

LAND INFORMATION / ZONING COMMITTEE MINUTES

September 17, 2019

Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 1:30 P.M. in the Small Conference room in the Rusk County Government Center. Members present were David Willingham, Bill McBain Phil Schneider and Mark Schmitt. Staff present: Yvonne Johnson, John Fitzl, Carol Johnson and Verna Nielsen.

Schneider/Schmitt motion to approve the committee and public hearing minutes from the August 13th, 2019 meeting. Motion carried.

Presentation by Ayres relating to services available. The Wisconsin Regional Orthoimagery Consortium (WROC) was the focus of the presentation. Services, benefits, and costs were reviewed.

Chairman Willingham recessed the zoning meeting at 2:17 P.M. to open a public hearing for Shane and Whitney Trott in the Town of Stubbs. The request was for a vehicle dealership. Chairman Willingham closed the public hearing at 2:25 P.M. to reopen the zoning meeting. Reviewed staff recommendations. Lighting may be a concern in the future if the number of cars being stored increases. There is no light shining on the highway. Motion by Schmitt/Schneider to approve the request for the vehicle dealership with the staff recommendations as the conditions. Motion carried.

Chairman Willingham recessed the zoning meeting at 2:30 P.M. to open a public hearing for Nicholas Pautzke and Andrew Willenbring in the Town of Big Bend. The request was for a tourist rooming house. Chairman Willingham closed the public hearing at 2:35 P.M. to reopen the zoning meeting. Reviewed the staff recommendations. Motion by Schneider/Schmitt to approve the request for the short term rental with the staff recommendations as the conditions. Motion by Schneider/Schmitt to amend the conditions to include “supply the property line information on the contact information sheet.” Motion carried on the amended conditions. Motion carried on the motion to approve the conditional use request.

Motion by McBain/Schneider to approve the payment approval reports. Motion carried.

CSM review: Town of Murry 1 lot map for Michael LeDuc. Property is unzoned and meets minimum lot size and has been approved for WI Stat 236. Motion by Schneider/Schmitt to approve the map. Motion carried.

CSM review: Town of Big Bend 2 lot CSM for Gerald Staniszewski. This is a preliminary layout. Final mapping to be filed. Needs to meet the minimum lot size standards and pass the WI Stat 236 review. Has frontage on West Bay Road. Motion by Schmitt/McBain to give preliminary approval to the map with the conditions that minimum lot size standards are met and it passes the WI Stat 236 review. Motion carried.

NOT COMMITTEE APPROVED

CSM review: Town of Dewey 1 lot CSM for Fern Rathsack. This is a preliminary layout. Final mapping to be filed. Creating the lot for access to adjacent parcel. It is approximately two acres in size and has over 200' along the road. Motion by Schneider/McBain to give preliminary approval to the map with the conditions that minimum lot size standards are met and it passes the WI Stat 236 review. Motion carried.

Land Information Report: Fitzl reported he has been working on parcel mapping updates. The Town of Thornapple remonumentation has been filed and uploaded. Working on maps for the Meals on Wheels program. The RFP for ortho photos has been advertised and 7 parties have shown interest. There should be money in the budget to cover the project without levy funds.

Register of Deeds Report: Carol Johnson reported they are still understaffed. Judy Srp attended the Personnel committee meeting regarding staffing concerns. Johnson plans to retire at the end of the year and this would leave only one person in the office. The governor has the authority to appoint a replacement.

Treasurer Report: Nielsen reported they sold 75 plat books this year. Rockford maps has sent out postcards to sell their plat book. They have 17 parcels for tax deed.

Zoning report: Johnson reported that permits are up in land use and the sanitary permits are even with permits from the previous year. The budget has been submitted to the Finance committee. Johnson went to the Personnel meeting to discuss the open position in the zoning department. The committee was in favor of refilling the position as a technician initially. This would take place January 1 with the new budget. Johnson to work with Albarado and Stadnyk to draft a job description and assign a point factor and wage. Some progress on enforcement.

LCCD report: No report.

2020 Budget: No changes at this time.

Out of County Travel: Johnson and Schott to the Wisconsin County Code Administrators conference in Sheboygan on October 16-18. Schott and Runstrom to Eau Claire October 23 for POWTS exam. Motion by McBain/Schneider to approve the travel as listed. Motion carried.

Next meeting date tentatively October 8.

Willingham adjourned the meeting at 3:30 P.M.

Yvonne Johnson
Zoning Administrator