

UW EXTENSION EDUCATION & RECYCLING COMMITTEE MINUTES
WEDNESDAY, SEPTEMBER 5, 2017
LAW ENFORCEMENT CENTER

PRESENT: Committee members present: Lyle Lieffring, Alan Rathsack, Tom Hanson, Gary Swoverland and Ken Pedersen. Staff present: Karrie Groothousen and Charmaine Johnson. Appearances by: Mike Naczas, Building & Grounds Supervisor; and Paula Carow, Trail's End Trustees Chair.

CALL TO ORDER: Lyle Lieffring, Chair, called the meeting to order at 8:30 a.m.

APPROVAL OF THE MINUTES: *Motion to approve the August 1 minutes by Ken with second by Al. Motion carried.*

PUBLIC COMMENTS: None

JUNIOR FAIR BUSINESS:

A. JR FAIR BOARD REPORT: Ron reported that he's received many positive comments on the fair, bull riding was a risk but it paid off, attendance was more than the grandstand could hold, the Ed Tent was a success with all of Karrie's work and gate attendance was up. He thanked the Committee members for their help.

B. 2018 RODEO: The fair board met with the organizers last Wednesday and agreed to approve a Friday and Saturday night sanctioned rodeo which is at no cost to us. *Motion by Gary with second by Tom to approve. Motion carried.*

TRAILS END CAMP BUSINESS:

A. TRUSTEE REPORT: Paula reported that the trustees voted to start charging utilities for private use groups next year. In reviewing terms of service, Paula and Lenore are up and will need to be approved next month. An issue came up with shooting .22s at Trail's End. Chris Cold, Kirk Konichek, and Joe Baye met with John and evaluated our berm and decided it was not adequate for .22 use and that SHOT would look into upgrading our berm so .22s could be shot. They have not done so and their event is this weekend. Paula told Kirk to notify SHOT that there was not to be .22 use until the berm is upgraded. Paula also talked with Rosemary regarding insurance liability. Charmaine mentioned that the shooting range was meant for youth groups only with certified shooting sports instructors and not for private use. Trustees are also looking into a rendezvous next year out at camp.

B. MAINTENANCE STAFF REPORT: We have a few groups that want to use camp in October and Mike agreed to leave the water on until after their events.

FAIRGROUNDS BUSINESS

A. FAIRGROUNDS REPORT: No report.

B. USAGE AGREEMENTS FOR COMMITTEE ACTION: Rusk County 4H Leader's Council is requesting to have Green & White Day at the fairgrounds on September 16 followed by a barn dance. *Motion to approve usage agreement and equipment request by Gary with second by Tom. Motion carried.* The Lions were thinking of having a barn dance later in September but decided to think about it for next year but would like to know if the Committee would consider allowing alcohol use at the North end of the fairgrounds. Consensus of committee to consider if it is in a fenced off area with security other than a Lions member such as the Jaycees do for Mardi Gras.

RECYCLING BUSINESS

- A. COORDINATOR REPORT INCLUDING UPDATE ON OUTREACH, VIOLATIONS, & SITES:** No report.
- B. 2018 BUDGET:** Charmaine reported that she met with the City of Ladysmith to discuss options for either trailer replacement, compactor or curbside pickup. She is waiting for a quote from her rep on curbside pickup. Would like her percentage of hours worked in Recycling reduced from 30% to 10% to allow for additional funds to be put towards additional costs for curbside recycling. Remaining 2017 funds will be used for site reimbursement and the City's yard waste collection. *Motion to approve budget with percentage decrease to 10% and forward it to Finance by Ken with second by Tom. Motion carried.*

EXTENSION OFFICE BUSINESS: Charmaine met with Frank last week and worked on charter and background check stuff. Lori was also present and provided a hiring update. Rusk County's position is on the priority hiring list. Job descriptions are in the HR office now for final approval. Still on track to have the position posted in the month of September. Lori thinks it was be posted internally first. There will be two separate job descriptions for this position to help ensure that work in done in each area (.50 Youth and Families Educator / .50 4H Program Coordinator).

- A. YOUTH DEVELOPMENT ASSISTANT REPORT:** Karrie reported activity in all 5 program areas including work done with youth development. The Ed tent went well and she received feedback on how to promote it better and get more sponsorship for the tent. For school she is working on a Senior Capstone Project which will focus on truancy which she can incorporate into her job. Schools want her to go there to meet with the kids. She can provide following with truancy, increase referrals for her program and keep kids in school.
- B. RRYP OUT OF COUNTY TRAVEL:** Karrie requested to go to a suicide prevention training for youth in Eau Claire on September 14. *Motion to approve request by Ken with second by Al. Motion carried.*
- C. 2018 BUDGET:** For 2017 both RRYP and UWEX is combined together and they will be broke apart in 2018. Charmaine provided explanation of UWEX budget without RRYP and the new RRYP budget. Will still need the Meeting Fund budget so no 2018 activity expected. No longer need the WNEP budget. Charmaine will remain 30 % in Extension. *Motion to approve the budgets and forward them to Finance for approval by Ken with second by Tom. Motion carried.*

CURRENT YEAR BUDGET REVIEW: Reviewed each individual budget which discussing 2018 budget.

REVIEW & APPROVE BILLS: *Motion by Gary with second by Tom to approve the bill report. Motion carried.*

NEXT MEETING DATE: Next meeting will be Tuesday, October 3 at 8:30 a.m. in UWEX Conference Room.

ADJOURNMENT: Motion to adjourn by Gary. Meeting adjourned at 9:55 a.m.