

Rusk County Emergency Services
MEETING MINUTES
Wednesday, September 13, 2017 – 8:00 AM

Present: Schneider, Fisher, Pedersen, and Stout. Excused: Schmitt
Others present: Rassbach, Hraban, Hall and Wallace.

1. Meeting called to order by Vice-Chair Schneider at 8:00 AM
2. Pedersen/Fisher motion to approve the August 9, 2017 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented the monthly EMA/Ambulance report. Work continues on the Wisconsin Disaster Fund documentation. Functional drill with Dairyland Power went well. AlertSense is online and gathering data. Waiting for CenturyLink ALI info. Car crash scenario is planned for Sept. 26th at LHS. All squad picnic was held on Sept. 12th. Ladysmith EMTs having a chicken dinner fund raiser on Sept. 23rd at the Farmer's Market location. The Ambulance Ad Hoc committee meets October 27th at 9 am to review ambulance options for Rusk County.
 - b. Training requests – Six so far attending the Critical Care Symposium. Hall requested to attend the Emergency Notification training October 9 & 10th, WEMA Conference October 11th and All Hands Conference on October 12th all in Green Lake. Pedersen/Stout motion to approve the training for Hall, motion carried.
 - c. Payment of bills – Pedersen/Fisher motion to approve the payment approval report, motion carried.
 - d. 2017 YTD budget review – line item projections were reviewed.
 - e. 2018 budget – Hall presented the projected 2018 budget.
 - f. Collection write-offs – Hall submitted a request to write off accounts that can no longer be collected and have been written off due to statute of limitations, no probate filed or bankruptcy. Total is \$20,984.80. Stout motion to write off the bills providing all avenues have been investigated and no avenues for collection remain, 2nd by Fisher, motion carried.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the August monthly report. There were 10 natural deaths, 0 accidental deaths, 0 suicide, 4 pending death certificate, and 9 cremations. Rassbach has met several times with the family of the victim from the motor vehicle crash fatality. A Deputy ME has resigned.
 - b. Training request – The ABMDI training in St. Louis has been canceled. The certificate and self-education is available.
 - c. Payment of bills – Fisher/Pedersen motion to approve the monthly payment approval report, motion carried.
 - d. 2017 YTD budget review – line item projections were reviewed – Rassbach presented the Finance printout.
 - e. 2018 budget – Rassbach suggested a few revisions to the cremation fee, autopsy expense, equipment and travel line items.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the August 2017 monthly report which included training, meetings, monthly calls for service, inmate housing A/R and overtime. The average daily inmate population was 37 and daily EMP was 0. Plans for the one-year memorial for Deputy Glaze are in action for October 29, 2017 at 4 PM.
 - b. Training requests – Ahneman, Jaedike & Nitek 9/19-22/17 DOJ Conf, Green Bay; Hahn 9/20-21/17 DOJ JV Victim Rights, Wausau; Majeskie 9/21-22/17 RUSH, Superior; Dieckman, Engel, Kummet, Majeskie, Ohmstead & Read 9/25-28/17 Honor Guard Training, Manitowoc; Pyfferoen 9/30-10/2/17 K9 Training, Anoka Co, MN; Meyer 10/9-11/3/17 Basic Jail Officer Training, Chippewa Falls; Zielke 10/17/17 Taser Instructor Training, Wausau; Olson & Stone 10/17/17 TIME System Validation, Stevens Point. Fisher/Pedersen motion to approve the training, motion carried.
 - c. Payment of bills – Stout/Pedersen motion to approve the payment approval report, motion carried.
 - d. Personnel updates – Part-time female dispatch/jail is doing FTO training and will be going to Jail school in October, full-time male dispatch/jailer started FTO and the part-time male dispatch/jailer is in the background process. Patrol is at full staff.
 - e. East tower updates – The land owners of the DNR tower site have not returned or answered any calls. An Ingram resident has towers on his property and is working with the FFA regarding a 300 foot tower. Sheriff will look into this option.
 - f. 2017 YTD budget review – line item projections – are on the 2018 budget spreadsheet.
 - g. 2018 budget – Sheriff Wallace presented the 2018 budget which will be reviewed at Finance on Sept. 20-21st.
6. The next meeting will be Wednesday, October 11, 2017 – 8:00 AM.
7. Adjournment – Stout/Pedersen motion to adjourn at 9:35 AM, motion carried.