

Rusk County Emergency Services
MEETING MINUTES
Wednesday, October 9, 2019 - 8:00 AM

Present: Schmitt, Schneider, Stout and Pedersen.

Others Present: Jim Rassbach, Tom Hall, Jerilea Hendrick and Sheriff Wallace

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Schneider/Stout motion to approve the September 11, 2019 minutes, motion carried.
3.
 - a. Rusk County Emergency Management/Ambulance Director presentation – Hall presented his FEMA/AMB monthly report. EM grants have been submitted. Hall is working on FEMA assistance but has not yet met the \$3200 mark for protective measures/debris cleanup. 4 full-time EMTs have been hired. 253 hit a deer and Highway is doing the repairs. Discussion on ambulance rent and lift assist expenses and looking for a facility with sleeping quarters. There were 99 billable runs in August. Marty Huhn has been awarded the 87th District First Responder of the year and will be receiving an award October 10th on the State Assembly's floor.
 - b. Training request – Candy Shrewsberry and Deb Bartels – EMT conference in WI Dells Nov. 13-17, 2019. Stout/Pedersen motion to approve the requested training, motion carried.
 - c. Payment of bills – Pedersen/Schneider motion to approve payment approval report, motion carried.
 - d. Bad debt write offs – None.
 - e. Collections – None.
 - f. 2019 budget review – The summary was reviewed.
 - g. 2020 Budget – Finance approved as submitted.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report. There were 7 natural deaths, 2 accidental, 0 suicide, 0 homicide, 1 undetermined, 6 pending death certificates, 8 cremations, 3 standard autopsies and 0 pending disinterment.
 - b. Training requests – One or two staff to attend the WCMEA Conf. January 2020 in WI Dells. Schneider/Stout motion to approve requested training, motion carried.
 - c. Payment of bills – Pedersen/Schneider motion to approve the monthly payment approval report, motion carried.
 - d. 2019 YTD budget review – budget is okay.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the September 2019 monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 32, the average daily EMP was 1 and 0 inmates were housed out of county. The jail inspector completed the jail inspection last week. The Enbridge Table Top Exercise is scheduled for October 30th.
 - b. Training requested – Murray – 10/8-11, State Jail Admin Conf, Appleton; and Hahn – 10/23 or 10/24, VOCA Grant Management, Wausau or Eau Claire. Schneider/Pedersen motion to approve the requested training, motion carried.
 - c. Payment of bills – Pedersen/Schneider motion to approve payment approval report, motion carried.
 - d. Personnel updates – Officially at full staff. One is on military leave, one in FTO for patrol and one in FTO for dispatch/jail.

- e. Long-range planning – New Jail – Wallace and Albarado will meet with the Samuels Group seeking input on the procedures and planning of a new jail. There is no cost for this.
 - f. 2019 budget review – The summary was reviewed.
 - g. 2020 Budget – Wallace met the budget numbers Finance asked to meet.
 - h. E.O.C. – JREC – This project is dependent on Finance funding.
6. The next monthly meeting will be Wednesday, November 13, 2019 at 8:00 AM.
7. Schneider/Stout motion to adjourn, motion carried. Meeting adjourned at 8:55 AM.