

NOT COMMITTEE APPROVED

Present: Karl Fisher, Jerry Biller, Arian Knops.

Absent: Roger Gierke.

Also Present: Scott Emch, Nanci Mertes, Don Mansky.

Call Meeting to Order.

Chair Karl Fisher called the meeting to order at 8:00 a.m.

Approval of Minutes – August 21, 2017.

A Platteter/Knops motion to approve the minutes of August 21, 2017. Motion Carried.

Public Comment.

Don Mansky wanted the Committee to know that the agenda for this meeting was not included on our County web site.

Highway Life Insurance – 2018 premium renewal review.

A Platteter/Knops motion to postpone this item until next meeting. Motion Carried.

Highway Commissioner work schedule.

The Highway Commissioner requested that his daily hours be changed to 5:30 a.m. to 4:30 p.m. allowing him a 1 hour lunch.

A Knops/Platteter motion to allow the schedule change for the Highway Commissioner, 5:30 a.m. to 4:30 p.m. and allow a 1 hour lunch. Motion Carried.

Approval to fill one Highway Driver position.

The Highway Commissioner requested authorization to move one temporary driver position to fill a vacant full-time Laborer position.

A Knops/Biller motion to authorize filling a vacant full-time Laborer position with one of the current temporary drivers. Motion Carried.

Approval for Highway Commissioner to attend the 2017 Fall Commissioner Training in Eau Claire on October 16 and 17.

A Platteter/Knops motion to authorize the Highway Commissioner attendance at the 2017 Fall Commissioner Training in Eau Claire. Motion Carried.

Review policy on working during a holiday.

The Committee discussed prevailing wage laws and county policy regarding how overtime is paid when an employee is called in to work on a holiday.

Highway 2018 Budget – Review and Approve.

A Platteter/Knops motion to approve the 2018 budget and forward to the Finance Committee. Motion Carried.

HIGHWAY SAFETY REPORT

No report.

HIGHWAY COMMISSIONER REPORT

The Highway Commissioner reviewed current road ratings for county highways and current equipment needs.

HIGHWAY FINANCIAL REPORT.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.

This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

Discussion regarding county departments sharing equipment.

Approve payment of bills.

A Knops/Platteter motion to approve the Highway Payables and the Highway Crew and Administration payrolls as presented. Motion Carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for October 23, 2017 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.

A Knops/Biller motion to adjourn. Motion Carried.

Meeting Adjourned at 10:30 a.m.

Minutes prepared by Nanci Mertes, Highway Financial Administrator and distributed on October 12th, 2017