

RUSK COUNTY PERSONNEL COMMITTEE AGENDA

DATE: Thursday October 7, 2021
TIME: 8:30a.m.
PLACE: Rusk County Government Center – LEC ROOM

MEETING WILL BE ACCESSIBLE BY TELEPHONE OR VIDEO CONFERENCE

To link with your computer video and/ or audio: <https://bluejeans.com/7155322188>

To join by phone dial 1-888-748-9073 OR 1-312-216-0325 and then enter meeting ID 7155322188 followed by #. The toll-free number has had occasional issues, so two numbers are provided. Supervisors and members of the public attending in person will be required to observe the social distancing guidelines and are encouraged to take any preventative measures that you deem necessary including wearing a mask and other personal protective items. Hand sanitizer will be made available.

**A quorum of the Finance Committee may be present during the meeting due to in common committee members.*

*At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items. **

CALL TO ORDER

APPROVAL OF MINUTES – September 2, 2021; September 17, 2021; September 29, 2021

CLOSED SESSION under Wis. Stat. § 19.85(1)(a), (b) (c) & (g) for potential disciplinary action, deliberations, and consultation with legal counsel. Specifically, the Committee will convene in closed session:

For considering dismissal, demotion, or discipline of any public employee and the taking of formal action on any such matter; provided that the public employee is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee requests that an open session be held. Wis. Stat. § 19.85(1)(b). ***The Employee may request that this portion of the meeting be held in open session.***

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stat. § 19.85(1)(c). For deliberations concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that government body. Wis. Stat. § 19.85(1)(a)

And for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stat. § 19.85(1)(g).

OPEN SESSION – Possible motion on topic of closed session.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County

HIRING/RECRUITMENT UPDATES

Dispatch/Jailer

Animal Shelter Part-time worker

Medical Examiner – Deputy ME

CLASSIFICATION AND WAGE COMPENSATION STUDY

Patrick Glynn – Carlson Dettmann

HHS&FINANCE

Accounting Positions

HHS

Comprehensive Community Services – Service Facilitation Positions

CIRCUIT COURT

Clerical Aid – part time

ADMINISTRATIVE COORDINATOR

General Updates

Payroll Change and Comp-Time Reports

Lighthouse Hotline – Reports Received

COVID-19 – HR/Employee Issues

- Consider Policy Updates

American Rescue Plan Act – Provisions and Funding

Personnel Handbook Updates

2022 Health Insurance & HSA/HRA

Wellness

DEPARTMENT REQUEST FOR WAGE INCREASE

2022 Wage Adjustment Process Discussion and Consideration

Finance

LCDD

Forestry

Treasurer

Deputy

HHS

Register of Deeds

Highway

IT

County Clerk

Buildings & Grounds

CLOSED SESSION announced by Chair

Department requests for 2022 wages

WI Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public

employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Possible Motion on Topic of Closed Session

RESOLUTION

2022 Wage Adjustment/Reclassification Resolution

CLOSED SESSION announced by Chair

FMLA & Other Medical Leave Request

Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any

public employee over which the government body has jurisdiction or exercises responsibility.

OPEN SESSION – Possible Motion on Topic of Closed Session

ADJOURNMENT