

Rusk County Emergency Services
MEETING MINUTES
Wednesday, August 11, 2021 - 8:00 AM

Present: Schmitt, Schneider, Stout, Pedersen, and Stricklen. Dobrowolski appeared via video conference.
Others present: Sheriff Wallace, Tom Hall, Jim Rassbach and Andy Albarado.

1. Meeting called to order by Chairman Schmitt at 8:07 AM.
2. Stout/Pedersen motion to approve the July 14, 2021 meeting minutes, carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Tom Hall presented the Monthly EMA/Ambulance report which included EMA/AMB, training, meetings and end of year stats. 250 and 253 are down and 254 is having electrical problems. Parts/service is ordered.
 - b. Training request – Hall for WIDE area search class in Appleton Sept. 14-16 (EMPG grant). Schneider/Pedersen motion to approve, motion carried.
 - c. Payment of bills – \$7027.07 dated 8/4/21. Stout/Pedersen motion to approve payment approval report, motion carried.
 - d. Collections – nothing to report.
 - e. Community involvement – Trying to start EMR class in Hawkins.
 - f. Write-offs - none
 - g. Resolution for Ambulance Service Wage Adjustment and Future Wage Increases – Hall presented the revised resolution. Pedersen/Stout motion to submit resolution to Co. Board, Schneider abstained, motion carried.
 - h. 2021 Budget review – grant revenue due.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the July monthly report. There were 10 natural deaths, 1 accidental death, 0 suicide, 0 homicide, 3 autopsies, 0 overdose, 1 organ referral recovery, 0 Covid/Covid, 10 cremations, 0 vital records and 4 pending. Received 3 applications for DME and 2 for transports. The CDME will resign the end of August. Rassbach will review applications and work with Albarado on interviews. The ME van may be replaced with the Sheriff's Durango in the fleet if the cot physically fits. The ME radio will need to be updated to a narrow-band radio.
 - b. Training request – none.
 - c. Payment of bills – \$4993.09 dated 8/4/21 – Schneider/Stout motion to approve the Payment Approval Report, motion carried.
 - d. 2021 Budget review – autopsies and transports per diem will be over budget. Rassbach anticipates the autopsy line will be 2x overage. Discussion followed on increasing the 2022 Autopsy budget.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the July monthly reports which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 41 in June and average daily EMP was 1. The average daily number of inmates housed out of county was 2 (at cost to RUSO).
 - b. Training requests:

Baier & Reisner, 9/16-17 Operation RUSH – Germantown PD; Hraban & Zebro 9/20-21 Dispatch Training – Middleton; Fenstermacher 9/21-23 Patrol In-service – Pepin County. Stout/Pedersen motion to approve requested training, motion carried.

- c. Payment of bills –\$31,203.04 dated 8/4/21 – Schneider/Dobrowolski motion to approve payment approval report, motion carried.
 - d. Resolutions – Authorize the Completion of a Master Plan for All County Owned Buildings -update: the July Co Board meeting was canceled and will be brought to the August meeting.
 - e. 2021 budget review – reviewed.
 - f. 2022 Budget – has been submitted to Finance.
 - g. LiveScan Grant award – The department received a grant for the fingerprint system to upgrade and replace.
 - h. Tower battery replacement – a quote in the amount of \$2005.48 was received for battery replacement on Fire South - Sheriff South - Sheriff East. This is for backup power for repeaters. This replacement is on the August Property agenda.
 - i. Sheldon tower move update – for consideration of better coverage for Law and Fire - will be presented at September meeting.
6. The next meeting will be Wednesday, September 8, 2021 at 8:00 AM.
7. Schneider/Pedersen motion to adjourn at 9:25 AM, motion carried.