

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

October 4th, 2018

Personnel Committee Present: Bob Stout, Dave Willingham, Tom Hanson, Karl Fisher, Kathy Mai.

Others Present: Loren Beebe, Andy Albarado, Rich Summerfield, Jeremy Jacobs, Nanci Mertes, Scott Emch, Judge Anderson, Lori Gorsegner.

Meeting called to order at 8:30 a.m.

APPROVAL OF MINUTES

Motion by Fisher, second by Willingham to approve the September 6th, 2018 Personnel minutes. Motion by Fisher second by Stout to amend the minute to reflect that Sheriff Side letter ends on March 1st, 2019. Motion carried

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Rich's update included commitments, guardianships, Sheriff Sales, records requests, Fine Arts Center, contract with Forestry, CJCC Truancy ordinance and Treasure in rem process.

ANDY ALBARDADO

Payroll Change and Comp-Time Reports: Motion by Fisher, second by Mai to approve report. Motion carried.

General Updates: Provided updates on Department head meeting.

On-Call/Call-In staffing and compensation for the Highway Department: Discussion on if handbook applies to Highway department as well. Andy stated that in maintenance they adopted the same rules that are in the handbook for the maintenance department and that they choose to get regular pay for it or to have it go into comp time. Motion by Stout to have the same rules that are currently applied to the maintenance dept. be applied to the Highway department. Motion dies with lack of second after further discussion.

Bailiff's wages-Judge: Motion by Willingham, second by Stout

Wage adjustment: 1.5 % wage increase for general employees is proposed by Finance. Motion by Fisher, second by Willingham to approve a 1.5% wage increase for all general employees. Motion carried.

Consider/Approve Health Insurance Plan & Rates for 2019: Motion by Fisher, second by Stout to accept the WEA insurance renewal with a 0% increase. Motion carried.

Consider/Approve Maintenance Manager wage adjustment: Discussion on job position.

Rusk Restorative Youth Program/Youth Program Hiring: Andy asked questions as for how the hiring process goes for advertising the position.

HEALTH & HUMAN SERVICES

Point factor/wage review

- Rusk Restorative Youth Program: Motion by Fisher, second by Stout to increase position pay by \$1 making wage at \$17.92 per hour and to have a resolution brought to the next county board meeting. Motion carried.
- Senior Center Head cook/ Senior Center Assistant cook: Motion by Stout, second by Fisher to approve the \$2.00 wage increase to the Head cook and \$1.00 increase to the Assistant Head cook. Motion carried.

CLOSED SESSION

Chair announces closed session for:

- Disciplinary action

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1)(c). Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations WI Stats 19.85(1)(f).

Motion by Fisher, second by Stout to enter closed session. Roll call. Voting yes: Willingham, Stout, Fisher, Mai, Hanson. Motion carried.

CLOSED SESSION at 10:15 a.m.

OPEN SESSION at 10:23 a.m.

CLOSED SESSION

Chair announces closed session for:

Minutes prepared by L. Beebe

Distributed: 10/31/2018

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) ©.

Motion by Fisher, second by Mai to enter closed session. Roll call. Voting yes: Willingham, Stout, Fisher, Mai, Hanson. Motion carried.

CLOSED SESSION at 11:29 a.m.

OPEN SESSION at 11:41 a.m.

Committee consensus to adjourn. Adjourned at 11:47 a.m.

NOTE: Next regular committee meeting is scheduled for November 1st, 2018.