carried.

2019 Budget Projections: Albarado went over budget.

Update Fairgrounds Electrical Project: Albarado went over what still needs to be finished.

Update on Trails End Electrical Project: Albarado and Trustees went over updates.

Jail Fire Alarm: Albarado went over estimate.

Review Draft Farmers Market/Gateway Park Pavilion Development Agreement: Albarado provided copy of agreement. Under the county shall strike out "continue to maintain the new pavilion once it is built." Will be verifying the insurance with the city. Discussion on parking.

Sheriff

Emergency Operations Center (EOC) Relocation to JREC: Wallace explained to have the center at a different location in case something happened here at the courthouse. Request for \$4800 antenna and wiring data smart 1300 for phones total of \$6008.06 for the new EOC. Motion by Hraban, second by Hanson to upgrade the Jump River Electric building to be the EOC in the amount of \$6010.00 and to have the money come out of equipment fund. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Consideration/Approval of change orders: No updates.

Joint Management Actions: No updates.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

No updates.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Winters, Finance Director, provided update that included county car usage. Also updated regarding: squad hitting deer, thumb sprain. Motion by Hraban, second by Rathsack to approve the transfer of the truck to maintenance and the explorer to senior meals. Motion carried.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

NAS and Hard Drive Purchase: Get the money from 2019 equipment funds in the amount of \$4500. Motion by Hraban, second by Rathsack to purchase the NAS and hard drive in the amount of \$4,500.00 and to have the money come out of the equipment fund. Motion carried.

Firewall Purchase: Updated that IT is looking to upgrade.

Veeam Software Purchase: Will bring back at another time.

Misc IT Dept Issues: Bugbee updated that EO Jonhson will be coming to update printers next week; website update is taking a lot of time.

Other Items for Discussion & Possible Motion

Jail washer and dryer: Request is to purchase a commercial washer and dryer. Can do a lease or purchase it out right. Only cost is plumbing and electrical. The cost is \$16,236 to purchase out right; \$317 for a lease for 6 years. Discussion on the commissary account and locating the washer and dryer in the old kitchen. Motion by Rathsack, second by Hanson to approve the jail to lease the commercial washer and dryer and to have the money come out of the commissary budget. Motion carried.

Motion by Hraban, second by Hanson to adjourn. Adjourned at 11:50 a.m.

Next meeting: November 8th, 2019 at 8:30 a.m.