

Present: Tony Hauser, Alan Rathsack, Mike Hraban, Tom Hanson, Jerry Biller.

Others Present: Kitzie Nelson, Andy Albarado, Jeff Wallace, Jim Bugbee, Danielle Zimmer.

Meeting called to order by Chair Hauser at 8:30 a.m.

Motion by Hraban, second by Rathsack to approve minutes from July 13, 2018. Motion carried.

Sheriff Department

Evidence Storage: Jeff Wallace, Sheriff, explained the buildings currently being used as evidence storage at this time. Discussion on the buildings being used for evidence storage, vehicle storage and security of those buildings. Suggestion to visit the buildings during the September meeting, committee requested that it be placed on the agenda.

Building & Grounds

Update on Jail Inmate Work Experience: Wallace and Andy Albarado, Interim Maintenance Director, reported that two inmates have gone out, one previously and one currently. Two female inmates are interested, but a female supervisor would need to be found. Discussion going on with probation and child support, as it currently requires inmates to be sentenced before they can participate.

Update on Maintenance of Government Center Facility and Other County Owned Properties/Fairgrounds Update: TRANE work is being finished up; much of the maintenance department work has been at the fairgrounds. Many electrical issues in the last few days and the usage is much higher than previous years, a generator was brought in from highway. Discussion on lighting at grandstands; having analysis done on fairgrounds electric prior to budget being done so that corrective measures could be taken in the spring. Andy updated on insurance issues that were dealt with regarding rodeo “surprises” the last few weeks.

Budget Projections: Hard copy passed out and discussed, shifts needing to be made in staffing and overtime.

TRANE Service Proposal: Andy informed committee that they gave two proposals, annual service agreement for chiller and suppressor and the other is for the quarterly building automation system. Motion by Hraban, second by Rathsack to approve a one year contract for quarterly building automation system maintenance. Motion carried.

Salt Purchase: Andy informed committee that salt was used up last winter and there are currently 13 pallets sitting at Lamperts that were ordered last year. Motion by Hraban, second by Hanson to approve purchase of 5 pallets of salt from Lamperts. Motion carried.

On Call System: Andy provided a handout with a proposed on-call schedule for the maintenance department. Discussion on comp time and the schedule being approved by Personnel to start September 1st.

Staff Restructuring: Andy recommends not to replace department head, reclassify assistant into a supervisor position (day to day operation management), place financial responsibility with Administrative Coordinator. Motion by Hanson, second by Biller to recommend to the Personnel Committee to not replace department head in maintenance department and reclassify the assistant to a supervisor role with reviewing the points for the position. Motion carried.

Ladysmith Mural: Letter received from the City proposing a mural with no expense to the county. Motion by Hauser, second by Biller to approve city moving forward with a mural at no cost to the county, with maintenance being taken care of by the city. Motion carried.

Payment of Invoices: Invoices reviewed and discussed. Discussion on all the invoices for the fairgrounds. Motion by Hraban, second by Hauser to approve payment of invoices. Motion carried.

Economic Development

Update: Andy gave update on properties. Beechworth is moving into Owens Corning building.

Airport

RC Flyers Club Request: Move to next month.

Update: Andy gave update regarding purchase of truck, bidding is being done through the state.

Insurance/County Cars

Review of Insurance Claims & County Car Usage: Kitzie updated on county car repairs and insurance claims.

Discussion regarding insurance and claims.

IT Department

Report: Jim updated on Fidlar project, Spillman project, network set up for the Junior Fair at the fairgrounds; purchase for new Administrative Coordinator laptop will be made soon.

TV Move: Jim requested clarification on moving a tv from the county board room he was informed of by Judge Anderson. Jim does not recommend moving a tv to the courtroom from the county board room. Discussion on prices of 80 inch tv's and a cart to use. Discussion on a purchase made of electronic equipment with a grant without IT approval; company coming to install the new purchase. Motion by Hraban, second by Hauser to approve purchase of TV up to \$1000 for use by any department on a check out basis through the IT Department. Motion carried.

Next meeting: September 14, 2018 at 8:30 a.m.

Motion by Hanson, second by Hauser to adjourn. Meeting adjourned 10:48 a.m.