

RUSK COUNTY PROPERTY COMMITTEE

September 13th, 2019

Present: Mike Hraban, Al Rathsack, Tony Hauser, Tom Hanson, Jerry Biller.

Others Present: Jim Bugbee, Andy Albarado, Loren Beebe.

Meeting called to order by Hauser at 8:40 a.m.

Motion by Hraban, second by Hanson to approve August 12th, 2019 minutes. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

Approval of Payment Invoices: Motion by Hraban, second by Rathsack to approve the payment of invoices. Motion carried.

2019 Budget Projections: Discussed and reviewed. Albarado stated will be over on wages, on-call time was not budgeted for, also taking some of the extra employee wages when he is working for the Building & Grounds Department.

Update on mowing purchase: Went with Big Dog mower out of Hawkins at a cost of \$10,500.

Update on Trails End & Fairgrounds Roof Project: Still waiting to meet up with Kane's to look over the project.

Review quote for Freezer for Trails End/Fairgrounds: Place on next months agenda.

Review quotes for the floor refinishing at Trails End and Fairgrounds: \$8,000 for the floors. Will have to look at doing this project next year. \$5,140 for kitchen and \$3,464.50 for bathroom at Trails End. Around \$3,000 for the kitchen at the senior center.

Update Fairgrounds Electrical Project: Project is almost complete.

Update on Trails End Electrical Project: Close to \$7,000 will be done after it is closed for the season and may be covered in this year's budget.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Consideration/Approval of change orders: No updates

Joint Management Actions: No updates

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

No updates

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Nelson, Finance Director, provided update that included county car usage. Also updated regarding: squad hitting another vehicle, few more ambulance claims, small windshield claim.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Jim Bugbee, IT Director, updated regarding trouble tickets, Spillman much better just few minor hiccups, state was here put in new equipment now having many errors (internal router), requesting up to \$2,000 for a new fire wall that included maintenance. Motion by Rathsack, second by Hraban to allow IT to purchase Sysco model 1010 Firewall in the amount up to \$2,000 and for the money to come out of the equipment fund. Motion carried.

Other Items for Discussion & Possible Motion

Discussion on: Tate VanDeVoort willing to take the tops of the polls off that have the new lights on them near the track. Committee informed that the city will be charging for Ambulance storage and Albarado presented committee with the cities proposal. Albarado will place an updated capital improvement plan copy in committee members mailboxes. EMS-Emergency Operations Center- will move to the Jump River facility for emergency situations.

Motion by Biller, second by Hanson to adjourn. Adjourned at 10:02 a.m.

Next meeting: October 11th, 2019 at 8:30 a.m. at Trails End with plans to reconvene at the LEC Room around 9:30 a.m.