

# RUSK COUNTY ANIMAL CONTROL BOARD MEETING MINUTES

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Thursday, September 20<sup>th</sup>, 2018 at 8:30 A.M.  
Rusk County Government Center – Conference Room

**Present:** Roger Gierke, Kathy Mai, Ken Pedersen, Nancy Christianson.

**Others Present:** Karen Welke, Andy Albarado, Danielle Zimmer.

Meeting called to order at 8:28 a.m.

Minutes from August 16, 2018 meeting reviewed. Motion by Pedersen, second by Mai to approve minutes from August 16, 2018. Motion carried.

**Public Comment:** No public present.

**FRCAS update:** No update.

**On-Call Hiring:** Welke updated the committee on the one individual interviewed, no response yet. Discussion on reposting the position. Motion by Christianson, second by Pedersen to post on-call position. Motion carried.

**Shelter Hours:** Welke gave update on Thursday night hours, the transition to those hours. Discussion on challenges getting volunteers and keeping them coming to the shelter.

**Standard Operating Procedures Manual:** Procedures were updated to fit the new shelter facility, new disinfectant and medication now used. Procedures passed at the previous meetings have been added as well. Motion by Pedersen, second by Christianson to approve updates to standard operating procedures manual. Motion carried.

**Maintenance:** Welke explained the eventual move of the shed, leaky pipe was fixed and sound boards were received that need to be installed. Pedersen shared concerns regarding the mowing at the new shelter property. Discussion on weed eater.

**WFHS Badger State Conference:** Yearly conference held that shelters in Wisconsin attend. Karen informed committee that this falls on the regular meeting date. Discussion on moving meeting to October 16<sup>th</sup> at 8:30 a.m. Motion by Pedersen, second by Christianson to approve out of county travel. Motion carried. Discussion on attorneys who will be in attendance at the conference to discuss Wisconsin Laws as they relate to animal control.

**Bark Against Abuse:** Welke gave brief background of the event at the Copper Park Equestrian Trails, located by the DNR station. Will be held October 4<sup>th</sup> at 5:00 p.m.

**Shelter Report:** Report distributed and reviewed. See attached. Discussion on intakes, shelter capacity, euthanized animals and review of revenues.

**Shelter Updates:**

- **Managers' Report:** Welke updated on the transport of cats to Vilas County and the relationship they are hoping to build, microchip event coming up being put on by Lost Dogs of Wisconsin, Roaring 20s party on October 13<sup>th</sup> as a shelter fundraiser. Discussion on donations, grants and the use of funds. Welke updated on cats on antibiotics for respiratory sickness and cats with ringworm.

**Budget Review:** Welke updated on cleaning budget overage that will be absorbed by other budget lines. There was a third kennel permit added in the county. Discussion on possibility of having environmental challenge kids come and make walking paths through the property for the dogs. Discussion on citations.

**Review Bills:** Bills reviewed. Welke explained late fee from CenturyLink, was taken care of and will be removed. Motion by Pedersen, second by Christianson to approve bills. Motion carried

**Set Next Regular Meeting Date:** Next meeting October 16, 2018 at 8:30 a.m.

Motion by Pedersen to adjourn. Meeting adjourned at 9:45 a.m.