

Present: Robert Stout, Mike Hraban, Ken Pedersen, Lyle Lieffring

Absent: Jerry Biller

Also Present: Scott Emch (appeared by phone), Deb Fetting, Kitzie Winters

CALL MEETING TO ORDER.

Robert Stout, Vice-Chairman called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES—DECEMBER 20, 2021

**Mike Hraban made the motion to approve the minutes of December 20, 2021. Motion was seconded by Ken Pedersen. Motion carried.**

PUBLIC COMMENT

None.

GENERAL BUSINESS:

Intergovernmental Agreement for Mutual Aid. Possible Motion.

Scott Emch presented an Intergovernmental Agreement Between North West Wisconsin Counties for Highway Department Mutual Aid. This agreement has been discussed at the NW Region Highway Commissioners meetings and the purpose for the agreement is to ensure the continuity of plowing and other services that make roadways safe in the event of illness, weather disaster or other events that would significantly impact equipment and staff levels. Should a county run into trouble, other counties within the region agree to provide mutual aid. **Lyle Lieffring made the motion to approve the signing of the Intergovernmental Agreement between North West Wisconsin Counties for Highway Department Mutual Aid. Mike Hraban seconded the motion. Motion carried.**

Approval to Advertise for Bids for Polymer Sealcoating (LRIP Project). Possible Motion.

Scott Emch requested approval to advertise for bids for polymer sealcoating for 12-13 bridges in Rusk County. **Mike Hraban made the motion to approve advertising for bids for polymer sealcoating. Ken Pedersen seconded the motion. Motion carried.**

Surcharges for New Truck. Possible Motion.

The Highway Department was notified by IState that a \$4,500 surcharge is being added to the truck we ordered in 2021. The County can cancel the order without penalty or accept the increase. Discussion was held. **Lyle Lieffring made the motion to approve payment of a \$4,500 surcharge for the chassis ordered from IState Truck Center in 2021. Ken Pedersen seconded the motion. Motion carried.**

Price Quote for 2<sup>nd</sup> Truck. Possible Motion.

Since it is taking so long for us to get new trucks, Scott Emch requested approval to order another quad-axle truck to try and stay ahead of the diminishing fleet. A price quote was received from IState Truck Center for a chassis for \$134,626. Price quotes were received from Universal Truck Equipment and from Monroe Truck Equipment for the box and plow set-up. Universal quoted \$166,343 and Monroe quoted \$167,190. Discussion was held. **Lyle Lieffring made the motion to accept the quote from IState Truck Center for \$134,626 for a chassis and from Universal Truck Equipment for a box and plow set-up for \$166,343. Mike Hraban seconded the motion. Motion carried.**

HIGHWAY COMMISSIONER REPORT

Scott Emch reported that they are waiting for a little warmer weather to work on the blacktop plant. He also reported that one of the new hire's did get his CDL and the other one is still in the process.

HIGHWAY SAFETY REPORT

Scott Emch reported that they are looking at options for MSHA training. The on-line option looks good and worked well last year.

HIGHWAY FINANCIAL REPORT

The financial reports were presented by Kitzie Winters. She reported that the 2021 winter maintenance expense is \$85,000 under budget. No questions were asked.

HIGHWAY OFFICE REPORT

The Highway Office report was presented by Kitzie Winters. There are no new claims involving expenses; however, she did state there was one new worker's comp claim, but without doctoring or other expenses. No questions.

HIGHWAY COMMITTEE - ANNOUNCEMENTS

None.

APPROVE PAYMENT OF HIGHWAY INVOICES.

**A motion to approve the Highway Payables as presented was made by Ken Pedersen and seconded by Lyle Lieffring. Motion carried.**

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

The next regular Highway Committee meeting is set for February 21, 2022 at 8:00 a.m. at the Highway Department.

MOTION TO ADJOURN

**A motion to adjourn was made by Lyle Lieffring. Motion Carried.**

Meeting Adjourned at 8:35 a.m.

Minutes prepared by Deb Fetting, Finance Accountant I and distributed after approval at the February 2022 meeting.