

Present: Ken Pedersen, Robert Stout, Lyle Lieftring, Mike Hraban

Also Present: Scott Emch, Deb Fetting, Kitzie Winters, Sherman Salter, David Kochendorfer

Call Meeting to Order.

Bob Stout, Vice-Chairman called the meeting to order at 8:06 a.m.

Approval of Minutes – July 20, 2020.

Lyle Lieftring made the motion to approve the minutes of July 20, 2020. Motion was seconded by Mike Hraban. Motion carried.

Public Comment

Sherman Salter announced that he was present to support the ATV Route on State Highway 40 from South Shore Road to Amacoy Lake Road. Scott Emch informed Sherman that Rusk County does not have the authority to make a decision on a State highway, but the issue can be put on next month's agenda to discuss making a recommendation to the State. Scott will reach out to the State to see what the process is and let Sherman know. A recommendation from Rusk County may not pertain.

General Business:

Open Bids for Asphalt Crushing. Possible Motion.

Four bids were submitted. The following were opened and read by Scott Emch:

\$7.05 per CY	Haas, Inc
\$5.20 per CY	Oaks & Son (Pile 1—9206 CY)
\$5.60 per CY	Oaks & Son (Pile 2—2793 CY)
\$15,250	Oaks & Son Mobilization/Setup
\$4.53 per CY	Antczak Aggregate
\$4.44 per CY	A-1 Excavating, Inc

By accepting the lowest bid, approximately 12,000 CY would cost roughly \$53,000. Mike Hraban asked if the blacktop fund was able to support this cost. Scott Emch explained that this is a material the same as gravel or any other material purchased and is funded from a line separate from the blacktop fund.

Lyle Lieftring made the motion to accept the bid from A-1 Excavating, Inc. Mike Hraban seconded the motion. Motion carried.

HIGHWAY COMMISSIONER REPORT

- Update on Asphalt Plant Progress
Scott Emch reported the old plant is now shut down so that some of the parts can be used for the new plant. John Adams has returned as of today to work on the transition process. It is hoped to be up and running in 3 weeks.

HIGHWAY SAFETY REPORT

Scott Emch reported that the department is adapting to the new norm due to COVID-19. The facility is being sanitized twice a day. Computers are spread out to comply with social distancing. At this point, there is nothing new to report.

HIGHWAY FINANCIAL REPORT.

Kitzie Winters reported that as of July, \$1.319 million bond money was moved to the Highway Department so far. It is planned that future projects will replenish those funds. Scott Emch asked about the \$11,000 balance in the blacktop plant fund. Kitzie explained that bond dollars were transferred in July and the current report is as of June 30th. She will get Scott the to-date fund balance. Kitzie stated the equipment fund is at \$462,000 and looks good. She also stated that she started Emily, in the Finance Department, in helping with projects to keep things flowing.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT

Committee members reviewed the office report. Kitzie Winters reported on the status of a liability claim where one of our trucks backed into a car. Our insurance company offered a settlement and it was not accepted.

This report includes Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

None

Approve payment of bills.

A motion to approve the Highway Payables as presented was made by Ken Pedersen and seconded by Lyle Lieffring. Motion carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for September 21, 2020 at 8:00 a.m. at the Rusk County Highway Department or by video/phone. .

Motion to adjourn.

A motion to adjourn was made by Lyle Lieffring. Motion Carried.

Meeting Adjourned at 8:45 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed after approval at September 2020 meeting.