

**MEETING OF THE RUSK COUNTY
BOARD OF SUPERVISORS
JULY 23, 2019
7:00 P.M.**

Meeting called to order by Chair Dave Willingham at 7:00 p.m.

Roll Call. Present – 17. Excused – 2. Present: DuSell, Biller, Rath sack, Hauser, Vacho, Stout, Tatur, Lieffring, McBain, Pedersen, Schneider, Gierke, Schmitt, Hanson, Hraban, Brown, Willingham. Corporation Counsel, Rich Summerfield. Excused: Fisher, Mai.

Chair Willingham read brief biography of Michael Hraban.

Invocation by David Willingham of Island Lake Church of Christ.

Pledge of Allegiance led by Michael Hraban

APPROVAL OF MINUTES

Motion by Hraban, second by Gierke to approve the minutes from the June 25, 2019 meeting. Motion carried.

PUBLIC COMMENT

Ron Freeman – Announced that the Rusk County Junior Fair is two weeks away and invited board to attend as there are many event and ways to volunteer. Went through list of events and passed around a volunteer sign-up sheet.

REPORTS

IT – Jim Bugbee, IT Director, explained mission of the department, work they do, high number of “trouble tickets” so far this year. Also updated on projects completed and upcoming including: VoIP Project (Courthouse), Speilman (Sheriff’s Department), CGIS audit was passed, Highway Department connectivity will be worked on this week, Thin Client Project is coming up, Microsoft upgrade. Questions and discussion.

Finance – Kitzie Nelson, Finance Director, explained staffing and departmental duties. Explained the software enhancements including the MiViewpoint invoicing system which strengthens controls and accountability. Working on getting electronic timesheets up and going through the MiPay system, which is currently used for pay stubs. Audit is completed as they started on June 24th this year.

Economic Development/Tourism – Andy Albarado, Economic Development Director, explained the funding for the department and changes in the last year with the changes in the position as well as changes with loan applications, banking options. Albarado also explained the Tourism part of it as well as his added oversight of the Buildings & Grounds Department and changes there in staffing and work being done. Questions and discussion.

RESOLUTION #19-18 ESTABLISHING POSITIONS AND SETTING WAGES WITHIN LAND CONSERVATION AND DEVELOPMENT DEPARTMENT

WHEREAS, consideration of filling an open position due to resignation has resulted in the need to establish a new position and adjust existing positions and establish new point factors and wage rates in the Land Conservation & Development office; and

WHEREAS, the adjustment of positions will retain the current LCDD Department structure with 3 divisions – Zoning, Land Conservation, and Land Information; and

WHEREAS, it was determined that the County Conservationist position would adjusted to include the Department Head role, and the position of Zoning Administrator be established, and

WHEREAS, the Personnel Committee has reviewed the duties and responsibilities of the new positions as well as the GIS Specialist, and has approved the job description, and determined the new point factors and modified wages for the positions.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve the modified jobs and wage adjustments,

	Former wage	New Wage	1/1/2020
County Conservationist w/Department Head	\$26.03	\$29.00	\$30.50
Zoning Administrator		\$27.00	\$28.00
GIS Specialist	\$21.63	\$23.00	\$23.00

BE IT FURTHER RESOLVED, that County Conservationist w/Department Head and GIS Specialist wage adjustments are effective August 1, 2019 and the Zoning Administrator wage is effective June 17, 2019.

Submitted by the Rusk County Personnel Committee: S/Willingham, Stout.

Motion by Gierke, second by Schmitt to adopt. Albarado explained resolution and process. Motion carried. Resolution adopted by aye vote.

RESOLUTION #19-19 ADJUSTING MEDICAL EXAMINER COMPENSATION

WHEREAS, Rusk County employs a part-time Medical Examiner; and

WHEREAS, the Medical Examiner often works in difficult circumstances, complex situations, and hard environments; and

WHEREAS, while established as a part-time position the Medical Examiner requires 24-hour a day response availability and can involve long hours on complex cases; and

WHEREAS, the position is best served by a high level of professionalism and prompt performance of duties, and

WHEREAS, the Personnel Committee has reviewed the duties and responsibilities of the part-time position of Medical Examiner as well as the established point factor and current market for the position and has determined that an increase in the hourly wage from \$16.57 to \$21.57 is warranted; and

WHEREAS, the estimated fiscal impact for the remainder of 2019 will be approximately \$3,600 coming from the contingency and in 2020 will be approximately \$8,700.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does approve the increase in hourly wages for part-time Medical Examiner position from \$16.57/hr to \$21.57/hr effective August 1, 2019.

Submitted by Rusk County Personnel Committee: S/Stout.

Submitted by the Rusk County Finance Committee: S/Tatur, Hanson, Willingham, Hraban.

Motion by Schmitt, second by Stout to adopt. Albarado explained resolution and discussions taking place at the different committee levels as well as explanation of the wage change. Voting Yes – 17. Voting No – 0. Voting Yes: Schmitt, Hanson, Hraban, Brown, DuSell, Biller, Rath sack, Hauser, Vacho, Stout, Tatur, Lieffring, McBain, Pedersen, Schneider, Gierke, Willingham. Resolution adopted by roll call vote.

APPOINTMENTS

Zoning Administrator: Motion by Gierke, second by McBain to appoint Yvonne Johnson as Rusk County Zoning Administrator. Motion carried.

Land Conservation & Development Department Head: Motion by Gierke, second by DuSell to appoint Nick Stadnyk as Rusk County Land Conservation & Development Department Head. Motion carried.

ANNOUNCEMENTS

Willingham announced that the boards continued thoughts are with Rathsack and Schmitt as they go through medical procedures.

Loren Beebe, Rusk County Clerk, announced that copies of a Thank You card received were made and placed at each supervisors seat prior to the meeting tonight to take home.

ADJOURNMENT

Motion by Lieftring, second by McBain to adjourn. Motion carried. Meeting adjourned at 7:49 p.m.

Next meeting August 27, 2019 at 7:00 p.m.

Loren Beebe, Rusk County Clerk
Danielle Zimmer, Chief Deputy Clerk