

Rusk County Emergency Services
MEETING MINUTES
Wednesday, September 8, 2021 - 8:00 AM

Present: Schmitt, Schneider, Stout, Pedersen, and Dobrowolski. Absent: Stricklen.

Others present: Sheriff Wallace, Tom Hall, and Jim Rassbach. Jerilea Hendrick appeared via Blue Jeans video conferencing.

1. Meeting called to order by Chairman Schmitt at 8:00 AM.
2. Schneider/Pedersen motion to approve the August 11, 2021 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Tom Hall presented the Monthly EMA/Ambulance report which included EMA/AMB, training, meetings and end of year stats. 250 is down with electrical issues, 254 has been repaired and 253 has a radio issue to be fixed. Hall presented a power point presentation regarding where the county is with the ambulance service and what still needs to be done.
 - b. Training request – WIDE area search class in Appleton 9/14-16/21 which was approved at the August meeting.
 - c. Payment of bills – \$2706.08 dated 9/1/21. Schneider/Dobrowolski motion to approve payment approval report, motion carried.
 - d. Collections – nothing to report.
 - e. Community involvement – Meeting on Thursday, 9/9 at the Hawkins Library to discuss conducting an EMR class in Hawkins.
 - f. Write-offs - none
 - g. 2021 Budget review – grant revenue due.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the August monthly report. There were 9 natural deaths, 0 accidental death, 0 suicide, 0 homicide, 3 autopsies, 0 overdose, 0 organ referral recovery, 0 Covid/Covid, 11 cremations, 0 vital records and 3 pending. CDME Snider resigned and Olson is now the CDME. Coggins will fill the DME position and the DME Transport applicant will be interviewed. The cot fits the Sheriff's Durango and will be transferred to the ME when the fleet gets updated. Rassbach discussed the need for a policy on transporting COVID patients so ME vehicle and ambulance don't both get contaminated. Rassbach will work on this with Hall.
 - b. Training request – none.
 - c. Payment of bills – \$2895.00 dated 9/1/21 – Schneider/Pedersen motion to approve the Payment Approval Report, motion carried.
 - d. 2021 Budget review – Anticipate being over budget due to transport per diems, autopsies, phone, office supplies and equipment.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the August monthly reports which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 39 in August and average daily EMP was 1. The average daily number of inmates housed out of county was 3 (at cost to RUSO). Interviews for the two (2) part-time male dispatcher/jailers will be Tuesday, September 14, 2021. Schneider will be on the Ad Hoc interview panel.

- b. Training requests:
Kummet/Gronski, 8/18-20/21 – WNOA, Green Bay; Branstad, 10/11-13/21 – Death Invest for Patrol, CVTC; Neal, 10/19-22/21 – Interview & Interrogation, Appleton PD; and Boehmer/Doughty, 10/27/21 – Badger TraCS User Conf, Stevens Point.
Schneider/Stout motion to approve requested training, motion carried.
 - c. Payment of bills –\$30,452.76 dated 9/1/21 – Pedersen/Dobrowolski motion to approve payment approval report, motion carried.
 - d. Resolutions – Authorize the Completion of a Master Plan for All County Owned Buildings update – was passed at the county board to create an Ad Hoc committee.
 - e. 2021 budget review – reviewed.
 - f. Tower battery replacement update – Work has been completed.
 - g. Sheldon tower move update – Moving the equipment to the Flambeau Ridge, just into Chippewa County, would provide better reception as the elevation is 500 feet higher than the Sheldon tower site.
 - h. Reserve Program – Sheriff Wallace would like to create a Jailer reserve program and to establish an hourly rate with no benefits, in hopes of saving overtime.
 - i. Select member for Ad Hoc Study – Schmitt/Stout motion to recommend Schneider, motion carried.
6. The next meeting will be Wednesday, October 13, 2021 at 8:00 AM.
7. Pedersen/Stout motion to adjourn at 9:18 AM, motion carried.