

Rusk County Emergency Services
MEETING MINUTES
Wednesday, July 14, 2021 - 8:00 AM

Present: Schmitt, Schneider, Stout, Dobrowolski and Pedersen.

Absent: Becca Stricklen

Others present: Sheriff Wallace, Tom Hall, Jerilea Hendrick, Jim Rassbach and Andy Albarado via video conference.

1. Meeting called to order by Chairman Schmitt at 8:00 AM.
2. Pedersen/Schneider motion to approve the June 9, 2021 meeting minutes, carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Tom Hall presented the Monthly EMA/Ambulance report which included EMA/AMB, training, meetings and end of year stats. Hall is looking into creating a FT night shift in Bruce which 254 would not need to centralize as much. Hall will contact the hospital regarding sleeping accommodations when 254 centralizes.
 - b. Training request – Nothing.
 - c. Payment of bills – \$20,948.40 dated 7/7/21. Dobrowolski/Schneider motion to approve payment approval report, motion carried.
 - d. Collections – nothing to report.
 - e. Community involvement – Trying to start EMR class in Hawkins.
 - f. Write-offs - none
 - g. Resolution for Wage Adjustment and Future Wage Increase – Hall presented the revised resolution. Dobrowolski/Stout motion to submit resolution, Schneider abstained, motion carried.
 - h. 2021 Budget review – will need to shift some monies within budget line items.
 - i. 2022 Budget – Hall presented the 2022 budget – Stout/Pedersen motion to submit the 2022 budget to Finance, motion carried.
5. f. 1. Rifle purchases – Chief Deputy Grassmann presented the need and liability concerns to replace 13 rifles. The trigger assembly fires when pulled and again fires twice when released. Price to replace rifles with the sale of 11 is \$6,557. Would update the Olympic Arms AR15 to Diamondback DB15LECB Black (7 @ \$754) and DB15LED+CB OD Green (6 @ \$789) plus mounts and sling mounts. Stout/Dobrowolski motion to approve the purchase, motion carried. Grassmann will present the rifle purchase to Property.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the June monthly report. There were 10 natural deaths, 2 accidental death, 2 suicide, 0 homicide, 1 autopsy, 0 overdose, 1 organ referral recovery, 0 Covid/Covid, 10 cremations, 0 vital records and 6 pending. Applications are being accepted for two deputy positions. Rassbach advised Sacred Heart Eau Claire will no longer perform autopsies so all autopsies will go to Ramsey. Discussion on the 2007 van maintenance issues. Discussion on ME PTO coverage by CDME pay. Rassbach advised the Personnel committee approve the fee of \$308/week or \$44 daily when covering for the ME, which at 12 days is \$528. The fee needs to be reestablished. New rate is \$16/hr. up to 28 hours (\$448) if worked. Petersen/Stout motion to approve payment of \$528 (12 days @ \$44/day) to CD for payment while the ME was on PTO, to pay what is owed, motion carried.

- b. Training requests – Rassbach requested to enroll in a 5-day virtual training at \$650. Schneider/Pedersen motion to approve, motion carried.
 - c. Payment of bills – \$7,921.76 dated 7/7/21 – Pedersen/Dobrowolski motion to approve the Payment Approval Report, motion carried.
 - d. 2021 Budget review – autopsies will be over budget, other is fine.
 - e. 2022 Budget – Request to increase autopsy expense to \$17,000, Levy \$129,142. Pedersen/Schneider motion to forward 2022 budget to Finance, motion carried.
5. Rusk County Sheriff presentation
- a. Monthly report – Sheriff Wallace presented the June monthly reports which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 43 in June and average daily EMP was 2. The average daily number of inmates housed out of county was 3 (at no cost to RUSO).
 - b. Training requests:
Jilek 9/9-10, Operation RUSH, Oconto Co SO; Branstad & Engel 9/16-17, Operation RUSH, Germantown PD. Schneider/Stout motion to approve training requests, motion carried.
 - c. Payment of bills –\$107,619.26 dated 7/7/21 – Dobrowolski/Schneider motion to approve payment approval report, motion carried.
 - d. Resolutions – Authorize the Completion of a Master Plan for All County Owned Buildings- discussion followed. Stout/Schneider motion to move resolution forward to the county board, motion carried.
 - e. Whole-Body Security Scanning System grant award – the Sheriff’s office has been awarded \$150,000 grant for the jail security scanning system. The \$19,000 match will be paid from the canteen retained earnings. Property has approved this purchased. Stout/Pedersen motion to accept the grant award, motion carried. Also, the Sheriff’s Office has been awarded a \$12,791 LiveScan grant award. Paperwork will be given to Albarado for County Board Chair signatures and Property approval. Stout/Pedersen motion to accept the LiveScan grant award, motion carried.
 - f. 2021 budget review – reviewed
 - g. 2022 Budget – will be presented at the August meeting.

Interviews for two dispatch/jailers will be Thursday, July 29, 2021 beginning at 9 am.

- 6. The next meeting will be Wednesday, August 11, 2021 at 8:00 AM.
- 7. Pedersen/Dobrowolski motion to adjourn at 9:39 AM, motion carried.