

Present: Ken Pedersen, Robert Stout, Lyle Lieffring, Mike Hraban

Absent: Jerry Biller

Also Present: Scott Emch, Deb Fetting, Kitzie Winters, David Kochendorfer, Randy Tatur

Call Meeting to Order.

Bob Stout, Vice-Chairman called the meeting to order at 8:03 a.m.

Approval of Minutes – August 17, 2020.

Lyle Lieffring made the motion to approve the minutes of August 17, 2020. Motion was seconded by Mike Hraban. Motion carried.

Public Comment

No public comment.

General Business:

ATV Route Designation on Section of State Hwy. 40. Possible Motion.

Scott Emch explained that he followed up and learned that only one municipality has to approve an ordinance for an ATV route. The Town of Stubbs has already done that for a section on State Hwy. 40. He stated we have the option of having this committee approve notifying the State of it's support of the Town of Stubbs ordinance, but we do not need to take the issue to the Rusk County Board for approval of an additional ordinance. **Mike Hraban made the motion to notify the State of this committee's support of the Town of Stubbs ordinance for the ATV route on State Highway 40 from South Shore Road to Amacoy Lake Road. The motion was seconded by Ken Pedersen. Lyle Lieffring abstained. Motion carried.**

HIGHWAY COMMISSIONER REPORT

- Update on Asphalt Plant Progress

Scott Emch showed a video of the current status of the asphalt plant. He reported that the plant is scheduled to be up and running by October 1st which will allow some time to get bugs out before producing blacktop. Scott informed that, as of September 15th, there was approximately \$10,000 left in the bond fund. We are looking at exceeding the original estimated cost of the plant by \$100-\$200 thousand. This was largely to do with having to buy a new silo and scale. The Highway Department did as much of the work as possible to save money, (for example, the excavating and concrete work) rather than hiring out at much higher costs. There was some discussion regarding selling the old plant. There are some parts that are of value; however, as much as possible was stripped. Discussion was held on including the overage in the budget as a capital purchase so the County Board may consider including it in the 2021 borrowing or moving excess PBM funds into the blacktop fund. It was suggested that Scott acknowledge the overage, and why, with the County Board to avoid speculations in hiding and moving funds.

HIGHWAY SAFETY REPORT

Scott Emch reported that all of the fees collected for the MSHA trainings that were cancelled due to COVID-19 have been returned. Everybody was grandfathered for this year. We will look at possibly doing on-line training next year. The facility continues to be sanitized and follow COVID-19 policies and procedures.

HIGHWAY FINANCIAL REPORT

Kitzie Winters reviewed the financial reports pointing out that \$10,434.52 was remaining in the bond funds as of September 15th. She reported that blacktop-plant invoices continue to come in that will exceed the remaining bond fund balance. On the big screen, Kitzie was able to show committee members financial information as close to current as possible.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT

Committee members reviewed the office report. Kitzie Winters reported two windshield claims and stated a claim for a hay bind was denied. She also stated that one new FMLA claim may be possible.

This report includes Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

None

Approve payment of bills.

A motion to approve the Highway Payables as presented was made by Lyle Lieffring and seconded by Ken Pedersen. Motion carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for October 19, 2020 at 8:00 a.m. at the Rusk County Highway Department or by video/phone. .

Motion to adjourn.

A motion to adjourn was made by Lyle Lieffring. Motion Carried.

Meeting Adjourned at 9:20 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed after approval at October 2020 meeting.