

Rusk County Emergency Services
MEETING MINUTES
Wednesday, October 11, 2017 – 8:00 AM

Present: Schmitt, Schneider, Fisher, Pedersen, and Stout.

Others present: Rassbach and Hraban

1. Meeting called to order by Chair Schmitt at 8:00 AM
 2. Pedersen/Schneider motion to approve the September 13, 2017 meeting minutes, motion carried.
 3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall was excused as he is attending the WEM conferences in Green Lake. The October 2017 report was reviewed. Schneider informed the committee that he will be taking the rig home when he is on-call due to the railroad crossing construction.
 - b. Training requests – None
 - c. Payment of bills –Schneider/Stout motion to approve the payment approval report, motion carried.
 - d. 2017 YTD budget review – nothing provided
 4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the September monthly report. There were 12 natural deaths, 2 accidental deaths, 0 suicide, 4 pending death certificate, 9 cremations and 1 standard autopsy. Rassbach expressed concern over cold storage of deceased while completing the death investigation and obtained prices for a cooler and level lift and felt the county may have to consider purchasing or negotiating with Nash-Jackan a fair price to use their storage. Two new laptops were received and two more will be purchased in 2018. Staffing is down one and Rassbach will work with the Administrative Coordinator on the hiring process.
 - b. Training request – None.
 - c. Payment of bills – Schneider/Stout motion to approve the monthly payment approval report, motion carried.
 - d. 2017 YTD budget review – Rassbach presented the Finance printout.
 5. Rusk County Sheriff presentation
 - a. Monthly report – Deb Flater presented the September 2017 monthly report which included training, meetings, monthly calls for service, inmate housing A/R and overtime. The average daily inmate population was 34 and daily EMP was 0. Plans for the one-year memorial for Deputy Glaze are in action for October 29, 2017 at 4 PM located outside of the northwest corner of the law enforcement center. The jail inspection will be conducted October 25, 2017.
 - b. Training requests – Hahn, VOCA Grant Management 10/10, Eau Claire; Murray, Jail Admin Conf 10/10-10/13, Green Bay; Behnke, Effect Courtroom Testimony 10/11, WITC; and Behnke, Grassmann, Pyfferoen & Wojcik Landlord/Tenant Laws 10/12, WI Dells. Pedersen/Fisher motion to approve training requested, motion carried.
 - c. Payment of bills – Pedersen/Schneider motion to approve the payment approval report, motion carried.
 - d. Personnel updates – Final offer of employment was given to the part-time male dispatch/jailer which makes the department at full staff.
 - e. 2017 YTD budget review – line item projections – The jail and sheriff budgets were reviewed.
- Hraban informed the committee that the City of Ladysmith purchased a pumper-tanker and the City is researching a “Quiet Zone” for the railroad traffic.
6. The next meeting will be Wednesday, November 8, 2017 – 8:00 AM.
 7. Adjournment – The meeting was adjourned at 9:40 AM.