

**COMMITTEE APPROVED**

Present: Karl Fisher, Roger Gierke, Jim Platteter.

Absent: Arian Knops, Jerry Biller

Also Present: Scott Emch, Deb Fetting.

Call Meeting to Order.

Chair Karl Fisher called the meeting to order at 8:00 a.m.

Approval of Minutes – July 17, 2017.

**A Gierke/Platteter motion to approve the minutes of July 17, 2017. Motion Carried.**

Public Comment.

No public present

Driveway Permit Variance Request – Dennis & Karen Resech on CTH “D”.

Discussion was held regarding the driveway permit variance request from Dennis and Karen Resech. Property was split into two parcels. A driveway is necessary for access to split parcel.

**A Platteter/Gierke motion to grant driveway permit variance to Dennis & Karen Resech. Motion Carried.**

Update on hiring of Highway Accountant II position.

The Ad-Hoc Committee will be interviewing 4 applicants on August 22<sup>nd</sup>. Testing was held earlier in the month to determine accounting capabilities. Currently looking at approximately 3 weeks before new person is in place.

HIGHWAY COMMISSIONERS REPORT

The Highway Commissioner reported to the Committee on the following items: current status of bridge inspections, status of the CTH “H” project, CTH “D” and “F” projects will begin this week, Highway 40 north will be closed for a couple of months due to 2 bridges being replaced, Highway 40 south is now open but culvert patches still need to be paved, Highway Crews will begin rut filling on Hwy 73 and Hwy 8 next week, new shouldering machine has arrived. The Highway Commissioner also reported that he would like to purchase a grader and a track skid steer in the fall and that the Parts Person position hiring was delayed because newspaper forgot to put ad in newspaper.

HIGHWAY SAFETY REPORT

No report

HIGHWAY FINANCIAL REPORT.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.

This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

Discussion regarding county departments sharing equipment.

Approve payment of bills.

**A Gierke/Platteter motion to approve the Highway Payables and the Highway Crew and Administration payrolls as presented. Motion Carried.**

Set date for next highway committee meeting.

**The next regular Highway Committee meeting is set for September 18, 2017 at 8:00 a.m. at the Rusk County Highway Department.**

Motion to adjourn.

**A Gierke/Fisher motion to adjourn. Motion Carried.**

Meeting Adjourned at 9:02 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed on September 5th, 2017