

# **RUSK COUNTY ANIMAL CONTROL BOARD MEETING MINUTES**

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Thursday, August 16<sup>th</sup>, 2018 at 8:30 A.M.  
Rusk County Government Center – Conference Room

**Present:** Roger Gierke, Kathy Mai, Nancy Christianson, Bill Morgan.

**Others Present:** Karen Welke, Danielle Zimmer.

Meeting called to order at 8:28 a.m.

Minutes from July 19<sup>th</sup>, 2018 meeting reviewed. Question and discussion on procedure for Shelter Hours to be taken to Personnel Committee. Motion by Mai, second by Gierke to approve minutes. Motion carried.

**Public Comment:** No public present.

**FRCAS update:** No update.

**On-Call Hiring:** Welke explained that one on-call position is currently open and Personnel gave the go ahead with filling that existing position. Discussion on set schedule of on-call times. Deadline for application is August 24<sup>th</sup> at 4:30p.m. Committee set interviews for Tuesday, September 4<sup>th</sup> at 1:00p.m.

**Shelter Hours:** Welke explained the discussion that took place at the Personnel Committee meeting and the suggestion to explore the volunteer option for Saturday hours, with shifting one of the week day's hours. Discussion on volunteers, options available to recruit volunteers; possibility of starting with one Saturday per month and expanding if possible. Welke will work on getting volunteers and the committee will discuss possible hour shifts dependent on the interest level of volunteers. Discussion on possible evening hours. Motion by Mai, second by Christianson to change Thursday hours to 1:00p.m.-6:00pm. beginning in September. Motion carried.

**Shelter Policies:** Welke explained that these were things suggested to be addressed considering the shelter uses social media on a regular basis. Policies reviewed and discussed. Motion by Mai, second by Morgan to adopt the two policies as presented. Motion carried. Discussion on weed eater problem that had come up as an expense and how that was dealt with.

**Shelter Report:** Report distributed and reviewed. See Attached. Discussion on revenues.

**Shelter Updates:**

- Managers' Report: Welke explained adoption events, working on getting a group in the area for spay/neuter to be done and other options. Many groups and tours have been given of the new shelter. Positive feedback on the decreased cat activity in the city.

Morgan excused 9:30a.m.

- Discussion on injuries on cats taken in by Weather Shield and the similarities to last year. Welke updated on licensing and citations; meeting attended in Sheldon to explain the differences in municipal ordinances and county ordinances and their enforcement.

**Maintenance:** Welke gave update, waiting on Maintenance Department to have time to help finish moving large items from the old shelter. Clean up is done and anything usable has been moved to new shelter. Christianson suggested a carrier be given to the police department in cases where Karen can't be reached.

**Budget Review:** Committee reviewed current budget. Welke explained shift in budget next year.

**Review Bills:** Bills reviewed. Motion by Mai, second by Christianson to approve bills. Motion carried

**Set Next Regular Meeting Date:** Next meeting September 20, 2018 at 8:30 a.m.

Motion by Mai to adjourn. Meeting adjourned at 9:53 a.m.

**2018 RUSK COUNTY ANIMAL SHELTER REPORT**

**DOGS**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
<b>Incoming:</b>													
Strays - total	3	5	9	4	15	5	7						48
Out of County	0	0	0	0	0	0	0						0
Surrenders - total	0	1	1	1	0	3	2						8
Adoption Returns	0	0	0	0	0	1	1						2
Impounds	0	4	0	0	0	0	0						4
In-house Quarantines	0	0	1	2	1	0	0						4
<b>Outgoing:</b>												<b>YTD</b>	<b>66</b>
Adoptions - Walk In	0	1	0	0	1	3	5						10
Adoptions - On Line	5	1	2	0	1	1	4						14
Reclaims	2	9	6	7	8	1	4						37
Euthanasias - Space	0	0	0	0	0	0	0						0
Euthanasias - Other	0	0	0	0	1	0	0						1
Transfers	1	0	0	1	1	0	0						3
												<b>YTD</b>	<b>65</b>

**CATS**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
<b>Incoming:</b>													
Strays total	9	2	10	8	16	24	32						101
Out of County	0	0	0	0	0	0	0						0
Surrenders - total	0	2	0	0	5	1	0						8
Adoption Returns	0	0	1	0	1	0	0						2
Impounds	0	3	1	0	0	2	4						10
In-house Quarantines	0	0	0	0	3	0	0						3
<b>Outgoing:</b>												<b>YTD</b>	<b>124</b>
Adoptions - Walk In	2	2	6	1	3	1	6						21
Adoptions - On Line	3	1	11	1	2	3	5						26
Reclaims	0	2	1	2	0	0	2						7
Euthanasias - Space	0	0	0	0	0	0	0						0
Euthanasias - Other	1	0	0	2	0	5	2						10
Transfers	11	0	0	0	15	0	0						26
												<b>YTD</b>	<b>90</b>

<b>REVENUES:</b>	\$832.19	\$1,454.47	\$985.59	\$1,604.42	\$1,925.10	\$4,289.11	\$2,410.13						\$13,501.01
Ytd target amt	\$772.19	\$844.72	\$955.59	\$1,574.42	\$1,805.10	\$1,718.61	\$2,180.13						\$9,850.76
Mthy taget \$1000	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00
Building fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00
Neuter fund	\$60.00	\$609.75	\$30.00	\$30.00	\$120.00	\$2,570.50	\$230.00						\$3,650.25
Tags sold	0	0	0	0	0	1	0						1