

Present: Tony Hauser, Tom Hanson, Allan Rathsack and Mike Hraban

Others Present: Andy Albarado, Connie Meyer, Jim Bugbee, Kitzie Winters and Charmain Riddle

Call to Order – Meeting called to order by Chair Hauser at 8:32

Approval of Minutes

Motion by Hraban, second by Hanson to approve minutes from August 20, 2021 meeting. Motion carried.

Highway

Security Cameras – additional cost:

Prior Property Committee approved expenditure for Highway security cameras is \$7,600.00. The Highway Dept. along with IT is requesting an additional \$3,549.67 for an approval to finish the project. The installation was a total of \$11,149.67 done by Net Tel from Eau Claire. Discussion held.

Motion by Hraban to approve the total expenditure of \$11,149.67 and additional cost of \$3,549.67 from IT budget, seconded by Rathsack. Motion carried.

HHS

Coordinated Service Team - \$1,350.00; shelving to be installed in the children and family services unit:

The request is for approval of a grant funded project for HHS for donated items. They bought Wall-Mounted Coat Racks in the amount of \$13,050.00 to organize and store donated items.

Motion by Hraban, seconded by Hanson to approve the expenditure of \$13,050.00 from Grant funds. Motion carried.

Recycling-Charmaine Riddle

Coordinator Report Including Update on Outreach, Violations, & Sites:

- Charmaine gave a report on June 16th Rusk County Clean Sweep.
- The Recycling Grant for \$82,022.00 is complete and should be submitted to the State by the end of October. Currently Finance is looking over the Grant for approval.

Motion by Hanson, seconded by Rathsack to approve the Recycling Grant Application for submission in the amount of \$82,022.00 with Finance's approval. Motion carried.

- The next Clean Sweep will be from 8-12 on October 9th at the Highway Department.

Covid-19

Update on Facilities/Operations: No report

Doors at the Senior Center is done.

Building & Grounds – Andy Albarado

Update on Maintenance of Government Center Facility and Other County Owned Properties:

- Door repair on the North Door at the Senior Center is done.
- East entrance at the County Building is repaired. Andy is working on getting repairs done to other entrances to the County Building.

Fairgrounds and Trail's End Camp Update on Maintenance:

- Open House on September 26th from 12-5 at Trail End.
- October 4th the inmates are constructing the boardwalk trail at Trails End.
- Fairgrounds – Green and white day on September 18th from 12-4.
- Fairgrounds - Mud bog on September 25th starting at 12:30.
- October 6th pumpkin carving, smores and hay rides UCC Fall Family Fun Night.

● Capital Improvement Plans: 2022 Capital Improvement Plan

Highway								
A	CTH P - Pulverize & Pave	3.1	\$ 852,500	\$ -	852,500	\$ -	\$ -	\$ -
B	CTH G - Pulverize & Pave	0.8	\$ 220,000	\$ -	220,000	\$ -	\$ -	\$ -
C	Used Lowboy tractor		\$ -	\$ -		\$ -	\$ -	\$ -
D	Plow Truck		\$ 250,000	\$ -		\$ 250,000		
E	Various Bridges - epoxy/chip seal		\$ 250,080	\$ -	141,700	\$ -	\$ 108,380	\$ -
	Subtotal		\$ 1,572,580	\$ -	1,214,200	\$ 250,000	\$ 108,380	\$ -
Sheriff								
A	Jail Needs study		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B	Disp/Jail split		\$ 40,000	\$ -	40,000	\$ -	\$ -	\$ -
C	Add (1) Disp/Jailer		\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -
D	Portable Radios		\$ 45,000	\$ -	45,000	\$ -	\$ -	\$ -
E	South Tower move		\$ 14,800	\$ 4,800	10,000	\$ -	\$ -	\$ -
F	Squad replacement (3)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ 184,800	\$ 184,800	\$ 89,800	\$ 95,000	\$ -	\$ -
Building & Grounds								
A	Mower		\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
B	Used Pickup							
B	New siding Log Building/Fairgro		\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -
Airport								
A			\$ -	\$ -			\$ -	
B			\$ -	\$ -			\$ -	
Forestry								
A	Snowmobile		\$ 14,000	\$ 14,000	\$ -	\$ -		\$ -
B			\$ -					
C			\$ -					
D	Pickup		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ 14,000	\$ 14,000	\$ -	\$ -		\$ -
LCDD								
A	Drone		\$ 13,000	\$ 8,500	\$ -	\$ -	\$ -	\$ 4,500
B			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ 13,000	\$ 8,500	\$ -	\$ -	\$ -	\$ 4,500
Ambulance								
A	Ambulance		\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
B	Cot		\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
C	12 lead							
	Subtotal		\$ 70,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -
Medical Examiner								
A	ME Van Replacement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B	ME Cot Replacement		\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -
IT								
A	Computers (20)		\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
B	SAN Relacement (Storage Area 1)		\$ 46,000	\$ 46,000	\$ -	\$ -	\$ -	\$ -
C	Server Replacement (Main Serve		\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
D	Replace all UPS and/or UPS batte		\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ 102,000	\$ 102,000	\$ -	\$ -	\$ -	\$ -
County Clerk								
A			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Admin								
A	Compensation Wage/Analysis		\$ 50,000	\$ -			\$ 50,000	
	Subtotal		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
Squad Fleet								
A	Squad replacement (3)		\$ 125,000	\$ -	\$ 125,000			
	Subtotal		\$ 125,000	\$ -	\$ 125,000	\$ -	\$ -	
Fleet								
A	Buildings and Grounds Used Pic		\$ 25,000					
B	Forestry Pickup		\$ 30,000	\$ 30,000				
C	ME Van Replacment		\$ 35,000	\$ 35,000				
	Subtotal		\$ 90,000	\$ 35,000	\$ -	\$ -	\$ -	
Total								
			\$ 2,265,380	\$ 558,300	\$ 1,469,000	\$ 345,000	\$ 158,380	\$ 4,500
			TOTAL	TAX LEVY	G.O. DEBT	DEPT. FUND BALANCE	FED OR STATE GOVERNMENT /GRANTS	FEES

Discussion on Fleet and using Contingency Funds.

Approval AP Report Payment and Invoices:

Motion by Hanson, seconded by Hraban to approve the September AP Report. Motion carried.

Economic Development – Andy Albarado

Update on County Properties/Economic Activities/Construction Projects:

Andy gave an update on Henry Gun and the CSM cleanup on lot 5 before final papers can be signed.

Joint Management Actions:

Library discussion about the steel roof additional \$84,000.00 cost for the Library bid. The City and County are in agreement to put a 40-year shingle for an additional \$3,000.00. Discussion held.

Airport – Andy Albarado

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel:

State put out the bid for Storm Removal Equipment and bids will close out next week.

Andy gave a report on the Rusk County Airport Fly-in.

BOA/FAA Funded Projects-Update: No update

COVID-19 CARES Act Funding: No update

Hospital Property – Andy Albarado

Update: No report.

Consider requesting proposals for property redevelopment: Proceeding with the request proposals for property redevelopment.

IT-Jim Bugbee

IT Report- Updates on Computers, Programs, Services and County Dept's Computer/Software Equipment:

Highway Dept camera approval of \$7,600.00 was not enough to complete the project due to changes during the installation. IT will cover the overage of \$3,549.67 in the IT budget. Bugs reported on the completion of the project and training on the use of the system. Discussed the positions of the cameras throughout the building and signage for liability purposes.

Motion by Rathsack, seconded by Hanson to install 2 cameras inside the Highway Shop area for liability purposes. Motion carried.

- Entry door lock projects are getting finished.
- Sheriff's Department Body cameras are almost finished. Procedure after an incident discussion between IT and the Sheriff Dept.

Insurance/County Cars – Kitzie Winters

Review of Insurance Claims and County Car Usage: Kitzie gave an update on Insurance claims and County Usage.

County Vehicle Fleet(s): An update will be presented in October.

Other Equipment Requests

Emergency or Chairman Approved Request That May Come Before the Committee: No request.

Library

Update: No report.

Adjourned - Chair Hauser adjourned at 10:30 a.m.