

RUSK COUNTY FINANCE COMMITTEE AGENDA

DATE: January 18, 2024

TIME: 3:00 p.m.

PLACE: Rusk County Government Center – LEC Board Room

**At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items. **

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715)532-2100.

CALL TO ORDER

PUBLIC COMMENT – Limited to five minutes per person

APPROVAL OF MINUTES

1. December 14, 2023

DISCUSSION AND POSSIBLE MOTION:

1. HHS – Clerk II Reclassification to Clerk III
2. Step Placement for Regard RCTC Finance Accountant II
3. Forestry Request to Utilize Funds from Park & Trail Development Fund for Trail Development
4. Approve Transfer of BCRC SWAT Funds to 501(c)(3)
5. Cancellation of Department Credit Cards for Misuse
6. Approval of Payment of LATCF to NACO for Contribution to the National Center for Public Lands Counties
7. Additional ARPA Requests to Forward to County Board (Resolution) – Fairgrounds Restrooms
8. Consideration of Financial Support for Hawkins Daycare
9. Designating LATCF Funds 1-2024 (Resolution)
10. Consideration of Open Records Software
11. Approve Invoices
12. Out of County Travel
 - o County Clerk
 - o Other Requests

REPORTS:

13. Treasurer's report
(which includes report on Bank Balances and Tax Deed Process)
14. Administrative Coordinator report
 - Update from Personnel Committee
 - Joint Management Items
 - Ad-Hoc Construction Committee Updates
 - Hospital & Nursing Home Building Demolition
 - Clinic Update
15. Clerk's report
 - (which includes updates on Dog/Marriage Licenses and Elections)
16. Finance Director's report
 - (which includes reports on Current Year Budget Review, Collection of Back Taxes, Sales Tax, Ambulance Billing, and Insurance)
17. Review/Amend Future Committee Meeting Dates

ADJOURN

Agenda prepared by Jaimie Wilk, Finance Director under direction of Chair Randy Tatur
Posted January 15, 2024 at 10:00 a.m.

RUSK COUNTY FINANCE COMMITTEE MINUTES

December 14, 2023

Finance Committee Present: Tatur, Hauser, P. Unterschuetz and Meyer.

Staff Present: A. Heath, C. Meyer and J. Wilk.

Others Present: E. Webster.

CALL TO ORDER

Meeting called to order by Chair Tatur at 3:00 p.m.

PUBLIC COMMENT - None

APPROVAL OF MINUTES

Motion by Hauser, seconded by P. Unterschuetz to approve the November 16, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Public Records Software Presentation

John Lee from Granicus, Open Records Software gave a presentation. Discussion held. More research will be done and the information will be brought back to the Committee.

Increase Meal Per Diem Rates

Jaimie presented an increase meal per diem rate for 2024.

Motion by Hauser, seconded by Meyer to approve the 2024 meal per diem rates as presented. Motion carried.

Cancellation of Department Credit Cards for Misuse

Discussed credit card misuse by Departments and how to handle when invoices are not given to Finance in a timely manner.

Motion by Hauser, seconded by Meyer to send out a memo to Department Heads to hand in all invoice for 2023 by January 2024 and failure to turn in purchasing invoices within 30 days in 2024 may result in putting the Department card on hold. Motion carried.

Trails End ARPA Request to Reallocate Funds from Boardwalk to Pavilion

The request is to reallocate \$7,149.34 ARPA funds from the Boardwalk to the Pavilion.

Motion by Meyer, seconded by Meyer to approve the reallocation of funds as requested. Motion carried.

Additional ARPA Requests to Forward to County Board (Resolution) – Fairgrounds Restrooms

Gary Shilts, Facility Manager gave a report on the portable restrooms ARPA request for the Fairgrounds. Property will look into the State Plans before making a decision to purchase the portable restrooms.

Approve Public Records Request Policy – No Discussion.

Resolution to Amend Public Records Fee Schedule – Discussion held on the Fee Schedule.

Motion by Hauser, seconded by Meyer to approve the Resolution to Amend Public Records Fee Schedule. Motion carried.

Comprehensive Plan

Discussed the Rusk County Comprehensive Plan update and how to proceed.

Updates to Financial Procedures Manual

Finance Manager gave an update to the Financial Procedures Manual and is requesting approval.

Motion by Meyer, seconded by Hauser to approve the Financial Procedures Manual as presented and send it to County Board. Motion carried.

Proceed with Litigation Against Previous Ambulance Billing Company - Discussed proceeding Litigation.

Motion by Meyer, seconded by P. Unterschuetz to proceed with litigation against the previous Ambulance Billing Company and forward to County Board for approval. Motion carried.

Approve Budgeting Software to Utilize for 2026 Budget Process

A budgeting software to utilize the budget process instead of doing things manual for 2025-2026.

Motion by Meyer, seconded by Hauser to approve the Budgeting Software with the understanding that the cancelation of the software by October 25, 2024 and that County Board Supervisors have access. Motion carried.

LATCF Requests to Forward to County Board (Resolution) – No Discussion.

Approve Invoices – *Motion by Hauser, seconded by P. Unterschuetz to approve the December invoices as presented. Motion carried.*

Out of County Travel – No Out of County Travel.

Treasurer's report – The Committee reviewed the reports.

Administrative Coordinator report – Ashely Heath, Administrative Coordinator reported on a Resolution that is being presented to County Board, Ad Hoc Jail Committee, Demolition of the Hospital and Marshfield Clinic purchase.

Clerk's report – Clerk Meyer gave a report on the Clerk's Office and Election training.

Finance Director's report – Jaimie Wilk gave a report on the Finance Department.

Next meeting will be January 18, 2024 at 3:00 p.m. in the LEC – Board Room

ADJOURN - Chair Tatur adjourned at 6:57 p.m.

DRAFT

RATE-FICA	RATE-WRS	RATE	RATE
7.65%	6.90%	7,565.36 SINGLE	0.1200% C
		15,630.12 SINGLE +1	2.5000% M
		21,194.88 FAMILY	2.6100% A

STATUS	Department	WAGE	HOURS	TOTAL WAGE	FICA	WRS	HEALTH PLAN TY	HEALTH	W/C	GRAND TOTAL	W/C TYPE
Full Time	HEALTH & HUMAN SVCS	19.38	2030.5	39,351.09	3,010.36	2,715.23	SINGLE +1	16,075.20	47.22	61,199.09	C CLERK II, STEP 2 4500 Health Savings Account
Full Time	HEALTH & HUMAN SVCS	21.06	2030.5	42,762.33	3,271.32	2,950.60	SINGLE +1	16,075.20	51.31	65,110.76	C
							If she only goes to III-step 1>>>>>>			3,911.67	MORE CLERK III, STEP 1 4500 Health Savings Account
Full Time	HEALTH & HUMAN SVCS	21.36	2030.5	43,371.48	3,317.92	2,992.63	SINGLE +1	16,075.20	52.05	65,809.28	C
							If she goes to III-step 2>>>>>>>>>>			4,610.18	MORE CLERK III, STEP 2 4500 Health Savings Account

INVOICE

(Voluntary)

DATE:

December 13, 2023

Rusk County

Attn: Connie Meyer, County Clerk

311 Minder Ave E, Suite C 150

Ladysmith, WI 54848

QUANTITY	DESCRIPTION	AMOUNT DUE
Due to the work of the National Association of Counties (NACo), Rusk County received two payments of federal Local Assistance and Tribal Consistency Funds (LATCF).		
FY2022		\$50,000
FY2023		\$50,000
Total		\$100,000
Total Due (1% of the LATCF Received)		\$1,000*

Please make check payable to Wisconsin Counties Association.

*100% of the voluntary contribution paid to the Wisconsin Counties Association for the creation of the National Center for Public Lands Counties will be sent directly to NACo on your behalf.

Thank you!

FOR OFFICE USE ONLY:

Amount paid _____

Check no. _____

Date: _____

Return yellow copy with payment.

1.5% charge after 30 days from invoice date.



22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
WICOUNTIES.ORG

TO: Connie Meyer, Rusk County Clerk

FROM: Mark D. O'Connell

RE: National Association of Counties National Center for Public Lands Counties

DATE: December 13, 2023

The National Association of Counties and the Western Interstate Region (WIR) Board of Directors have created the National Center for Public Lands Counties (The Center) under the umbrella of NACo. Counties in Wisconsin and across the country are leaders in various ways including land use and management. While we are leaders in this area, there is little study done on how we can play a role in federal lands.

The Center's mission is to effectively demonstrate how prosperous public lands create a prosperous America by giving counties an opportunity to share these stories with their peers, policymakers, the media, think tanks and other key influencers. The Center's research will highlight the economic, environmental, and social impact public lands have on counties. The Center will provide economic and scientific data to better inform decisions and meet unique challenges in housing, taxation and infrastructure maintenance on and off federal lands.

The Center will be governed by a board consisting of elected officials from across the country and the WIR Executive Committee, the NACo CEO/ Executive Director.

To establish The Center, the NACo and WIR set a fundraising goal of \$15 million in two years. As of August, \$4.7 million has been raised through contributions by counties across the nation. This amount will provide The Center with the money needed to start their important work. The hope is that counties in Wisconsin will make a voluntary contribution to support The Center so that vital research on county intergovernmental partnerships to improve outcomes on federal lands can be conducted. No dollars will be utilized for lobbying or political reasons.

Over the past two years, your county has received a payment entitled Local Assistance and Tribal Consistency Fund (LATCF). LATCF is a general revenue enhancement program that aids eligible Tribal governments, eligible revenue sharing counties and eligible revenue sharing consolidated governments. NACo is the reason you received these funds. NACo's work in the area of public lands highlighting the need for a stronger financial relationship between the federal government

and counties resulted in your county receiving \$50,000.00 in 2022 and \$50,000.00 in 2023 for a total of \$100,000.00.

NACo and WCA are requesting that your county contribute a very modest one-time amount of 1% of the amount you received in LATCF monies. 100% of the one-time funds you contribute will go to fund the National Center for Public Lands Counties further highlighting the need for the federal government to recognize the economic impact public lands have on counties.

Below is a list of the counties which have received LATCF funds. All counties receiving these funds are being requested to contribute to the National Center for Public Lands Counties effort.

I have attached an invoice for ease of processing. Please consider joining this effort.

Please contact WCA if you have questions.

	FY 22 Allocation	FY23 Allocation	
Adams County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Ashland County	\$ 577,027.55	\$ 577,027.55	\$ 1,154,055.10
Barron County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Bayfield County	\$ 521,464.55	\$ 521,464.55	\$ 1,042,929.10
Buffalo County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Burnett County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Chippewa County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Clark County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Columbia County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Crawford County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Dane County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Dodge County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Door County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Douglas County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Dunn County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Eau Claire County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Florence County	\$ 131,388.45	\$ 131,388.45	\$ 262,776.90
Forest County	\$ 971,056.23	\$ 971,056.23	\$ 1,942,112.46
Grant County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Green County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Green Lake County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Iowa County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Iron County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00

Jackson County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Jefferson County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Juneau County	\$ 105,495.16	\$ 105,495.16	\$ 210,990.32
Kenosha County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Kewaunee County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
La Crosse County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Langlade County	\$ 65,983.19	\$ 65,983.19	\$ 131,966.38
Lincoln County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Manitowoc County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Marathon County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Marinette County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Milwaukee County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Monroe County	\$ 85,408.53	\$ 85,408.53	\$ 170,817.06
Oconto County	\$ 171,010.50	\$ 171,010.50	\$ 342,021.00
Oneida County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Outagamie County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Ozaukee County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Pepin County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Pierce County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Polk County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Portage County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Price County	\$ 199,584.99	\$ 199,584.99	\$ 399,169.98
Racine County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Rock County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Rusk County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Sauk County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Sawyer County	\$ 377,731.92	\$ 377,731.92	\$ 755,463.84
Shawano County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Sheboygan County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
St. Croix County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Taylor County	\$ 98,942.81	\$ 98,942.81	\$ 197,885.62
Trempealeau County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Vernon County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Vilas County	\$ 102,936.26	\$ 102,936.26	\$ 205,872.52
Walworth County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Washburn County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Washington County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Waukesha County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Waupaca County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00

Waushara County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Winnebago County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
Wood County	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00

Indianhead Community Action Agency

Child Care Need Analysis – May 2022

Population: **14,188**

School Districts: **7**

Children age 6 & under: **802**



Rusk County

City	Zip Code
Ladysmith	54848
Village of Sheldon	54766
Village of Tony	54563
Village of Weyerhaeuser	54895

City	Zip Code
Village of Bruce	54819
Village of Conrath	54731
Village of Glen Flora	54563
Village of Ingram	54526
Village of Hawkins	54530

Top Industries:

1. Manufacturing

2. Educational services, health care and social assistance

3. Retail Trade

67

Current Child Care Capacity (FCF Calculation)

527

Children under 5 w/ all parents in the workforce (FCF Calculation)



460

Birth to age 5 Slots needed (FCF Calculation)

Certified Family Child Care

1

Licensed Family Child Care

1

Licensed Group Child Care

1

0 0.25 0.5 0.75 1

RUSK COUNTY DATA

50%

Of Zip Codes are considered child care deserts

14%

Have 3-5 Star Rating

\$717

Average Monthly Cost of Care

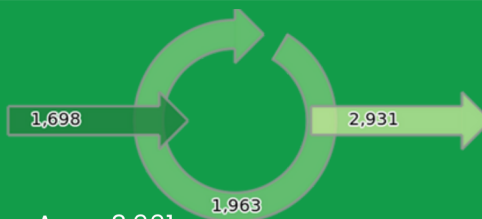
Data Resources:

[Data.census.gov](https://data.census.gov)

PDG Sandbox (dcf.wisconsin.gov)

FCF Data Calculations

Workforce



Employed in the Selection Area: 3,661

Employed in the Selection Area but Living Outside: 1,698

Employed and Living in the Selection Area: 1,963

Living in the Selection Area: 4,894

Living in the Selection Area but Employed Outside: 2,931

Living and Employed in the Selection Area: 1,963

December 29, 2023

Dear Rusk County,

I wanted to propose an opportunity that would enhance the Hawkins community – and in reality, all of Rusk County would be impacted, if we were able to obtain additional financial help from the county.

The old Hawkins Elementary School is for sale by owner, and has been since February 2023. This school is the heart of Hawkins – and it is disappointing that it has sat vacant for this long. I know the community has felt the disappointment since 2006 when it was originally closed. I've read all of the newspaper articles from when this happened and it's so sad and frustrating all at the same time – how could this really have happened in the community that we know and love?

The school:

This is a highly sought project of turning a 20 year old school building into a childcare facility in the middle of what is considered a daycare desert. A \$1.2 million dollar elementary school that was built in 2003 was closed down in 2006 by the Ladysmith school district to save money. The school district also ripped apart the school – and took out anything that was of value when it closed down. There's currently no kitchen, no heating in the gym, and no gym floor. Prior to this, there had been a school in Hawkins for 110 years. The school building then sat vacant until 2013 when it was sold to the current owners via auction from the Flambeau school district. From what I can tell the Ladysmith school district gave the school to the Flambeau school district according to the deeds. The new owner then turned the school into their home/business. The property is now up for sale for \$224,900. We've done extensive research and the current owner paid \$5,999.99 – and sold the playground equipment back to the Village of Hawkins for \$4,500. The current owners have been paying around \$600 per year for taxes. This small amount is not benefiting the community.

Daycare needs:

I conducted a survey in the Hawkins area earlier this year and it showed that of 129 survey respondents, 17 stated they would absolutely utilize full time childcare or before and after school care for their school age children. 14 others stated they would utilize drop-in childcare. Even with less than half of the village completing surveys, the need for childcare was made obvious from this survey alone.

Currently, we have four licensed childcare centers in the entire county. As of 2022, there were 460 birth to age 5 slots needed for childcare in Rusk County. 50% of the towns in Rusk County are considered childcare deserts. In Hawkins, we have Jeld-Wen, which employs 362 people (2nd largest employer in Rusk County). Many of those people drive 60+ miles a day for childcare and/or utilize unregulated/unlicensed in-home care, which is a huge safety concern.

Economy overview:

Based on the Economy Overview data from the Northwest Regional Planning Commission the population in Rusk County is expected to increase by 1.7% between 2022-2027. The unemployment rate is down to 2.9% as of May 2023. There are almost 6,000 people retiring

soon, while having almost 2,000 millennials living here. We want to encourage young families to move to the area, and speaking for myself and some friends, young families WANT to move back "home" or move out of the city while raising a family. In Hawkins alone, there are four of us that have moved back to the area within the last 5-7 years. With companies offering work from home options, and the countless other employers in the area, there shouldn't be a hard time finding a job. However, there is a hard time finding childcare. Hawkins has the 2nd largest employer in the county, but yet no child care centers. Per the 2023 Rusk County Workforce Profile childcare is a barrier to employment – both affordability and availability. People are being faced to choose between staying home to raise their child or barely make ends meet by putting their child in childcare to work. No childcare = No workforce, No workforce = No economy. Opening a child care center in Hawkins would also open up employment opportunities as I'd be looking to hire at least one part-time director, one full-time teacher, two or three part-time floats, and a part-time cook. Millennials are looking for flexibility with their jobs while raising a family and this center would accommodate those requests, especially having flexible hours based on the childcare needs. I want to create an environment where employees are paid well, have flexibility, and receive discounts if they have a child in the child care center. I also understand the staffing crisis, which is why I'd start out with a small center to accommodate a few kids to ensure there's enough staff, but also make enough to pay the bills. A child care center in Hawkins would not hinder those that have in-home daycares because there are none that are regulated. People would still have the option for an in-home daycare, but many would prefer to have a center that is regulated and safe. I personally know people that have lost their jobs due to no childcare options. I know people that didn't move to the area because of no childcare options. Not only would a childcare center be well received by the community – but honestly just using the building for anything community related would be a win. Can you imagine how many people would come to the area if we had a splash pad? Aside from the school itself, the outdoor space is amazing with the playground, but also a space large enough to create a community garden.

Potential businesses:

I have created a business plan including financial projections for the next 3 years. I will be updating these based on starting the child care center out smaller than we originally anticipated based on the study. The business plan is currently only for the child care center and an event center, but I think there's SO much more potential. The ideas that I keep tossing around are: leasing the rooms/space to others (massage, hair salon, chiropractor, medical services, etc.), air bnb, thrift store, splash pad, classes for the retired, plays (the stage in the gym is awesome!), small event center (bridal shower/baby shower), large event center (fundraisers, bands, graduation parties, weddings, class reunions), fitness center (even just having the gym open for people to walk around in the winter), community garden, etc. From my surveys, the fitness center was the most wanted item – especially from the Jeld-Wen employees. All of these would benefit the community with a large focus on children and the elderly.

I've also had the idea of starting a non-profit – Hawkins Community Development, where the sole purpose is to put money back into the community for businesses to keep going and/or be created. I'd love to start this and have the school as my first project – but also, how would that look if I started a non-profit and then fund my own business if I also bought the school/owned

a daycare? I have no interest in quitting my current job – so these would all be ran on the side and/or by someone else. My mission is not to make money from these ideas – I genuinely just want something to come of the school that would benefit the community. Not only the school – but the other vacant buildings in town as well. I understand that a business needs to make money – however, I just want to be able to pay the bills and keep things flourishing in the community.

Progress report:

After hearing about the school being for sale in February 2023 – I contacted some local friends of mine who share the same better-the-community mind-set along with having a need for childcare. I then contacted Indianhead to help with the business plan and for them to see the school for themselves. I lined up a visit with a realtor, Indianhead, my mom, Adam Richter, and Emily Hartman. I also invited Woodene Stevens from Jeld-Wen, Jen Stamper, and Arrin Richter, but they were not able to make it. Since that initial showing – I haven't stopped working on this. Seeing the inside of the school made me want it 10x more than I already did. The gym itself just brings back so many memories – playing basketball, open gym, dodgeball, concessions, cheerleading, Mrs. Ek and music class on the stage, and etc. The list goes on.

After that first visit we decided we needed to get someone in there to get actual quotes on the renovations needed. I started with a local contractor to check out the roof, but realized I needed to contact a commercial roofer. I then got a water restoration company in there from Medford, who I paid \$150, to check out the water damage from the leaking roof. I also found a commercial roofer. From there we got an idea of the cost of renovations, but it still wasn't a thorough inspection. I contacted a state inspector who came in and evaluated the place and gave us an idea of what needed to be done from a code perspective if we were to turn it into a daycare. At that showing is when we found the blueprints of the school and were able to get in contact with the engineers who originally worked on the school. The architect who worked on the school is no longer in business, but we ended up getting a hold of a different architect that was recommended by the engineering company, who performed the in depth inspection, mentioned earlier.

Along with the above – I've also been in contact with many agencies around the state including: Northwest Connection Family Resources, Northwest Regional Planning Commission (NWRPC), Small Business Development Center at UW-Eau Claire, Peace Tree - Child Care Management Services, Childcare Partnership, Wisconsin - Economic Development Corporation (WEDC), and Wisconsin Early Childhood Association.

I also created a Facebook group called "Hawkins Alumni" where I've been posting my updates to ensure that I'm as transparent as possibly with this endeavor.

Funding:

As mentioned above, I've been working with agencies around the area to come up with ideas and funding to make this dream become a reality. So far I've received one grant that is specific to childcare, which is the DreamUp! Grant, for \$7k. I'll also qualify for a \$5k grant through Indianhead for starting a business, but until I actually establish a business I won't receive those

funds. I also won a giveaway that Indianhead was putting on, so I have over \$400 worth of toys.

I've been working with David Wierzba who is the Regional Economic Development Director for NW Wisconsin through Wisconsin Economic Development Corporation (WEDC) out of Weyerhaeuser. He has a grant available for community development, which this project should qualify for. I invited David to one of our village board meetings and recommended that community members who would be interested in hearing about the project attend. To my (and the village board's) surprise, there was a full house, which never happens. The village board was supportive and in agreement with the proposal. It was also well received by the community members that attended. The grant is a reimbursable grant, so we have to show that we have the funds and they will reimburse up to \$200,000 if the approved project is \$400,000. It's a 1 to 1 match due to Rusk County being a distressed county. This grant only assists with the renovation – but not the purchase of the building.

Another grant that I should qualify for is the Provider Assistance for Licensing Program (PAL) grant, which is up to \$40,000 – and this is also solely for a daycare – and doesn't include the purchase of a building. This grant expires June 2024.

So far we've held two bake sale fundraisers and have raised over \$2k. The one bake sale coincided with our community garage sale – and several individuals donated all of their profits/items to this cause. This was our first public appearance promoting our idea – and again, it was well received. Community members loved hearing about our efforts and wished us luck to bring the school back into the community again, but these small donations will not produce enough money to purchase the building.

I am also very hopeful that Jeld-Wen will participate/contribute in some fashion knowing that their employees are in need of childcare along with the high interest of a fitness center. I've been in contact with Woodene Stevens. The PartnerUp! Program would be a great option for Jeld-Wen and the child care center, but the center will need to be established prior to Jeld-Wen taking it seriously.

We did create a sponsor form – similar to the one being used by the City of Ladysmith for their new ADA accessible park at the old elementary school.

I was also contacted by a man named Richard Avakian, who seems to live in Texas (based on a Google search), but owns property on Hanson Rd. in Hawkins. Ironically, right next to my parents' land/cabin. He seemed interested in partnering with someone – but was hopeful that the village would want the school and would lease it if he purchased it. He said he was busy, so he didn't have a lot of time. I wasn't sure what to think of the conversation, and he hasn't contacted me back. I was thinking that could have been our Christmas miracle, but we shall see. Almost too good to be true.

I've also been collecting items as I come across them for free or cheap. My basement is crowded with old school desks, books, and supplies from the elementary school in Ladysmith.

Along with myself – I have some family and friends that will also put money into this project, however, we do not have enough to suffice the bank's requirements as of today. We're hoping

with the report/study that we get back from the architects – that it will help us with financing. It's a lot of money to purchase the building – and then have to renovate it with no income coming in immediately. The bills, mortgage, utilities, etc. will still need to be paid, which is the bank's hesitation right now for a loan.

There are a lot of funding options as you can see once the building is purchased, but nothing to help with the actual purchase of the building.

Based on the list of eligible uses of ARPA funds – it seems that this project may fit in many categories, but specifically the "Serving the Hardest Hit" and "Addressing Negative Economic Impacts" with the small businesses and childcare sections.

Please let me know if you have any questions and if you'd like to set up a time to discuss this further. Here's my cell: 715-826-0500 or shoot me an email: amandarae2350@gmail.com. I can also provide a presentation and/or additional details as needed.

I look forward to hearing from you.

Thank you!

Amanda



RESOLUTION #

DESIGNATING LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND FUNDS TO BE USED FOR INTERNAL RUSK COUNTY PROJECTS #1

RUSK COUNTY

Table with columns: ROLL CALL Board Members, AYE (Yes), NAY (No), Abstain / Excused. Lists 19 board members and a TOTAL row.

TO THE RUSK COUNTY BOARD OF SUPERVISORS

1 WHEREAS, Rusk County has received a total of \$100,000 from the Federal
2 Government under the Local Assistance and Tribal Consistency Fund (LATCF); and

3
4 WHEREAS, allowed uses of LATCF funds include counties spending designated funds
5 for a variety of projects consistent with the LATCF regulations and reporting
6 requirements; and

7
8 WHEREAS, the National Association of Counties spent considerable time and effort
9 lobbying for Counties to receive LATCF dollars; and

10
11 WHEREAS, the Wisconsin Counties Association is requesting a contribution from Rusk
12 County's LATCF funding to be utilized for the National Center for Public Lands
13 Counties; and

14
15 WHEREAS, the following use of LATCF funding was reviewed and approved by the
16 Finance Committee:

Table with 3 columns: PROJECT, FUNDING AMOUNT, APPROVAL DATE/COMMITTEE. Row: National Center for Public Lands Counties, \$1,000.00, Finance 01/18/2024

BOARD ACTION
Vote Required: Majority Vote of a Quorum
Motion to Approve Adopted []
1st _____ Defeated []
2nd _____
No: _____ Yes: _____ Exc: _____

19
20
21 NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors
22 hereby designates \$1,000.00 of the funding received through the Local Assistance and
23 Tribal Consistency Fund to be used for the project listed above.

Reviewed by: _____, Corp. Counsel
Reviewed by: _____, Finance Director
FISCAL IMPACT: (Note if there is any fiscal impact or not)

SUBMITTED BY:
Rusk County Finance Committee

Randy Tatur, Chairman

John Kalepp

Tony Hauser, Vice Chairman

Phil Unterschuetz

Jim Meyer

Certification:
I, Connie Meyer, Clerk of Rusk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the _____ day of _____, 2023 by the Rusk County Board of Supervisors.

Connie Meyer
County Clerk, Rusk County

APPROVAL FOR OUT-OF-COUNTY TRAVEL

NAME: Connie Meyer **DEPARTMENT:** County Clerk

Date of travel: March 4-6 **Location:** Madison

Meeting Purpose: County Constitutional Officers Convention

Registration Fee:	\$\$	125 -
Estimated Meals:	\$\$	20 -
Estimated Lodging:	\$\$	238 -
Miles @ .25cents:	\$\$	
Other:	\$\$	
TOTAL	\$\$	383.00

COMMITTEE SIGNATURES:

_____	_____
_____	_____
_____	_____



2024 WCCO CONFERENCE REGISTRATION FORM

County Clerks or Treasurers

March 5-6, 2024

* Dedicated to Public Service*
www.wiconstitutionalofficers.org

Name Connie Meyer
 County Rusk Phone (715) 532-2101
 Address 311 Miner Avenue E.
Ladysmith, WI 54848
 Email cmeyer@ruskcountywi.us

<u>Registration Options:</u>	<u>Cost:</u>	<u>Amount Due:</u>
WCCO Conference Registration	\$125.00	<u>125.00</u>
Please indicate the meals you will attend.		
Tuesday: Breakfast <input checked="" type="checkbox"/> Vendor Luncheon <input checked="" type="checkbox"/> Legislative Reception <input checked="" type="checkbox"/>		<u>INCLUDED</u>
If you are attending the Vendor Luncheon and not registered for the conference @ \$20 _____		
If you are attending the Legislative Reception and not registered for the conference @\$5 _____		
Wednesday: Breakfast <input checked="" type="checkbox"/>		<u>INCLUDED</u>
If you are not registered for the conference, but plan to eat breakfast on Tuesday and/or Wednesday, you must sign up and pay for guest meals below.		
If you have special meal requirements, you must contact Ginny Dankmeyer, NOT the hotel!		
UWGB Course Registration – Class is limited to 45 people. (Must check box if planning to attend education.) - See attached flier for course descriptions		
<input checked="" type="checkbox"/> AM Course – The Public Official in Court (max 45 people)		
Total Education Cost No charge – paid by Association		
Guest Meals (if applicable)		
<u>Indicate how many meals for each day</u>		
Breakfast (\$15.00/each) Tuesday _____ Wednesday _____		_____
Vendor Luncheon (\$20.00/each) Tuesday _____		_____
Legislative Reception: Tuesday – Legislative Reception @ \$5.00 _____		_____
	Total:	<u>125.00</u>

Make check payable to WCCO and mail this registration form and check to:
 Chris Marlowe, WCCO Treasurer
 801 N Sales St. Suite 201
 Merrill, WI 54452
 (715)539-1019 chris.marlowe@co.lincoln.wi.us


WISCONSIN
COUNTY
CONSTITUTIONAL OFFICERS

* Dedicated to Public Service*

January 5, 2024

Fellow constitutional officer,

Enclosed is information regarding the WCCO conference, which occurs March 5-6, 2024, at **The Concourse Hotel & Governor's Club** in Madison. Conference registration forms are included.

HOTEL RESERVATION INFORMATION, ROOM RATES, AND PARKING:

Room reservations can be placed by calling the Concourse at (608) 257-6000 or 1-800-356-8293 or book online to make your reservation under the WCCO conference block. The room rates are \$119/night for single or double. The room reservation cutoff deadline is **February 2, 2024**.

The hotel has parking for \$18/day for overnight guests or \$1.50/hour for any guests joining for the day. There is overflow parking ½ block away if the lot is full. The parking ramp has low clearance (this is no joke). Please call the hotel in advance to make arrangements if your vehicle is oversized.

EDUCATION:

- This year's education will be from UWGB. We will offer one - 3 hour course in the morning on Tuesday, March 5th. The class will allow only 45 attendees. Enclosed is a flier with the description of the course.

Space is limited to the first 45 people for education, so register early!

LEGISLATOR INVITATIONS:

Enclosed is an invitation for your legislators to attend our annual Legislative Reception. In the past there has been an incredible turnout of legislators. Please either use the enclosed invitation or send an invitation on your own letterhead to legislators as soon as possible.

AWARD NOMINATION FORM:

The WCCO is seeking nominations for the Constitutional Officer of the Year, DeLain-Emmerich Award, and Legislator of the Year Award. Explanations of each award and past winners are included on the form. Deadline is February 9 to submit to WCCO President, Teri Jacobson.

Agenda

<i>Tuesday, March 5</i>	7:00 am - 8:00 am	Breakfast – Assembly Room
	8:15 am - 11:15 am	Education – Assembly Room
	11:30 pm - 12:30 pm	Vendor Show - Caucus Room
	12:30 pm - 1:15 pm	Lunch – Assembly Room
	1:30 pm - 3:30 pm	Association Meetings – Refer to Association agenda <ul style="list-style-type: none">o County Clerks – Senate Ao Treasurers – Senate B
	3:30 pm - 5:00 pm	Legislative Visits
	5:00 pm - 7:00 pm	Legislative Reception – Assembly Room
	7:30 pm - 12:00 am	Social gathering in Hospitality Room – Room 638
<i>Wednesday, March 6</i>	7:30 am - 8:00 am	Breakfast – Assembly Room
	8:00 am - 9:30 am	WCCO Annual Business Mtg – Working Breakfast – Assembly Room
	9:30 am	Association Meetings – Refer to Association agenda <ul style="list-style-type: none">o County Clerks – Senate Ao Treasurers – Senate B

The WCCO conference registration deadline is Friday, February 16, 2024!!!
There will be no refunds issued after February 23, 2024 for the conference or education!!
Ginny Dankmeyer, WCCO Secretary

COLLECTIONS ON BACK TAXES AND TAX DEED TAKEN - RUSK COUNTY

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	68,751.87	82,560.95	121,089.14	109,061.35	59,727.65	101,910.19	48,256.82	43,644.48	39,245.68	48,259.57
FEBRUARY	56,648.14	61,207.44	75,148.29	56,311.55	59,106.37	42,164.69	65,689.86	26,444.00	29,105.81	37,010.82
MARCH	36,082.21	62,294.28	40,032.30	50,810.54	52,858.55	29,438.41	50,319.13	51,393.07	27,250.58	30,328.76
APRIL	59,960.55	45,866.29	78,560.06	37,351.43	43,572.04	63,126.51	43,025.09	29,273.70	25,878.55	18,996.59
MAY	64,466.41	40,699.57	24,080.93	33,460.19	41,158.49	16,531.45	20,154.92	17,880.51	25,062.53	17,293.34
Tax deeds										
JUNE	59,064.14	28,669.17	28,181.35	37,999.20	18,537.92	15,161.71	39,721.70	21,150.77	9,173.52	22,189.02
JULY	61,954.63	59,497.97	41,109.74	82,237.51	47,323.53	23,736.19	47,592.72	27,665.47	33,175.34	29,252.27
AUGUST	34,091.14	25,593.02	26,197.54	43,254.10	39,198.11	37,751.70	30,468.35	30,129.42	14,338.04	24,185.78
SEPTEMBER	98,526.43	117,983.71	125,496.74	171,860.18	107,483.43	128,538.96	132,086.36	89,312.86	95,258.10	68,007.86
OCTOBER	74,062.73	64,674.91	97,323.79	69,470.19	54,447.41	60,108.82	105,356.85	66,681.89	72,758.67	68,620.57
NOVEMBER	35,645.46	68,256.89	104,293.62	81,022.81	58,294.99	34,894.32	42,277.66	36,635.48	65,794.16	20,590.78
DECEMBER	105,249.97	123,811.95	96,276.92	92,289.29	83,758.00	76,226.97	88,626.85	87,910.86	61,665.17	48,168.50
TOTAL (Unaudited)	754,503.68	781,116.15	857,790.42	865,128.34	665,466.49	629,589.92	713,576.31	528,122.51	498,706.15	432,903.86
Not received 8/31	732,559.66	734,284.93	841,849.47	701,138.04	646,822.45	599,632.14	559,407.29	466,154.31	474,472.06	420,302.79
Gain in fund Balance	21,944.02	46,831.22	15,940.95	163,990.30	18,644.04	29,957.78	154,169.02	61,968.20	24,234.09	12,601.07
Used from fund bal	none	none	none	none	none	none	none	none	none	none
Unpaid taxes 12/31	980,553.37	933,722.15	917,781.20	753,790.90	735,146.86	705,189.08	551,020.06	489,051.86	464,817.77	452,216.70
	12/31/14	12/31/15	12/31/16	12/31/17	12/31/18	12/31/19	12/31/20	12/31/21	12/31/22	12/31/23

*Redemption tax journal entry not included in this figure.

SALES TAX RECAP - RUSK COUNTY 100-90-41221-000

Check Received in:	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	50,995.01	52,856.46	65,181.65	64,259.59	62,482.12	54,533.93	58,266.85	63,443.95	70,769.02	58,698.68	81,303.60	75,493.99
February	47,718.52	55,054.81	71,004.55	78,532.20	90,652.25	60,270.91	44,740.62	54,136.42	71,786.34	90,116.82	92,171.45	82,669.80
March	62,518.02	67,235.99	76,720.72	75,529.34	50,741.34	76,604.87	88,226.06	74,703.97	66,972.71	95,062.16	82,805.56	91,756.57
April	68,685.57	50,483.95	59,230.49	73,756.84	92,966.60	75,774.68	81,045.36	69,260.39	76,658.26	109,100.45	110,930.09	126,710.94
May	55,401.54	82,560.51	85,157.57	81,894.42	75,835.02	72,968.06	65,209.18	88,537.57	109,637.77	112,249.05	109,613.09	106,012.53
June	84,724.71	92,190.51	104,508.19	86,627.03	92,688.21	84,012.97	111,358.41	126,016.79	100,856.02	97,357.49	110,211.17	151,567.23
July	76,830.47	62,407.21	72,826.73	74,933.74	80,887.32	78,579.78	66,086.34	69,788.92	95,024.47	116,809.89	116,412.42	120,075.25
August	71,364.85	84,266.52	124,182.61	92,291.23	77,644.49	74,774.01	94,074.64	101,238.68	109,290.86	101,062.74	108,768.45	122,605.66
September	74,934.29	89,777.87	78,275.99	70,973.37	79,040.27	89,422.63	86,516.73	100,836.85	79,724.43	90,799.93	125,173.77	141,822.70
October	64,956.35	51,318.58	91,481.79	82,741.20	69,455.48	72,822.99	74,967.08	65,758.18	97,672.58	102,575.82	102,474.69	102,679.53
November	66,482.89	83,049.00	74,431.77	73,001.77	58,131.53	62,439.73	73,111.31	82,826.97	79,852.18	99,116.92	82,091.47	
December	65,833.39	63,622.79	69,811.48	47,414.27	67,914.49	88,432.19	87,069.98	85,095.05	82,333.97	117,507.20	120,299.01	
TOTALS	790,445.61	834,824.20	972,813.54	901,955.00	898,439.12	890,636.75	930,672.56	981,643.74	1,040,578.61	1,190,457.15	1,242,254.77	1,121,394.20
	up 9%	up 5.6%	up 17%	down 7%	down < 1%	down < 1%	up 4%	up 5%	up 6%	up 13%	up 4%	
Average per month	65,870.47	69,568.68	81,067.80	75,162.92	74,869.93	74,219.73	77,556.05	81,803.65	86,714.88	99,204.76	103,521.23	112,139.42
Used to reduce county levy	650,000.00	800,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	925,000.00	925,000.00	1,025,000.00	1,125,000.00

Granicus Proposal for Rusk County WI

ORDER DETAILS

Prepared By: John Lees
Phone:
Email: john.lees@granicus.com
Order #: Q-319451
Prepared On: 21 Dec 2023
Expires On: 03 Feb 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Advanced Email Tracking Setup and Configuration	Up Front	1 Each	\$0.00
FOIA Platform Setup and Configuration	Up Front	1 Each	\$0.00
Invoicing Setup and Configuration	Up Front	1 Each	\$0.00
Redaction Setup and Configuration	Up Front	5 Each	\$0.00
SUBTOTAL:			\$0.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Advanced Email Tracking	Annual	1 Each	\$0.00
FOIA Module Non Enterprise	Annual	1 Each	\$10,000.00
Invoicing Module	Annual	1 Each	\$0.00
Redaction License (per named user)	Annual	5 Each	\$0.00
SUBTOTAL:			\$10,000.00

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Advanced Email Tracking	\$0.00	\$0.00
FOIA Module Non Enterprise	\$10,700.00	\$11,449.00
Invoicing Module	\$0.00	\$0.00
Redaction License (per named user)	\$0.00	\$0.00
SUBTOTAL:	\$10,700.00	\$11,449.00

PRODUCT DESCRIPTIONS

Solution	Description
Advanced Email Tracking	Advanced Email Tracking
FOIA Module Non Enterprise	FOIA Module Non Enterprise
Invoicing Module	Invoicing Module
Redaction License (per named user)	Redaction License (per named user)
FOIA Platform Setup and Configuration	FOIA Platform Setup and Configuration

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-319451 dated 21 Dec 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Rusk County WI to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	[] - No [] - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-319451 dated 21 Dec 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Rusk County WI	
Signature:	
Name:	
Title:	
Date:	