

RUSK COUNTY PROPERTY COMMITTEE

August 12th, 2019

Present: Mike Hraban, Al Rathsack, Tony Hauser, Tom Hanson. Jerry Biller at 8:50 a.m.

Others Present: Karen Welke, Jim Bugbee, Kitzie Nelson, Andy Albarado, Jeremy Jacobs, Loren Beebe.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Hraban, second by Hanson to approve the July 12th, 2019 minutes. Motion carried.

Amendment of June 14th, 2019 minutes: Beebe explained that there was a mistake in the minutes and that the motion will need to be corrected to state the following; to approve the purchase of 12 monitors and 3 Varidesks in the amount of \$3,081.16. The original motion was; *Motion by Biller, second Hanson to approve the purchase of 2 12 monitors and 3 Varidesks in the amount of \$3,081.16 and to have the money come out of the equipment fund. Motion carried.* Motion by Hraban, second by Hanson to amend the motion by striking out the number 2 and replacing it with the number 12. Motion carried. Motion by Hanson, second by Hraban to approve the June 14, 2019 minutes as amended. Motion carried.

Animal Shelter

Washing Machine Purchase: Karen Welke, Animal Control, explained need of new washer. Animal Control approved the industrial size washer and is at the Property Committee looking for approval. There are funds available to cover the cost by an estate that was given to the shelter. Motion by Rathsack, second by Hraban to approve the purchase of the washer with the funds coming out of the estate money that was given to the Animal Shelter. Motion carried.

H&HS

Scanner Purchase: Jeremy Jacobs, Health & Human Services Director, explained that Laura needs scanner for the amount of scanning she does with the new miViewPoint. Jacobs was directed to contact the Highway Department to see if there are still any left in their department that could be used. Motion by Hraban, second by Hanson to approve the purchase of a scanner contingent on not finding one at the Highway Department in the amount not to exceed \$420, with the funds coming out of the H&HS Clearing. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

2019 Budget Projections: Discussed and reviewed. Albarado provided update on the electrical work at fairgrounds and costs in regards to the budget.

Update on Trails End & Fairgrounds Roof Project: Andy talked with Kane's Construction and they are still working on the estimate for the additional work that could possibly be done.

Review quote for Freezer for Trails End/Fairgrounds: Discussion on the purchase of the freezer and problems with food going bad. Prices on everything will be brought by Andy at the September meeting.

Update on mowing and request to purchase mower: The current lawnmower is being worked on more than mowing, got quotes, demo mowers were given to them to test out. Quotes received range from \$9300-\$10000. Motion by Hraban, second by Rathsack to allow Andy to work with Tony on the purchase of a new mower. Motion carried.

Review quotes for the floor refinishing at Trails End and Fairgrounds: Next meeting.

Update Fairgrounds Electrical Project: Half of the cost was billed out on project. No complaints like last year. The LED lights in the barns may need to be looked at as there are dim areas.

Update on Trails End Electrical Project: Being done this fall, no other updates.

Capital Improvement Plan-Review Draft Plan: Capital Improvement Plans that have already been submitted were briefly reviewed. A special meeting is set for August 29th at 8:00 a.m. for the Property Committee to review all requests.

Phone Reimbursement- Troy and Brett: Motion by Hraban, second by Biller to allow Troy and Brett to be reimbursed for their phones. Motion carried.

Approval of Payment Invoices: Motion by Hanson, second by Hraban to approve the payment of invoices. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

No update provided.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

Old Hangar/Terminal Building Roof: Discussed along with the trails end and fairgrounds roof discussion.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Nelson, Finance Director, provided update that included county car usage. Also updated regarding: squad hitting another vehicle, few more ambulance claims, small windshield claim.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Update/Report from Spyglass Telecommunications Audit: Excel spreadsheet was reviewed with all the updates that were made.

Out-of-County travel request. Motion by Biller, second by Rathsack to approve the travel request for Colleen and Neil to attend the TRACKS conference in Stevens Point. Motion carried.

Motion by Biller, second by Hraban to adjourn. Adjourned at 11:14 a.m.

Special meeting: August 29th, 2019 at 8:00 a.m.

Next meeting: September 13th, 2019 at 8:30 a.m.

Minutes prepared by: Loren Beebe, Rusk County Clerk

Completed: 8/13/19

If you are deaf and/or hard of hearing, call us through Wisconsin Relay at 711.

DRAFT NOT COMMITTEE APPROVED